



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

TRAVEL ORDER

No. _____

Name : ERNESTO E. TAÑADA Date: August 01, 2022
Position: PENR Officer Salary: _____
Div/Sec/Unit: PENRO
Official Station: PENRO
Departure Date: August 03, 2022 Arrival Date: August 05, 2022
Destination: San Jose, Occidental Mindoro

Purpose of Travel: To attend of Nomination and Election for New Set of Officers of Provincial Tourism Council (PTC) and meeting at Aroma Family Hotel and Resort Complex, San Jose, Occidental Mindoro.

Per Diems/Expenses Allowed: Php 2, 200.00

Appropriation to which Travel should be charged: _____

Remarks or special instructions: _____

CERTIFICATION:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV
ARD- Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA
Official/Employee



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Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

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Destination: San Jose, Occidental Mindoro

Date: August 01, 2022
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Official Station: PENRO
Arrival Date: August 05, 2022

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ERNESTO E. TAÑADA
Official/Employee



Republic of the Philippines
Region IV-B

Province of Occidental Mindoro

OFFICE OF THE PROVINCIAL ADMINISTRATOR

August 1, 2022

MR. ERNESTO E. TAÑADA

PENR Officer/OIC-PENRO

Provincial Environment and Natural Resources Office
Mamburao, Occidental Mindoro

Dear **Mr. Tañada**:

The undersigned would like to request ***your participation in the conduct of Nomination and Election for New Set of Officers of Provincial Tourism Council (PTC) and Meeting on August 4, 2022, 8:30 AM at Aroma Family Hotel and Resort Complex, San Jose, Occidental Mindoro.***

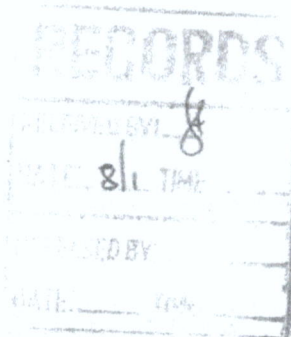
The aforementioned activity aims to discuss the following agenda:

1. Presentation of the Council Members/Composition of the Provincial Tourism Council;
2. Overview of the Functions and Duties of the Provincial Tourism Council;
3. Nomination and Election for New Set of Officers; and
4. Other Matters.

Thank you so much in anticipation of your participation in this undertaking.

Very truly yours,

MURIEL M. REGUINDING
Provincial Administrator



PENRO

08-01-22
11:26

Ref. No. 2199
Date: 8/1 Time: 10:02
By: [Signature]

OPAd/AD/hmv/kgd

"Ganado sa Serbisyo, Ganado sa Pagbabago!"

Address: Provincial Capitol Compound, Barangay. Payompon, Mamburao, Occidental Mindoro



Republic of the Philippines
MIMAROPA Region
Province of Occidental Mindoro
PROVINCIAL GOVERNOR'S OFFICE

**REQUEST FOR THE ISSUANCE OF
INVITATION LETTER**

What : Election for New Set of Officers of Provincial Tourism Council/PTC Meeting

Agenda :
1. Preliminaries
2. Presentation of the Council Members/Composition of the Provincial Tourism Council
3. Overview of the Functions and Duties of the Provincial Tourism Council
4. Re-election and Nomination of New Set of Officers
5. Other matters

To Whom : **To all Officers & Board of Directors of PTC**
To all Composition of PTC
(Please see attached list)

Date & Time of Activity : August 4, 2022 | 8:30 AM

Venue : Aroma Family Hotel & Resort Complex
San Jose, Occidental Mindoro


Requested by:


MA. LUCILA BICO HERNANDEZ
Executive Assistant I

Noted by:

MARYLOU G. COLOGAN
Executive Assistant V

Approved by:


MURIEL M. REQUINDING
Provincial Administrator

WESTERN MINDORO PROVINCIAL TOURISM COUNCIL

OFFICERS

President	MS. ELMA TEJADA Owner: Maru's Food Lounge and Beachfront Rooms Mamburao, Occidental Mindoro
Vice-President	MR. ANTONIO LUIS DE BORJA Owner: Antonio Hotel and Restaurant Sta. Cruz, Occidental Mindoro
Secretary	MR. DELMER GARINGALO MENRO/MTO Calintaan, Occidental Mindoro
Treasurer	MR. RICHARD BULAN President, Occidental Mindoro Farm Tourism Owners Association Sta. Cruz, Occidental Mindoro
Auditor	MS. MARJORIE JUAÑO San Jose, Occidental Mindoro
PRO	MR. ROMEL CORDERO Manager, Bambi FM Mamburao, Occidental Mindoro

