



MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region

THRU : The Assistant Regional Director for Management Services

ATTENTION : The In-Charge, Planning and Management Division

FROM : The OIC-PENR Officer


SUBJECT : **SUBMISSION OF OFFICE PERFORMANCE AND
COMMITMENT REVIEW (OPCR) WITH RATING
FOR THE FIRST SEMESTER (JANUARY – JUNE)
C.Y 2022**

Submitted is the Office Performance and Commitment Review (OPCR) with rating for the First Semester (January-June) C.Y. 2022 of the undersigned.

For your review and approval.


IMELDA M. DIAZ

I, IMELDA M. DIAZ, OIC-PENR Officer of the DENR- PENRO Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January, 2022 to June, 2022

2022 
IMELDA N. DIAZ
OIC, PENR Officer
Date: _____

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P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Submission of Annual Procurement Plan (APP) Non-CSE based on Approved GAA to GPPB-TSO	100% of Annual Procurement Plan (APP) Non-CSE CY 2022 based on the approved 2022 GAA submitted to GPPB-TSO on March 31, 2022 in accordance with GPPB Circular 02-202 dated May 20, 2020	1,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	100% of Annual Procurement Plan (APP) Non-CSE CY 2022 based on the approved 2022 GAA submitted to GPPB-TSO on January 26, 2022 in accordance with GPPB Circular 02-202 dated May 20, 2020		5.000	5.000	5.000	Copy furnish RO Scope of Coverage: CY 2022 MOVs: Auto-generated acknowledgement from the GPPB-TSO Dimensions to Measure: Quality & Timeliness
Submission of Report on the Physical Count of Property, Plan and Equipment (RPCPPE) to COA	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) on 31 January 2022 based on Government Accounting Manual	5,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) on 07 February 2022 based on Government Accounting Manual		5.000	5.000	5.000	RPCPPE as of Dec. 31, 2021 with stamp received by COA of PENRO, Copy furnish RO Scope of Coverage: CY 2021 MOVs: Submitted Inventory report (RPCPPE) with stamp received by COA Dimensions to Measure: Quality & Timeliness
Implementation of Good Governance Conditions	100% SALN submitted to DENR Personnel Division based on Section 8 of RA 6713 on February 28, 2022	11,000	All permanent employees Chief, Management Services Division - Administrative Section	100% SALN submitted to DENR Personnel Division based on Section 8 of RA 6713 on February 18, 2022		5.000	5.000	5.000	Scope of Coverage: 2021 SALN MOVs: Endorsement Memorandum to RO Dimensions to Measure: Quality & Timeliness
	100% of SALN reviewed within 7 days upon submission of respective personnel in the Admin Section - Personnel Unit		PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit	100% of SALN reviewed within the days upon submission of respective personnel in the Admin Section - Personnel Unit		5.000	5.000	5.000	Scope of Coverage: 2021 SALN MOVs: Certification of conduct of review Committee Dimensions to Measure: Quality & Timeliness
	100% of Notice of Salary Adjustment (NOSA) received by employee by 31 March 2022	8,000	PENR Officer Chief, Management Services Division - Administrative Section - Finance Section	100% of Notice of Salary Adjustment (NOSA) received by employee by 14 March 2022		5.000	5.000	5.000	Scope of Coverage: From the issuance of NBC 584 dated 6 Jan. 2021 (RA No. 11466) MOVs: received copy and summary Dimensions to Measure: Quality & Timeliness
	100% Certification of Leave Credits issued to all employees 7 working days after each semester		PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit	100% Certification of Leave Credits issued to all employees on July 5, 2022		5.000	3.424	4.212	Scope of Coverage: All leave credits certificate issued to all employees each semester MOVs: Leave Credits Certification Dimensions to Measure: Quality & Timeliness
	FY 2022 OPCR commitment based on approved SPMS guidelines submitted to the RO-PMD on 31 March, 2022	5,000	PENR Officer Chief, Management Services Division - Planning Section	FY 2022 OPCR commitment based on approved SPMS guidelines submitted to the RO-PMD on 30 March, 2022		5.000	3.212	4.106	PENRO submitted to PMD Region; Scope of Coverage: CY 2022 MOVs: receiving copy of OPCR submitted to PMD Dimensions to Measure: Quality & Timeliness
	100% DPCRs commitment based on the approved OPCR submitted to the Division concerned by April 15, 2022	5,000	PENR Officer Chief, Management Services Division Chief, Technical Services Division	100% DPCRs commitment based on the approved OPCR submitted to the Division concerned by April 8, 2022		5.000	5.000	5.000	PENRO submitted to Admin Division RO Scope of Coverage: CY 2022 MOVs: receiving copy of DPCR to concerned Division Dimensions to Measure: Quality & Timeliness
	100% IPCRs commitment based on the approved DPCR submitted to the Personnel/Division/Section by 30 April 2022	11,000	PENR Officer Chief, Management Services Division - Administrative Section All Employees	100% IPCRs commitment based on the approved DPCR submitted via email to the Personnel/Division/Section on 12 April 2022		5.000	5.000	5.000	PENRO submitted to Admin Division RO Scope of Coverage: CY 2022 MOVs: receiving copy of IPCR to Admin Division Dimensions to Measure: Quality & Timeliness
Actions on Documents/Requests	100% documents acted upon with partial minor revision need 7 working days for simple documents and 15 working days for complex documents upon receipt	10,000	PENR Officer Chief, Management Services Division Chief, Technical Services Division All Employees	100% documents acted upon with partial minor revision need 7 working days for simple documents and 15 working days for complex documents upon receipt		5.000	5.000	5.000	For rservices enrolled in the Citizens Charter, timeline provided in the RA 11032 (EODB) shall be followed Scope of Coverage: 100% of the received documents MOVs: Based on Document Tracking System, Logbook, Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness
Attendance to meetings/workshops/conferences	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences	57,000	PENR Officer	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences			5.000	5.000	Scope of Coverage: Meetings attended by head of office or meetings of head of office delegated to staff MOVs: Report, matrix of workshop and conference S.O. and Notice of meeting Dimensions to Measure: Timeliness

