

B. Individual Performance Commitment and Review Form



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Lingin U. Litaw, of DENR CENRO Roxas, Oriental Mindoro, Monitoring and Enforcement Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.


LINGIN U. LITAW

Ratee

Date: **April 6, 2022**

Reviewed by:	Date:	Approved by:	Date:				
 REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section	APR 07 2022	 ENGR. CAESAR E. QUEBEC CENR Officer	APR 08 2022				
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022						
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022						
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt						
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Inspection of Contractor's accomplishment for billing purposes	101 Has validated and inspected 5 days upon receipt of the request for inspection						
Conduct of Continuing inventory of Water users	2 water users inventoried and mapped with report submitted to Chief, CDS on June 10,2022						
Conduct of identification and mapping of Water Sources	2 water sources identified and mapped with report submitted to Unit Chief, CDS on June 10, 2022						

P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Support to Full Operationalization of Lawin System	Forest condition assessed every 100 meters of 200 km patrol area and notified the team on the identified threats with gathered data submitted to the LAWIN Team Leader 3 days after the patrolling						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							
Comments and Recommendations for Development Purposes							
Discussed with:	Date:	Assessed by:	Date:	Final Rating:		Date:	
LINGIN U. LITAW Forest Ranger		I certify that I discussed my assessment of the performance with the employee.		ENGR. CAESAR E. QUEBEC			
		REYNALDO D. PUDIQUET Chief, Monitoring and Enforcement Section					