BOARD OF DIRECTORS

Private Sector	PTR. VALIEN DE LOS REYES Watcher's Coop
	MS. MALOU GALANG Manager, Graceland Travel and Tours San Jose, Occidental Mindoro
	MR. HONORIO MAGNAYE Chairman, OMTRANS COOP San Jose, Occidental Mindoro
	MR. DENNIS PEREZ Founder, Punto Mindoro Mamburao, Occidental Mindoro
Government Sector	
	MR. WILFREDO T. AQUINO DENR-PENRO Mamburao, Occidental Mindoro
	MR. TYRONE P. DEL ROSARIO PMAJ San Jose, Occidental Mindoro

CO-CHAIR, SP COMM. ON TOURISM	HON. RYAN G. SIOSON
CHAIR, SP COMM. ON INDIGENOUS PEOPLE	HON. JUANITO D. LUMAWIG
CHAIR, SB COMMITTEE ON TOURISM	(Invitation letter address to all Vice Mayors requesting the attendance of their SB Chair. on Tourism Committee)
MUNICIPAL TOURISM OFFICERS	(Invitation letter address to all Mayors requesting the attendance of their Municipal Tourism Officers)
PRESIDENT, LEAGUE OF MUNICIPALITIES	
REPRESENTATIVE, PHIL. COUNCILOR'S LEAGUE	
PRESIDENT, ASSOCIATION OF BARANGAY CAPTAINS	HON. ABELARDO S. PANGILINAN ABC President
NCIP	OIC JULITO F. GARCIA Mamburao
DENR-PENRO	OIC ERNESTO E. TAÑADA Mamburao
PNP	PD PCOL JUN DEXTER D. DANAQ San Jose
DPWH	DE JOSELITO A. ANTONIO Mamburao
DTI	PD NORNITA S. GUERRERO San Jose
DILG	PD JUANITO D. OLAVE, JR, CESO V Mamburao
DOST	PD MA. ETHELWILDA G. CORONACION San Jose
DICT	ENGR. FERNANDO A. GATDULA Provincial Officer
CAAP	CRISTOPHER ENRIQUEZ Airport Manager, San Jose
PPA	LEONITO A. AGOSILA Division Manager, PPA TMO Abra de Ilog
MBCFI	GRACE C. DIAMANTE Executive Director Calapan City, Oriental Mindoro
AIRLINE COMPANIES	JAN PAUL CRUZ Station Head, Cebu Pacific Air
ACADEME, TOURISM DEPARTMENT	DR. ELBERT C. EDANIOL OMSC, San Jose (For the head of Tourism Department)
PASU, APO REEF NATURAL PARK	LEINE S. ALCARAZ OIC, Director, PUP, Sablayan (For the head of Tourism Department)
PASU, MTS. IGLIT-BACO NATURAL PARK	PASu KRYSTAL T. VILLANADA Sablayan ✓
PASU, MT. CALAVITE WILDLIFE SANCTUARY	PASu DIOSDADO TORRADO Calintaan ✓
REPRESENTATIVE FROM HOTELS/RESORTS	PASu ORLANDO RAMOS Paluan ✓
REPRESENTATIVE FROM BUSINESS SECTOR	JULIETA R. CORTUNA Owner, Isla De Oro Hotel
REPRESENTATIVE FROM SEA TRANSPORTATION	LUNAVILLA M. LANDICHO Landmanz Hotel, Sablayan
	WILSON SEE Season's Hotel & Convention Center, San Jose
	VICENTE L. MONTENEGRO, SR. General Manager, Montenegro Lines Batangas City

*Based on the attaching BC No. 11, No. 01 of 2019

					DATE: August 01, 2022		
NAME: ERNESTO E. TANADA			POSITION: OIC, PENRO		MONTHLY SALARY: 89,597.00		
OFFICIAL STATION: PENRO OCCIDENTAL MINDORO							
PURPOSE OF TRAVEL: TO ATTEND OF NOMINATION AND ELECTION FOR NEW SET OF OFFICERS OF PROVINCIAL TOURISM COUNCIL (PTC) AND MEETING AT AROMA FAMILY HOTEL AND RESORT COMPLEX, SAN JOSE, OCCIDENTAL MINDORO.							
DATE	PLACES TO BE VISITED (Destination)	TIME		MEANS OF TRANSPORTATION	ALLOWABLE EXPENSES		TOTAL
		DEPARTURE	ARRIVAL		TRANSPORTATION	PER DIEM	
AUG							
3	From Mamburao to San Jose, Occidental Mindoro	6:00AM		SERVICE		2,200.00	2,200.00
4	Still in San Jose Aroma Family Hotel and Resort Complex					440.00	440.00
5	From San Jose to Mamburao		7:00PM	SERVICE		1,100.00	1,100.00
					TOTAL	3,740.00	
I CERTIFY that (1) I have reviewed the foregoing itinerary (2) the travel is necessary to the service, (3) the period covered is reasonable , and, (4) the expenses claimed are proper.					Prepared by: (Official/Employee) ERNESTO E. TANADA Approved by: (Head of Agency)		
SUPERVISOR					OIC, PENRO		

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