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
SUPPORT TO OPERATIONS									
Data Management including Information Systems Development and Maintenance	100% Maintained functional databases and Information Systems with reports submitted to RO 5 days after the end of each quarter Databases 1. Electronic National Government Accounting System (ENGAS) 2. Enhanced Budget System (EBUDGET) 3. Land Administration and Management System (LAMS) 4. PENRO Document Action and Tracking System (PDATS) Information Systems 1. DENR Personnel Information System (DPIS) 2. Alternative Dispute Resolution - Monitoring and Result System (ADR-MRS) 3. Electronic National Government Accounting System (ENGAS) 4. Enhanced Budget System (EBUDGET) 5. Enhanced Forestry Information System (EFIS) 6. Landscape and Wildlife Indicator System (LAWIN) 7. Land Administration and Management System (LAMS) 8. E-filing and Monitoring System (EFMS) 9. PENRO Document Action and Tracking System (PDATS)	100,000	PENR Officer Chief, Management Services Division - Planning Section - ICT Unit	100% maintained functional databases and information systems with reports submitted to RO on the following dates: 1st Quarter - April, 01, 2022 2nd Quarter - July 01, 2022					Scope of Coverage: All Information Systems developed MOVs: Quarterly reports submitted to RO Dimensions to Measure: Quality & Timeliness
						5.000 5.000	5.000 5.000	5.000 5.000	
						5.000	5.000	5.000	

