


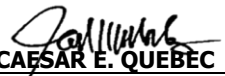
B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, Maria Senfosa D. Sayse, of DENR CENRO Roxas, Oriental Mindoro, Planning and Management Support Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to December 2022**.

  
**MARIA SENFOSA D. SAYSE**  
Ratee

Date: **April 6, 2022**

Reviewed by:		Date:		Approved by:		Date:	
 <b>JIELY ROSE P. GALINDEZ</b>		<b>APR 07 2022</b>		 <b>ENGR. CAESAR E. QUEBEC</b>		<b>APR 08 2022</b>	
Chief, Planning and Management Support Section				CENR Officer			
P/A/Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
GENERAL ADMINISTRATION AND SUPPORT SERVICE							
Submission of Statement of Assets and Liabilities and Networth (SALN)	One (1) Statement of Assets, Liabilities and Networth (SALN) based on Section 8 of RA 6713 prepared and submitted to In-charge, Administrative Unit on February 4, 2022						
Evaluation of Personnel Performance	One (1) IPCR (Commitment) based on approved SPMS guidelines prepared and submitted to In-charge, Administrative Unit on April 13, 2022						
	Two (2) IPCR with rating prepared and submitted to In-charge, Administrative Unit						
	1 - IPCR with rating (July to December 2021) submitted on February 10, 2022						
	2 - IPCR with rating (January to June 2022) submitted on July 15, 2022						
Actions on Documents	100% official documents transmitted to PENRO within a week						
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences						
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Residential Free Patent	100% of residential free patent applications scanned and encoded within 1 hour upon receipt						
Agricultural Free Patent	100% of agricultural free patent applications scanned and encoded within 1 hour upon receipt						
Total Overall Rating							
Final Average Rating							
Adjectival Rating							

P / A / Ps	Performance Indicators (targets+measures)	Actual Accomplishments	Rating				Remarks
			Quantity	Quality	Timeliness	Average	
Comments and Recommendations for Development Purposes							
Discussed with:	Date	Assessed by:	Date		Final Rating:		Date
MARIA SENFROSA D. SAYSE		I certify that I discussed my assessment of the performance with the employee.			ENGR. CAESAR E. QUEBEC		
Administrative Aide VI/ Assistant Records Officer		JIELY ROSE P. GALINDEZ Chief, Planning and Management Support Section			CENR Officer		