

B. Individual Performance Commitment and Review Form



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Rey G. Firmanes, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.


REY G. FIRMANES

Ratee

Date: **April 6, 2022**

Reviewed by:		Date:	Approved by:				Date:	
 REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section		APR 07 2022	 ENGR. CAESAR E. QUEBEC CENR Officer				APR 08 2022	
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks	
			Quantity	Quality	Timeliness	Average		
GENERAL ADMINISTRATION AND SUPPORT SERVICE								
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022							
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022							
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit							
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022							
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022							
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt							
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences							
SUPPORT TO OPERATION								
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	100% Monthly accomplishment reports based on targets compliant to prescribed format prepared and submitted to Chief, MES every 20th day of the month							

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Activate/ revitalize MFPCs, individuals and group volunteers for Deputation as S/DENROs	One (1) application for group deputation as S/DENROs processed and submitted to Chief, MES by September 10, 2022						
Involvement of Forest Communities in forest protection works	One (1) meeting conducted with report prepared and submitted to Chief, MES on November 10, 2022						
Identification, mapping & monitoring of fire prone areas	Indentification of 50.0 hectares fire prone areas supervised/monitored with report reviewed and submitted to Chief, MES on June 10, 2022						
	Two (2) GIS maps with report reviewed and submitted to Chief, MES on June 10, 2022						
Fireline establishment (to include NGP graduated project)	5.0 hectares fireline establishment supervised with report reviewed and submitted to Chief, MES on March 22, 2022						
Support to Full Operationalization of Lawin System	600 kilometers of patrol conducted within conservation area uploaded to the LAWIN Server with report reviewed and submitted to Chief, MES on December 20, 2022						
	100% Quarterly Patrol Plan reviewed and submitted to Chief, MES 7 days before the end of the quarter						
	Reports on 75% of the observed threats with actions taken reviewed and submitted to Chief, MES every 18th day of the month						
	One (1) report of area of existing forest protected prepared and submitted to Chief, MES on December 20, 2022						
	One (1) report of number of threats observed reduced prepared and submitted to Chief, MES on December 20, 2022						
Mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and seaports	Mobilization of four (4) WTMUs monitored with report submitted to Chief, MES every 20th day of the month						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks				
			Quantity	Quality	Timeliness	Average					
Implementation of multi-sectoral resolution in Forest Protection	One (1) meeting conducted with minutes submitted to Chief, MES on June 10, 2022										
	One (1) resolution approved and adopted (meeting conducted and support to anti-illegal logging) operations submitted to Chief, MES on June 10, 2022										
Total Overall Rating											
Final Average Rating											
Adjectival Rating											
Comments and Recommendations for Development Purposes											
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:					
REY G. FIRMANES Forester II		I certify that I discussed my assessment of the performance with the employee. REYNALDO D. PUDIQUET		ENGR. CAESAR E. QUEBEC							
		Chief, Monitoring and Enforcement Section		CENR Officer							