P/A/PS	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	100% Monthly Accomplishment Reports based on targets compliant to the prescribed format submitted to the Regional Office thru the Planning and Management Division every 30th day of the Month	15,000	PENR Officer Chief, Technical Services Division - All Sections - NGP Coordinator/Focal Chief, Management Services Division - Planning Section - All Section Chiefs Protected Area Management Office	100% monthly Accomplishment Reports based on targets compliant to the prescribed format submitted to the Regional Office thru the Planning and Management Division of the following dates: January - January 28, 2022 February - February 28, 2022 March - March 30, 2022 April - April 29, 2022 May - May 30, 2022 June - June 30, 2022		5.000	5.000	5.000	Scope of Coverage: Monthly consolidated report of PENRO MOVs: accomplishment report submitted and received by RO PMD-MES Dimensions to Measure: Quality & Timeliness
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM									
Issuance of Wildlife Permits/ Clearances and Certifications	80% wildlife permit, certifications and/or clearance application acted upon within the prescribed period <i>Target : 600 Local Transport Permits (Jan-June)</i>	149,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Wildlife Resource Permitting Unit	100% wildlife permit, certifications and/or clearance application acted upon within 2 days upon receipt of request <i>Accomp: 602 LTPs (Jan-June)</i>	5.000	5.000	3.000	4.333	Wildlife permit applications acted upon within the number of days as prescribed by the law: LTP: 1-2 days; CWR: 7 days; WFP: 24 days The 80% performance target is based on the approved GAA FY 2022 Scope of Coverage: breakdown of permit clearance timeline per UWM MOVs: supporting documents stated RA 9147 DAO 2004-55, DAO 2004-60) Dimensions to Measure: Quantity, Quality & Timeliness
	180 km of patrol conducted within conservation area uploaded to the Lawin Server every 5th of the ensuing month	300,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section Protected Area Management Office	223.51 km of patrol conducted within conservation area for the first semester and uploaded to the Lawin Server on the following dates: January - (1/13/22; 1/19/22; 1/18/22; 1/20/22) February - (2/2/22; 2/4/22; 2/8/22; 2/10/22; 2/17/22) March - (3/1/22; 3/3/22; 3/7/22; 3/9/22; 3/15/22; 3/17/22) April - (4/5/22; 4/6/22; 4/7/22; 4/12/22; 4/21/22) May - (5/4/22; 5/11/22; 5/12/22; 5/18/22; 5/19/22) June - (6/1/22; 6/2/22; 6/3/22; 6/8/22; 6/15/22; 6/16/22)	4.636		5.000	4.818	CENRO: at least 10 km regular patrol conducted (monthly) Scope of Coverage: Total forestland MOVs: Based on the data uploaded on the Lawin server; report Dimensions to Measure: Quantity & Timeliness Remarks: Data from the screenshot in the LAWIN System used by the Data Manager
	75% percent of the observed threats that require post patrol response had action taken with reports submitted to RO		PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section Protected Area Management Office	100% percent of the observed threats that require post patrol response had action taken with monthly reports submitted to RO	5.000		5.000	5.000	Several observed threats require a different level of responses (within a week, one month, two months or three months) depending on the gravity of certain threats, some threats need a longer time to resolve or address. As such, 75% of observed threats that require post responses must be addressed or had actions taken at the end of the year Scope of Coverage: Threats observed within the total forestland; year covered 2022 MOVs: Based on the data uploaded on the Lawin server and reports submitted Dimensions to Measure: Quantity & Timeliness Remarks: 3 Threats identified for the 1st Semester with actions taken
Collection of Revenues	160,500 revenues collected and deposited to BTr with monthly report of collection every 5th day of the following month <i>25,500.00 - Forest Revenue 50,000.00 - Lands related Revenue 60,000.00 - Wildlife Permits Revenue 25,000.00 - PAMO Ecotourism</i>		PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Monitoring and Enforcement Section Protected Area Management Office Chief, Management Services Division - Administrative Section - Cashiering Unit	190,538.99 revenues collected and deposited to BTr with monthly report of collection submitted on the RO every 26th of the month via google sheet.	4.283		5.000	4.642	Scope of Coverage: Lands-Foreshore, patrimonial and Gov't properties. PA-Issuance of Wildlife permits, income generated through visitor entrance. FMB-forest revenue collected with official receipt covering all corporate tenures (IFMA, SIFMA FLGMA, FLAG, FLAgT) MOVs: Monthly report of collection, deposit slip Dimensions to Measure: Quantity & Timeliness Remarks: Submitted via google sheet and hardcopy submitted also to RO. Deposit frequency is weekly.
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	4 PAMB Resolutions approved by RED with minutes of meeting submitted RO within 7 days after the conduct of PAMB Meeting for the 1st Semester		PENR Officer - Protected Area Superintendent (PASu) - MWS	5 PAMB Resolutions approved by RED with minutes of meeting submitted RO within 7 days after the conduct of PAMB Meeting for the 1st Semester 1st PAMB Resolution - 3 2nd PAMB Resolution - 2	4.707		2.083	3.395	Scope of Coverage: All Protected Areas MOVs: PAMB Resolutions with approved minutes Dimensions to Measure: Quantity & Timeliness Remarks: 1st PAMB conducted on March 3, 2022 with minutes and resolution submitted on March 29, 2022 2nd PAMB Meeting conducted on June 24, 2022 with minutes and resolution submitted to RO on July 14, 2022
	1 PA-MWS with BMS conducted semi-annually with reports submitted to RO 7 days after completion	250,000	PENR Officer - Protected Area Superintendent (PASu) - MWS	1 PA-MWS with BMS conducted on Feb. 17-18, 2022 for the 1st Semester and presented to PAMB on March 3, 2022 with reports submitted to RO on March 17, 2022		5.000	2.371	3.686	Scope of Coverage: Breakdown of PAs MOVs: BMS Report (Semi-Annual) Dimensions to Measure: Quality & Timeliness

