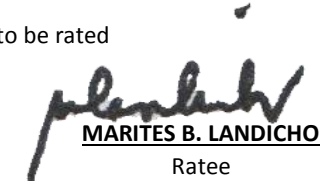

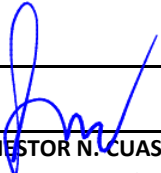


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **MARITES B. LANDICHO**, **Credit Officer I/In-Charge, Budget Unit** of the **Finance and Administrative Section of the DENR-PENRO** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to December, 2022


MARITES B. LANDICHO
Ratee
Date:

Reviewed by: 	Date	Approved by: 	Date				
MARICEL V. SUPLEO Chief, Administrative and Finance Section		NESTOR N. CUASAY In-Charge, Management Services Division					
Output	Success Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quality	Quantity	Timeliness	Average	
Budget Utilization Rate	100% of claims reviewed and signed Box B of Ors with in 30 minutes upon receipt						
Submission of Budget and Financial Accountability Reports (BFARs)	100% Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2014-01 Guidelines Prescribing the Use of modified Formats of the Budget and Financial Accountability Reports (BFARSs) reviewed, signed and submitted to Admin and Finance Section on the prescribed period as follows: FAR No. 1 (SAAOBD) submitted on the 5th day following the end of quarter FAR No. 1-A (SAAODBOE) submitted on the 5th day following the end of quarter FAR No. 1-B (LASA) submitted on the 5th day following the end of quarter						
Sustained compliance with COA Audit Findings	50% of curent year's audit observations and recommendations fully implemented as shown in COA CAAR (Part II) on December 1, 2022 AOM No. 2022-001-(21) AOM No. 2022-005-(21)						
Implementation of Good Governance	One (1) SALN prepared and submitted toAdmin based on Section 8 of RA 6713 on February 28, 2022						

Output		Success Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
				Quality	Quantity	Timeliness	Average	
		One (1) IPCR commitment based on approved OPCR submitted to Admin Section on prescribed period						
		Rated July - December 2021 on February 10, 2022						
		Rated January-June 2022 on July 15, 2022						
Budget Preparation		Reviewed FY 2023 BED Form to DBM URS on the prescribed period						
Registry of Allotment and Obligations and Disbursement		36 RAOD (PS, MOOE & CO) reviewed and submitted to Admin and Finance Section every end of the month						
Network Infrastructure maintenance		eBudget System updated and maintained						
Actions on Documents/Requests		100% documents acted upon 7 working days for simple documents and 15 working days for complex documents upon receipt						
Attendance to meetings/workshops conferences		100% of meetings/workshops/conferences attended with report submitted to Chief, Admin and Finance in seven (7) working days after attendance						
Total Over all Rating								
Final Average Rating								
Adjectival Rating								
Comments and Recommendations for Development Purposes								
Discussed with	Date	Assessed by:	Date	Final Rating by:			Date	
MARITES B. LANDICHO Employee		I certify that I discussed my assessment of the performance with the employee NESTOR N. CUASAY In-charge, Management Services Division		MARY JUNE F. MAYPA PENRO				

IPCR - Legend 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average