



B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **DALIA G. BIGTAS**, of the **DENR-PENRO, CALAPAN CITY, ORIENTAL MINDORO, REGULATION AND PERMITTING SECTION**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY TO DECEMBER 2022**.

Ratee: **DALIA G. BIGTAS**  
Date: \_\_\_\_\_

Reviewed by:	Date:	Approved by:	Date:
 <b>DELIA T. ALMAREZ</b>		 <b>ALMA E. GIBE</b>	
<b>LMO III / Chief RPS</b>		<b>DMO V/Chief, Technical Services Division</b>	

Output	Success Indicators ( targets + measures )	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
<b>General Administration and Support Services</b>  Actions on Documents /Requests  Implementation of Good Governance conditions  <b>Natural Resources Enforcement and Regulatory Program</b>  Resolution of Land Cases with Claims and Conflicts  <b>Natural Resources Conservation and Development Program</b>  Land Survey, Disposition and Records Management	100% of documents acted, 7 working days for simple documents and 15 working days for complex documents, upon receipt  100% submission of SALN to DENR Personnel unit within the prescribed period  One (1) IPCR commitment submitted to Personnel Unit based on the approved DPCR, within the prescribed period  Two (2) rated IPCR submitted to Personnel Unit within the prescribed period (January to June 2022 and July to Dec. 2022)  17 ADR proceeding reports of land cases submitted by CENROs, reviewed, examined and forwarded to Chief, RPS, by end of November 2022  260 patents for residential lands, submitted by CENROs, reviewed and prepared Order of Issuance and forwarded to Chief RPS, based on RA 10023 and IRR, 1 hr per carpeta						

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

Acceleration of Land Titling thru RLTA	40 patents for agricultural lands, submitted by CENROs, reviewed and prepared Order of Issuance and forwarded to Chief RPS, 1 hr per carpeta						
	1 MOA submitted by CENRO Roxas, reviewed and forwarded to Chief RPS 1 day upon receipt						
	1 cascading report submitted by CENRO Roxas, reviewed and forwarded to Chief RPS, 1 day upon receipt						
	13 consolidated cadastral maps submitted by CENRO Roxas, reviewed and forwarded to Chief RPS 1 day upon receipt						
	13 barangays Land Tenure Profile submitted by CENRO Roxas, reviewed and forwarded to Chief RPS 1 day upon receipt						
Titling of Government Lands for Public and Quasi-public use	2 draft proclamation submitted by CENROs, reviewed and forwarded to Chief RPS 1 days upon receipt of documents						
	4 special patents issued under Section 4 of RA 10023, reviewed and forwarded to Chief RPS, 1 day upon receipt						
<b>Total Overall Rating</b>							
<b>Final Average Rating</b>							
<b>ADJECTIVAL RATING</b>							
<b>Comments and Recommendations for Development Purposes</b>							
<b>Discussed with</b>	<b>Date</b>	<b>Assessed by:</b>	<b>Date</b>	<b>Final Rating by:</b>	<b>Date</b>		
		I certify that I discussed my assessment of the performance with the employee					
<b>DALIA G. BIGTAS</b>		<b>ALMA E. GIBE</b>		<b>MARY JUNE F. MAYPA</b>			
Special Investigator I		DMO V/Chief, Technical Services Division		PENR Officer			