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Land Survey, Disposition and Records Management	75 patents for residential land processed within 120 calendar days and approved and transmitted within 10 days to RoD based on RA 10023 and IRR	288,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	93 patents for residential land processed within 120 calendar days and approved and transmitted within 10 days to RoD based on RA 10023 and IRR	4.636	5.000	5.000	4.879	Format of transmittal based on DAO 2019-11. LMB will provide template for reporting accomplishments on patent issuance Scope of Coverage: Transmitted to RoD within current year MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness
	55 Patents approved for Agricultural Lands and Transmitted to RoD	150,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	71 Patents approved for Agricultural Lands and Transmitted to RoD	4.990	5.000	5.000	4.997	Based on RA 11573; 120 days Scope of Coverage: transmittal sheets with stamp received by RoD, signed judicial form MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness
Other Activities from WFP									
General Management and Supervision									
1. Personnel Management									
e. Evaluation of Personnel Performance	58 IPCR with rating submitted to Personnel Section Admin. Division - RO with matrix of those who submitted and did not submit - April 30, 2022 - 2nd Sem 2021 (July-Dec.)	23,000	PENR Officer Chief, Management Services Division - Administrative Section - Personnel Unit	59 IPCR with rating submitted to Personnel Section Admin. Division - RO on February 17, 2022 with matrix of those who submitted and did not submit		5.000	5.000	5.000	Remarks: 1 personnel who went back to her mother unit on October 2022, submitted her IPCR to PENRO Marinduque
2. General Services Administration									
A. Property Management									
2. Disposal of unserviceable Property Plant and Equipment (PPE)	1 PPE Disposal Plan prepared and submitted to RO by June, 2022		PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 PPE Disposal Plan prepared and submitted to RO via email on March 15, 2022		5.000	5.000	5.000	
	1 Inventory and Inspection Report of Unserviceable Property (IIRUP) submitted to RO by March 31, 2022	20,000	PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Inventory and Inspection Report of Unserviceable Property (IIRUP) submitted to RO via email on February 16, 2022		5.000	5.000	5.000	
3. Procurement Services Administration									
c. Procurement Monitoring	1 Procurement Monitoring Report (PRM) prepared and submitted on the following date: (March 21, 2022 for 2nd Sem 2021) - extended deadline		PENR Officer Chief, Management Services Division - Administrative Section - GSU/Procurement Unit	1 Procurement Monitoring Report (PRM) for the 1st Sem prepared and submitted to RO via email on January 14, 2022		5.000	5.000	5.000	
C. Finance Services									
1. Accounting									
d. Submission of reports	12 Financial Statements submitted to RO for the 1st Semester - submitted ever 10th of the ensuing quarter	5,000	PENR Officer Chief, Management Services Division - Finance Section	12 Financial Statements submitted to RO for the 1st Semester		5.000	3.000	4.000	
Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources & Environmental Education including an Encyclopedia on Biodiversity									
1. Develop, produce and disseminate media print, broadcast and audio-video materials	5 Radio Program aired DENR Special Event by June 30, 2022	30,000	PENR Officer - PENRO Information Officer	5 Radio Program aired DENR Special Event by June 30, 2022 during the "Talakyatang Pangkalisasan" segment of DENR at Marinduque New Network (MNN)	3.000	5.000	5.000	4.333	Radio programs/topics: 1. Alamin ang mga programa at proyekto ng DENR sa lalawigan ng Marinduque at ang pagdiriwang ng World Wetlands Day conducted on February 18, 2022 2. Magna Carta of Women (RA 9710) in Celebration for the National Womens Month conducted on March 11, 2022 3. Alamin ang mga aktibidad ng DENR kaugnay ng selebrasyon ng Earth Month ngayong buwan ng Abril (April 29, 2022) 4. Alamin ang mga Gawain at Programa ng DENR Kaugnay sa Pangangalaga at Proteksyon ng mga Baybaying Dagat at Yamang-Dagat with guest EMS II John Erick B. Avelino of BMB. 5. Marinduque News Network (MNN) aired the footage of the Funbike and Tree Planting Activity in celebration of Philippine Environment Month and 35th DENR Anniversary on June 10, 2022.
3. Conduct of environmental lectures	2 Lectures on Environmental Education conducted for the 1st Semester CY 2022	16,000	PENR Officer - PENRO Information Officer	2 Lectures on Environmental Education conducted for the 1st Semester CY 2022 with report submitted to RO	3.000	5.000	5.000	4.333	1. Communication Education Public Awareness (CEPA) about Wildlife Act 9147 in celebration of World Wildlife Day at Brgy. Cawit, Boac, Marinduque on March 4, 2022 2. CEPA on Ecological Solid Waste Management at Brgys. Banuyo and Antipolo, Gasan and Brgys. Daykitin and Calgangan, Buenavista on May 20, 2022

