


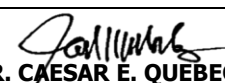
B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Carlota F. Galit, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.

  
**CARLOTA F. GALIT**  
Ratee

Date: **April 6, 2022**

Reviewed by:		Date:	Approved by:				Date:	
 <b>NANETTE B. CAPACIO</b>		<b>APR 07 2022</b>	 <b>ENGR. CAESAR E. QUEBEC</b>				<b>APR 08 2022</b>	
Chief, Regulation and Permitting Section			CENR Officer					
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks	
			Quantity	Quality	Timeliness	Average		
<b>GENERAL ADMINISTRATION AND SUPPORT SERVICE</b>								
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022							
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022							
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit							
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022							
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022							
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt							
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences							
<b>NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM</b>								
Residential Free Patent (disposed under RA 10023 or Residential Free Patent Activity)	43 applications for residential patents accepted, processed and submitted to Chief, RPS based on RA 10023 and DAO 2010-12 and 2019-11  June 12, 2022 - 10 patents September 12, 2022 - 27 patents November 15, 2022 - 6 patents							

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks				
			Quantity	Quality	Timeliness	Average					
Agricultural Free Patent	7 applications for agricultural patents accepted, processed and submitted to Chief, RPS  September 12, 2022 - 5 patents November 15, 2022 - 2 patents										
Accelaration of land titling through Rapid Land Tenure Appraisal (RLTA)	13 Land Tenure Profile reviewed and submitted to Chief RPS by the end of August 2022										
OTHER CROSS CUTTING INDICATORS											
	100% of External Clients served within the standard set in the Citizen's Charter										
Total Overall Rating											
Final Average Rating											
Adjectival Rating											
Comments and Recommendations for Development Purposes											
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:					
CARLOTA F. GALIT Land Management Inspector		I certify that I discussed my assessment of the performance with the employee.  NANETTE B. CAPACIO		ENGR. CAESAR E. QUEBEC							
		Chief, Regulation and Permitting Section		CENR Officer							