B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, GIL D. BAGATUA, of the DENR-PENRO, Oriental Mindoro, Division of General Administration and Support Services Section commit to deliver and agree to be reted on the attainment of the following targets in accordance with the indicated measures for the period JANUARY – DECEMBER 2022.

GILZD. BAGATUA Ratee

			Date:				
Reviewed by:	Date	Approved by:	Date				
MARICEL WSUPLEO In-Charge, Administrative and Finance Section Immediate Supervisor		NESTOR N. COASAY Immediate Supervisor					

Output	Success Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks		
			Q1	E2	Т3	A4			
General Administration and Support Services	100% of assigned official travel acted upon								
	Assisted in loading and unloading of office supplies, materials and baggages on time								
	100% of Office assigned Vehicle maintained at good running condition (serviceable) on time								
	100% submitted of SALN to DENR Personnel Unit before Feb. 28, 2022								

<u>IPCR</u> – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

Preparation and Submission of IPCR	the appro Personne Two (2) and s Administra 1. IPC De Fe 2. IPC Ju	PCR commitment based on ved OPCR submitted to the I Unit on April 30, 2022 IPCR with Rating prepared ubmitted to In-Charge, ative Unit CR with rating (July to ecember 2021) submitted on ebruary 10, 2022 CR with rating (January to ine 2022) submitted on July 5, 2022								
Total Overall Rating										
Final Average Rating										
Adjective Rating										
Comments and Recommendations for	Developmen	t Purposes								
Discussed with	Date	Assessed by:		Date	Final Rating by:				Date	
		I certify that I discussed my as performance with the e								
GIL D. BAGATUA Admin. Aide IV (Driver)		NESTOR N. CUASAY In-Charge Management Services Division			MARY JUNE F. MAYPA PENRO			YPA		
Employee		Supervisor			Head of Office					