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects									
A. Planning									
1. Coordination, formulation and integration of plans, programs and activities for the short, medium and long term horizon including the review and updating of existing plans									
a. Preparation and submission of Budget Proposal for FY 2023 cum Forward estimates for FY 2023-2025	1 FY 2023 Proposed Physical & Financial Plans prepared and submitted by end of February, 2022	20,000	PENR Officer Chief, Management Services Division - Planning Section	1 FY 2023 Proposed Physical & Financial Plans prepared and submitted thru the google sheet of PMD-PPS on February 10, 2022		5.000	5.000	5.000	
b. Conduct of consultation meeting with the stakeholders	1 Meetings/ consultations conducted by March 30, 2022 with report submitted 15 days after the conduct of the activity	50,000	PENR Officer Chief, Management Services Division - Planning Section	1 Meeting/consultations conducted on March 25, 2022 with report submitted on April 8, 2022		5.000	4.000	4.500	
B. Forest Management									
Price Monitoring of Forest Products Price monitoring of forest products such as the FOB market price of logs and selected non-timber forest products (covered by RA 7161 or Forest Charges Law) and domestic retail	6 Provincial summary report forms validated and submitted to RO every 5th of the ensuing month	25,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Provincial summary report forms validated and submitted to RO		5.000	3.211	4.106	
Forestry Statistical Reporting System (SRS), Wood Importation and Disposition (WID), and Forestry Related Income Collection									
a. Forestry Statistical Reporting System (SRS) includes the production and disposition of forest products (i.e. logs, lumber, veneer, plywood), issuances of approved forestry license/permits	2 Statistical report validated on ground, consolidated, analyzed and submitted to RO every 5th of the ensuing quarter	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	2 Statistical report validated on ground, consolidated, analyzed and submitted to RO		5.000	3.000	4.000	
b. Wood Importation and Disposition (WID) Monitors the importation entry, processing and disposition of imported wood materials such as logs, lumber veneer, plywood, other wood based panels poles and piles, plywood, and wood chips	6 Wood importation and disposition form accomplished every month with report submitted every 5th of the ensuing month	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Wood importation and disposition form accomplished every month with report submitted		5.000	3.211	4.106	
c. Forestry Related Income Collection (FRIC) to have a standard operating procedure on the submission of information regarding the collection of forestry related fees, charges and other revenues	6 Forestry Related Income Collection form accomplished every month with report submitted every 5th of the ensuing month	4,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	6 Forestry Related Income Collection form accomplished every month with report submitted		5.000	3.211	4.106	
Natural Resources Enforcement and Regulatory Program									
Natural Resources Management Arrangement/ Agreement and Permit Issuance									
Permit issuance and monitoring of Forest and Forest Resource Use									
1. Issuance of Tenure Instrument / Management Arrangement									
b. Issuance of cutting/ harvesting permits and WPP	100% of areas applied for cutting/ harvesting permits inspected/ validated for the 1st Semester <i>Target: 18</i>	150,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	100% of areas applied for cutting/ harvesting permits inspected/ validated for the 1st Semester <i>Accomplishment: 19</i>	3.354	5.000	5.000	4.451	
2. Compliance Monitoring of tenure or permit holders	100% tenure/ permit holders monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations for the 1st Semester <i>Target: 5</i>	189,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	100% tenure/ permit holders monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations for the 1st Semester <i>Accomplishment: 8</i>		5.000	5.000	5.000	Tenurials instrument evaluated with report submitted to the Regional Office on June 24, 2022
CBFMA	100% tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations	45,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	100% tenure/permit holders (CBFMA) monitored in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report submitted to RO before June 30, 2022		5.000	5.000	5.000	CBFMAs and dates of submission of report to RO: 1. MUFA (Malbog) - April 18, 2022 2. NWAJ (Nangka) - April 21, 2022 3. TSFA (Tumagabok) - April 22, 2022 4. KASFO (Kamandugan) - June 21, 2022 5. BILMA (Balanan) - June 22, 2022 6. MUFA (Makawayan) - June 24, 2022

