

B. Individual Performance Commitment and Review Form



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Neil Rocky A. Cabayao, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.


NEIL ROCKY A. CABAYAO

Ratee

Date: **April 6, 2022**

Reviewed by:		Date:	Approved by:				Date:	
 REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section		APR 07 2022	 ENGR. CAESAR E. QUEBEC CENR Officer				APR 08 2022	
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks	
			Quantity	Quality	Timeliness	Average		
GENERAL ADMINISTRATION AND SUPPORT SERVICE								
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022							
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022							
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit							
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022							
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022							
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt							
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences							
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM								
Management of Caves and Cave Resources, Cave Assessment and Classification	Sampling of Flora and fauna inside the cave assessed with data submitted on September 10, 2022							
Population and Habitat Monitoring and Protection of Priority threatened species - Marine Turtles	100% quarterly monitoring report prepared and submitted to Chief, CDS 10 days before the end of the quarter							

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Management of Wildlife Rescue Centers	One (1) WRC maintained with prepared quarterly report submitted to Chief CDS 10 days before the end of the quarter						
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Identification, mapping & monitoring of fire prone areas	50.0 hectares fire prone areas identified, and mapped with report prepared and submitted to Chief, Enforcement Unit on June 10, 2022						
	One (1) GIS map produced and submitted to Chief, Enforcement Unit on June 10, 2022						
Fireline establishment (to include NGP graduated project)	5.0 hectares fireline establishment prepared GIS maps and submitted to Chief, Enforcement Unit on March 22, 2022						
Support to Full Operationalization of Lawin System	Lead the team of LAWIN patrollers in assessing the forest condition every 100 meters, recording all observations and threats identification in 200 km patrol route within conservation area with report submitted to Chief, MES 5 days after patrolling with 100% accuracy						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							
Comments and Recommendations for Development Purposes							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
		I certify that I discussed my assessment of the performance with the employee.		ENGR. CAESAR E. QUEBEC			
NEIL ROCKY A. CABAYAO		REYNALDO D. PUDIQUET					
Forest Ranger		Chief, Monitoring and Enforcement Section		CENR Officer			