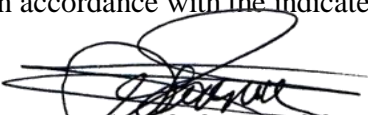


B. Individual Performance Commitment and Review Form


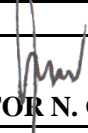
INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **EPIFANIO O. PANSOY**, of the Accounting Unit, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December, 2022**

Ratee:

  
**EPIFANIO O. PANSOY**  
Forest Technician I

Date:

Reviewed by:	Date:	Approved by:	Date:
 <b>MARICEL V. SUPLEO</b>		 <b>NESTOR N. CUASAY</b>	
Accountant III/Chief Admin. and Finance Section		Head of Office : In-charge, Management Services Division	

OUTPUT	Success Indicators (Targets+Measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Budget Utilization Rate	100% Disbursement Vouchers of traveling expenses, wages of contractuels and other claims processed with 100% accuracy and forwarded to PENRO Accountant within three (3) hours		-	-	-	-	
Implementation of Good Governance conditions	100% submission of SALN to DENR Personnel Section on February 28, 2022		-	-	-	-	
	One (1) IPCR commitment based on approved OPCR submitted to the Personnel Section		-	-	-	-	
	Two (2) rated IPCR prepared and submitted to Administrative Unit on the prescribed period -July to December, 2021 -January to June, 2022		-	-	-	-	
Actions on Documents/Requests	100% documents acted upon seven (7) working days for simple documents and fifteen (15) working days for complex documents upon receipt		-	-	-	-	

Scanning of documents	100% Documents such as TEVs, wages of contractuels and other claims scanned and submitted to PENRO Accountant (15 minutes per Billing Documents)			-	-	-	-	
Total Overall Rating								
Final Average Rating								
Adjectival Rating								
Comments and Recommendations for Development Purposes								
Discussed with	Date	Assessed by:	Date	Final Rating by:		Date		
		I certify that I discussed my assesment of the performance with the employee						
<b>EPIFANIO O. PANSOY</b>		<b>NESTOR N. CUASAY</b>		<b>MARY JUNE F. MAYPA</b>				
Forest Technician I		In-charge, Management Services Division		PENR Officer				