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
3. Performance Evaluation of Tenure (for Tenure Instrument expiring in 2022 to 2026)	3 Tenurial instrument reviewed/ evaluated with categorical recommendation endorsed to RO by September 30, 2022	190,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	5 Tenurial instrument reviewed/ evaluated with categorical recommendation endorsed to RO on June 24, 2022	5.000	5.000	5.000	5.000	
4. Performance Evaluation of CSCs outside CBFMA (devolved CSCs) including expired and expiring CBFMA	80 CSC evaluated and report submitted to RO the using the prescribed format indicating categorical recommendation (renewal/cancellation/ for re-evaluation) for the 1st semester	485,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	89 CSC evaluated and report submitted to RO the using the prescribed format indicating categorical recommendation (renewal/cancellation/ for re-evaluation) for the 1st semester	3.919	5.000	5.000	4.640	
5. Forest Protection Program									
MENU OF ACTIVITIES AND STRATEGIES									
<i>Menu 6. Consistent apprehension and mandatory administrative adjudication and confiscation of apprehended forest products including conveyances and other implements</i> 6.1 Apprehension of undocumented forest products including NTFPs, vehicles, equipment and other implements thru proper channels	707 volume (bd.ft.) of apprehended undocumented forest products including NTFPs with incidence reports submitted to RO for the 1st Semester 2022	200,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	650.408 volume (bd.ft.) of apprehended undocumented forest products including NTFPs with incidence reports submitted to RO		5.000	5.000	5.000	1. PNP Sta. Cruz Municipal Station turned-over 74.68 bdtf apprehended forest products at PENRO Marinduque on January 24, 2022 Spot report submitted on January 27, 2022 Details of confiscated forest products are: a. 2 pcs mahogany lumber with a volume of 13.34 bdtf b. 8 pcs Gmelina lumber with a volume of 61.34 bdtf. Report submitted to RO via LBC on February 10, 2022 2. Apprehended 10 pcs of gmelina lumber with a total volume of 57.6 bdtf at Brgy. Malibago, Torrijos on
									January 31, 2022. Report submitted to RO via LBC on May 15, 2022 3. Apprehended 1 Gmelina log with a volume of 454.528 bdtf and 2 mahogany logs with a volume of 63.60 bdtf in Brgy. Malibago, Torrijos on March 4, 2022 with report submitted to RO via email on March 04, 2022
<i>Menu 10. Sustainable implementation of the Lawin Forest and Biodiversity Protection System</i> 10.1 Support to Full Operationalization of LAWIN System	2 Quarterly Patrol Plan endorsed to RO before the end of the quarter		PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	2 Quarterly Patrol Plan endorsed to RO on prescribed period		5.000	5.000	5.000	
Issuance of PA Community-Based Resource Management Agreement and Monitoring of PA, Wildlife, Coastal and Marine Resources									
1. Compliance Monitoring of WFP holders a. Wildlife Farm Permit (WFP)	2 quarterly compliance monitoring report for 16 WFP holders with attached animal inventory report and supporting documents submitted to RO on the 10th day of ensuing quarter	52,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	2 quarterly compliance monitoring report for 16 WFP holders with attached animal inventory report and supporting documents submitted to RO		5.000	3.000	4.000	
2. Certificate of Wildlife Registration (CWR)	1 Compliance-monitoring reports for CWR by March 30, 2022	4,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section	1 Compliance-monitoring reports for CWR submitted on April 23, 2022		5.000	2.124	3.562	
Operations against illegal environment and natural resources activities									
2. Mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and seaports	Issuance of DENR Special Order of WTMUs mobilized in 4 ports and 1 airport with report submitted every 5th of the ensuing month	50,000	PENR Officer Chief, Technical Services Division - Monitoring and Enforcement Section	Issuance of DENR Special Order of WTMUs mobilized in 4 ports and 1 airport with report submitted on the RO		5.000	3.095	4.048	
Protected Areas, Caves & Wetlands Development and Management Sub-Program									
I. FOR PROCLAIMED AND LEGISLATED PAs									
1. Demarcation of Boundaries for Legislated PAs	43 monuments installed by June 30, 2022 with report submitted to RO	1,016,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	43 monuments installed by March 28, 2022 with report submitted to RO		5.000	5.000	5.000	

