

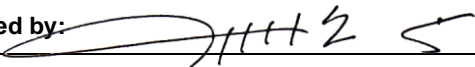

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **RICK U. DUMADAG** of the **DENR – PENRO, Oriental Mindoro, Monitoring and Enforcement Section** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **January** to **December 2022**

RICK U. DUMADAG
Ratee

Date:

Reviewed by: 	Date	Approved by: 	Date
ALMA E. GIBE		MARY JUNE F. MAYPA	
Chief, Technical Services Division		PENRO	

P/A/Ps	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Budget Utilization	100% budget allocation of all targeted activities for CY 2022 under Monitoring and Enforcement Section utilized by the end of December 20, 2022						
Submission of Annual Procurement – Non-Common Use Supplies and Equipment (APP-Non-CSE) based on the approved GAA to GPPB-TSO	100% Annual Procurement Plan (APP)-Non-CSE CY 2022 based on the approved GAA submitted to GPPB-TSO on March 31, 2022 in accordance with GPPB Circular 02-2020 dated May 20, 2020						
Implementation of Good Governance Conditions	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on February 28, 2022 One (1) IPCR commitment based on the approved OPCR submitted to the PENRO on April 30, 2022						

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

	Two (2) IPCR prepared and submitted to the Administrative Unit on the prescribed period - July to December 2021 - January to June 2022						
Actions on Documents/Requests	100% of documents acted upon with partial/minor revisions need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings	100% of meetings/workshops/conference attended with report submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings/workshops/conferences						
SUPPORT TO OPERATION							
Forest Management Operation/Maintenance of eFIS	100% of development activities of all issued tenure instruments updated in eFIS within 15 days upon receipt of the annual accomplishment report						
	100% of basic information of all issued tenure instruments and Private Tree Plantation Registration updated in eFIS within 7 calendar days upon receipt of approved agreement instrument						
Price Monitoring of Forest Products	100% of monthly provincial summary forms of forest products price monitoring reviewed and forwarded to the Regional Office through the PENRO on 5 th day after the end of the month						
Wood importation and Disposition	100% of monthly reports on wood importation and disposition reviewed and forwarded to the Regional Office through the PENRO on the 5 th day following the end of the month						
Forestry Related Income Collection	100% of monthly reports on forestry related income collection reviewed and forwarded to the Regional Office through the PENRO on the 5 th day following the end of the month						

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

OPERATIONS							
Natural Resources Enforcement and Regulatory Program							
Compliance Monitoring of tenure or permit holders	3 Forest Land Use Agreement (FLAg) holders monitored in compliance to terms and conditions of the agreement and forestry laws, rules and regulations with recommendations reviewed and forwarded to the Regional Office through the PENRO in 15 days after completion						Consolidation of patrol reports within conservation areas of the CENROs reviewed and endorsed to the Regional Office through the PENRO
Activate/revitalize MFPCs individual and group volunteers for deputation as S/DENROs	2 Groups of S/DENROs deputized by the end of September 2022						
Involvement of Forest Communities in Forest Protection Works	2 reports of meeting reviewed and forwarded to the Regional Office through the PENRO 15 days after completion						
Apprehension of undocumented forest products including NTFPs, vehicle, equipment and other implements thru proper channels	100% of reports on undocumented forest products including NTFPs, vehicles, equipment and other implements reviewed and forwarded to the Regional Office through the PENRO on the 5 th day after the end of the quarter						
Hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office	100% of reports on hauling of apprehended forest products, vehicles and other implements to the CENR Office or any Government Office reviewed and forwarded to the Regional Office through the PENRO 5 th day after the end of the quarter						
Hiring of Legal Researcher	2 Legal Researchers hired						
Hiring of Forest Protection Officers	14 Forest Protection Officers with contracts forwarded to the Regional Office through the PENRO						
Fireline establishment	100% of report on the establishment of fireline reviewed and forwarded to the Regional Office through the PENRO by the end of March 2022						

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

Mobilization of Wildlife Traffic Monitoring Units (WTMUs) in air and seaports	6 WTMUs mobilized with monthly reports reviewed and forwarded to the Regional Office through the PENRO on the 5 th day following the end of the month					
Implementation of Multi-sectoral resolution in forest protection	2 meetings with approved and adopted resolution with report reviewed and forwarded to the Regional Office through the PENRO by the end of June 2022					
Sustainable Implementation of the Lawin Forest and Biodiversity Protection System	1200 kilometers of patrol conducted within conservation area uploaded to the Lawin Server every 5 th of the ensuing month					Consolidation, review and endorsement of monthly accomplishment reports to the Regional Office through the PENRO
	75% of observed threats had actions taken with reports reviewed and forwarded to the Regional Office through the PENRO by the end of December 2022					Consolidation, review and endorsement of accomplishment reports to the Regional Office through the PENRO
Final Overall Rating						
Final Average Rating						
Adjective Rating						
Comments and Recommendations for Development Purposes						
Discussed with:	Date	Assessed by:	Date	Approved by:	Date	
		I certify that I discussed my assessment of the performance with the employee				
RICK U. DUMADAG		ALMA E. GIBE		MARY JUNE F. MAYPA		
Employee		Chief, Technical Services Division		PENRO		