



B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Marie Ann F. Galit, of DENR CENRO Roxas, Oriental Mindoro, Regulation and Permitting Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.


MARIE ANN F. GALIT
Ratee

Date: **April 6, 2022**

Reviewed by:		Date:		Approved by:				Date:	
 NANETTE B. CAPACIO Chief, Regulation and Permitting Section		APR 07 2022		 ENGR. CAESAR E. QUEBEC CENR Officer				APR 08 2022	
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks		
			Quantity	Quality	Timeliness	Average			
GENERAL ADMINISTRATION AND SUPPORT SERVICE									
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022								
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022								
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit								
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022								
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022								
Submission of Project Procurement Management Plan	One (1) Project Procurement Management Plan-Non-CSE (PPMP) prepared and submitted to Chief, RPS for approval, following the prescribed format on the prescribed period								
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt								
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences								
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM									
Collection of Revenues	100% order of payment prepared 15 minutes upon receipt of request (foreshore related revenue)								

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Acceleraration of land titling through Rapid Land Tenure Appraisal (RLTA)	One (1) cascading of RLTA facilitated with report prepared and submitted to Chief, RPS by the end of March 2022						
	13 Land Tenure Profile reviewed and submitted to Chief RPS by the end of August 2022						
Titling of Government lands for public and quasi-public use	One (1) application processed with draft proclamation prepared and submitted to Chief, RPS on September 10, 2022						
	Two (2) applications processed with special pattent under Section 4 of RA 10023 (school site) prepared and submitted to Chief, RPS on June 10, 2022						
Resolution of Land Claims and Conflicts Cases	Nine (9) Alternative Dispute Resolution (ADR) proceedings conducted with report reviewed and submitted to Chief RPS						
	March 20, 2022 - 1 proceeding June 20, 2022 - 3 proceedings September 20, 2022 - 5 proceedings						
OTHER CROSS CUTTING INDICATORS							
	100% of External Clients served within the standard set in the Citizen's Charter						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							
Comments and Recommendations for Development Purposes							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
MARIE ANN F. GALIT Special Investigator I		I certify that I discussed my assessment of the performance with the employee.		ENGR. CAESAR E. QUEBEC			
		NANETTE B. CAPACIO Chief, Regulation and Permitting Section		CENR Officer			