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
	141 signage installed by June 30, 2022 with report submitted to RO	3,290,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	283 signage installed on June 24, 2022 with report submitted to RO	5.000	5.000	4.707	4.902	
2. Maintenance of monuments and signages	121 Monuments maintained by June 30, 2022 with report submitted to RO	365,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	100 Monuments maintained by June 30, 2022 with report submitted to RO	2.660	5.000	3.000	3.553	
5. PAMB Operationalization b. PAMB Meetings	2 approved Minutes of the Meetings submitted to RO	373,000	PENR Officer - Protected Area Management Office - Protected Area Superintendent (PASu) - MWS	2 approved Minutes of the Meetings submitted to RO		5.000	3.000	4.000	> 1st PAMB meeting conducted on March 03, 2022 > 2nd PAMB meeting conducted on June 24, 2022
Wildlife Resources Conservation Sub-Program									
Protection and Conservation Wildlife									
1. Conservation of Threatened Species									
a. Population & habitat monitoring and protection of priority threatened species									
1. Marine Turtles									
	2 monitoring conducted (animals rescued, rehabilitated and released) with quarterly report submitted every 3rd day of the ensuing quarter	100,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Biodiversity and Conservation Unit	2 monitoring conducted (animals rescued, rehabilitated and released) with quarterly report submitted to RO		5.000	3.000	4.000	
2. Asian Waterbird Census (AWC)									
	1 Consolidated AWC Report of monitored sites by January 31, 2022	50,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Biodiversity and Conservation Unit	1 Consolidated AWC Report of monitored sites submitted on February 18, 2022		5.000	2.248	3.624	> Bird counting conducted on January 11-14, 2022 in the following Brgys: 1. Capayang, Mogpog 2. Tamayo, Sta. Cruz 3. Hupi, Sta. Cruz 4. Kay Duke, Torrijos
Coastal and Marine Ecosystems Rehabilitation Sub-Program									
3. Technical Assistance on ICM									
a. TA to LGUs on coastal and marine related concerns (assessment, emergency response, facilitation, citizen science, validation investigation of reports/ complaints enhancement, updating and implementation of ICM Plans etc.)									
	1 LGU Stakeholder assisted assessment of ICM Plans with report submitted to RO every 5th day of the ensuing quarter	150,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	1 LGU Stakeholder assisted assessment of ICM Plans with report submitted to RO		5.000	3.000	4.000	
b. TA on MPA Networking for LGU managed MPAs									
	1 MPAN member LGU assisted with name of MPAN (LGU-LGU) included in the MPAN roadmap with report submitted on the 5th day of the ensuing quarter	200,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	1 MPAN member LGU assisted with name of MPAN (LGU-LGU) included in the MPAN roadmap with report submitted on to RO		5.000	3.000	4.000	
5. Social Marketing and Mobilization/Communication, Education and Public Awareness (CEPA)									
a. Conduct of Regular Special Events related to coastal and marine protection, conservation and management									
	3 Special events related to coastal and marine protection conservation and management with report submitted to RO	100,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - Coastal Resources and Foreshore Management Unit	3 Special events related to coastal and marine protection conservation and management with report submitted to RO Month of the Ocean on May 20, 2022 World's Ocean Day on June 8, 2022 Coral Triangle Day on June 9, 2022		5.000	5.000	5.000	> Coastal Clean-Up held on May 20, 2022 in Brgys. Daykitin and Caigangan, Buenavista and Brgys. Banuyo and Antipolo, Gasan in celebration of the Month of the Ocean > Nipa Planting Activity held on June 9, 2022 in Brgy. Laon, Mogpog in simultaneous celebration of the World's Oceans Day (June 8, 2022) and Coral Triangle Day (June 9, 2022)
Land Management Sub-Program									
1. Land Survey and Disposition									
a. Residential (disposed under RA 10023 or Residential Free Patent Activity)									
	130 Lot survey conducted and survey returns endorsed to RO by June 30, 2022	450,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	44 Lot survey conducted and survey returns endorsed to RO	1.667	5.000	5.000	3.889	

P/A/Ps	Performance Indicator (Target + Measures)	Allotted Budget	Division/Individual Accountable	Actual Accomplishment	RATING				Remarks
					Q1	E2	T3	A4	
b. Agricultural Areas	20 PLS survey conducted and survey returns submitted to RO by June 30, 2022	113,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	13 PLS survey conducted and survey returns submitted to RO	2.289	5.000	5.000	4.096	
d. Titling of Government lands for public and quasi-public use									
d.2 Special Patent									
a. Special Patent issued (NGAs and LGUs, with existing structure)	2 applications reviewed with CSW and complete documents endorsed to Region by June 30, 2022	14,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	3 applications reviewed with CSW and complete documents endorsed to Region by June 30, 2022	5.000	5.000	5.000	5.000	1) LGU Gasan - Multi-Purpose Site (1.5005 ha.) 2) LGU Boac - House Site (0.0270 ha.) 3) LGU Boac - Artesian Well Site (0.0051 has)
b. Special Patent under Section 4 RA 10023 (School Sites)	1 Special Patent under Section 4 of RA 10023 by end of June, 2022	11,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Patent and Deeds Unit	1 Special Patent under Section 4 of RA 10023 before June, 2022	3.000	5.000	5.000	4.333	1) Tigwi National High School (1.655 ha.)
Forest and Watershed Management Sub-Program Forest Development, Rehabilitation, Maintenance and Protection (ENHANCED NATIONAL GREENING PROGRAM)									
1. Site Assessment, Surveying, Mapping & Planning	100-hectare area assessed with GIS maps generated & 3-year reforestation plan prepared and submitted to RO by June 30, 2022	55,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	151-hectare area assessed with GIS maps generated & 3-year reforestation plan prepared by June 30, 2022	5.000	5.000	3.000	4.333	
3. Support Activities to Seedling Production									
3.2. Maintenance of Individual Plus Trees (IPTs/Seed Production Areas (SPAs)	800 IPTs maintained by December, 2022 100% Monthly Phenology calendar report submitted to RO every 5th of the ensuing month	400,000	PENR Officer Chief, Technical Services Division - Conservation & Development Sect. - NGP Coordinator/Focal	800 IPTs maintained as of June 30, 2022 100% Monthly Phenology calendar report submitted to RO		5.000	3.000	4.000	
Soil Conservation and Watershed Management including River Basin and Management and Development									
c. Accept and verify Water Permit Application	1 WPA accepted, verified and transmitted to NWRB with recommendation by June 30, 2022	15,000	PENR Officer Chief, Technical Services Division - Regulation and Permitting Section - Water Resource Utilization Unit	3 WPA accepted, verified and transmitted to NWRB with recommendation by June 30, 2022	5.000	5.000	5.000	5.000	1. JL Refilling Station owned by Ms. Janette O. Ugay at Buliasnin, Boac, Marinduque 2. JU Water Refilling Station owned by Arnulfo San Juan located at Bantad, Boac, Marinduque 3. Olympure Water Refilling Station owned by Abner S. Olympia located at Ihatub, Boac,
CATEGORY					Rating				
Total Overall Rating					3.397	5.000	4.277	4.548	
Final Average Rating					4.548				
Adjectival Rating					VERY SATISFACTORY				
Assessed by:					Final Rating:				
	Date:		Date:					Date:	
VICENTE B. TUDDAO, JR., Ph.D., CESO IV Assistant Regional Director for Technical Services DENR-MIMAROPA Region		DONNA MAYOR-GORDOVE, CESO IV Assistant Regional Director for Management Services DENR-MIMAROPA Region		LORMELYN E. CLAUDIO, CESO IV Regional Executive Director DENR-MIMAROPA Region					

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