



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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## MEMORANDUM

FOR : All Regional Executive Directors  
All PENROs  
All CENROs

FROM : The Undersecretary for Field Operations – Luzon, Visayas and Environment  
The Undersecretary for Field Operations - Mindanao

SUBJECT : **ADVISORY ON THE CONDUCT OF THE NATIONWIDE  
SIMULTANEOUS TREE PLANTING ACTIVITY ON SEPTEMBER  
13, 2022**

DATE : **AUG 26 2022**

The Department of Interior and Local Government (DILG) has collaborated with the Department of Agriculture (DA) and the Department of Environment and Natural Resources (DENR) on their drive to actively involve the local government units and communities in the conduct of tree planting, and maintenance and protection activities. In this regard, the DILG will launch its Tree Planting Project with a theme: “*Buhayin ang Pangangalaga ng Kalikasan*” on September 13, 2022 through a nationwide simultaneous tree planting Kick-Off Ceremony.

In order for the DENR field offices to extend the necessary assistance to the DILG on this undertaking, the following mechanics on the preparation, execution and follow through activities are hereby provided for information and guidance.

### I. Identification of Planting Sites

#### A. The following should be considered in the identification of planting sites:

1. There shall be at least one (1) planting site per province for the nationwide simultaneous tree planting Kick-Off Ceremony.
2. The sites should be accessible and proximate to the planters.
3. The preferred priority species to plant is Bamboo. However, other species of indigenous, endemic, fruit-bearing trees and mangrove trees may also be planted, provided they are suitable to the identified planting sites.
4. The DILG initially identified sites ([https://bit.ly/DILG\\_site](https://bit.ly/DILG_site)) for tree planting. The DENR Field Offices shall verify and assess these sites to identify suitable species that can be planted.

- B. As of August 25, 2022, a total of 104 sites ([https://bit.ly/Tree\\_Planting2022](https://bit.ly/Tree_Planting2022)) have already been identified having a total area of 1,176.8 ha and 128,865 available planting materials. The DILG shall assign personnel to do ocular inspection and assessment of the sites.

## **II. Venue for the Kick-Off Ceremony**

1. **National Level.** The following sites are proposed to be venues for the Kick-Off Ceremony at the National Level. His Excellency President Ferdinand R. Marcos, Jr. and his Cabinet Secretaries will be invited by the DILG. In this regard, the concerned DENR Field Offices in coordination with concerned Local Government Units (LGUs) shall verify and provide updates to the undersigned on the feasibility and the readiness of the sites for the Kick-Off Ceremony.
  - a. Ilocos Norte
  - b. Arsenal, Limay, Bataan
  - c. New Clark City River Park Corridor Extension Area, Capas, Tarlac
  - d. Taytay, Majayjay, Laguna
  - e. Mt. Makiling Forest Reserve, Los Baños, Laguna
  - f. University of the Philippines Los Baños, Laguna
  - g. Bahay Pangarap, Malacañang Park, San Miguel, Manila
2. **Provincial Level.** The concerned DENR Field Offices concerned shall identify a location in the identified planting sites where they can conduct the Kick-Off Ceremony.

## **III. Sources and Hauling of Planting Materials**

1. The following can be the sources of planting materials for the Tree Planting Activities:
  - a. Available seedlings at the CENROs and Implementing PENROs existing nurseries;
  - b. Private sectors as their ECC compliances and/or corporate social responsibility;
  - c. Department of Agriculture; and
  - d. Other Partner Agencies, CSOs, NGOs that will participate may also provide planting materials, if available.
2. The DENR Field Offices shall ensure that seedlings and propagules to be used for the planting activity are properly rooted and ready for outplanting to ensure survival. These planting materials shall be hauled to the identified planting sites prior to the conduct of tree planting activity. If the planting site is far from the road network, seedlings should be hauled to the planting site at least one (1) week before the planting event or preferably between August 29-September 2, 2022. A temporary nursery on-site may be established for the purpose. When necessary, the DENR Field offices and LGU counterparts may coordinate and partner with other government agencies such as the Department of Public Works and Highways (DPWH), for vehicles that may be used for the hauling and transport of the planting materials.



#### **IV. Site Preparation**

1. DENR Field Offices shall assist their LGU counterpart in the preparation of planting sites, preferably on the week of August 29-Sept 2, 2022. The DILG Undersecretary for Barangay Affairs Felicito Valcomina shall provide the names of their counterpart to DENR Field Offices concerned. At least 20 people from the concerned barangays will be mobilized to do the site preparation activities.
2. Brushing, hole digging, staking/tree guard preparation shall be done by designated LGU counterparts.
3. A standard backdrop template shall be provided by the DILG.
4. Designated garbage bins/containers shall be strategically located in the area to ensure proper waste disposal of the seedling bags and other waste.

#### **V. Mobilization of Participants**

1. DILG Undersecretary Valmocina committed to send 100 able-bodied men from PNP for the planting of 7,000 bamboos in Upper Marikina Watershed as per request of Rotary Club.
2. LGU counterparts and DENR Field Offices shall identify the groups or participants for the event. They shall also be in-charge with the promotion and advertisement for the event.

#### **VI. Mobilization of Press People**

1. DILG as the lead; and DENR and DA as partners are responsible to tap the assistance of the press for advertisement and coverage of the simultaneous tree planting activity and its program.
2. Press/Media groups like the Kapisanan ng mga Brodkaster ng Pilipinas (KBP) may also be tapped to participate in the tree planting event.

#### **VII. Security, Traffic, and Medic**

Ingress and egress of participants in the nationwide simultaneous tree planting shall be monitored strictly by the LGUs in coordination with the Philippine National Police (PNP). Utmost, safety, regulated traffic flow, and accessible medical assistance shall be considered and prioritized during the preparation and conduct of the activity.

#### **VIII. Tree Planting Event**

1. The DILG shall host the event and shall provide the copy of the standard Kick-Off Ceremony program to all concerned.
2. Briefing/orientation on the simultaneous tree planting activity and on how to successfully plant/handle the seedlings shall start at 6:00 AM, to be followed by the actual tree-planting. The Forest Management Bureau (FMB) will provide an AVP regarding the proper planting of seedlings.
3. This tree planting activity will be a continuing initiative of the DILG. Therefore, in case any of the identified sites will not be fully planted on September 13, 2022, these may be planted in accordance with the onset of the rainy season and availability of DILG volunteer planters.

4. Upon notice from the DILG of their Tree Planting activity, the DENR Field Offices concerned shall provide planting materials for outplanting, especially for bamboo.

**IX. Maintenance and Protection of the planted sites (post-event activity)**

1. DILG shall issue a Memorandum Circular (MC) to the LGU regarding the care, maintenance and protection of the planted sites.
2. Provision of planting materials by the DENR for mortalities shall continue post tree-planting activity to increase survival and sustainability of the activity.

**X. Submission of After Tree Planting Report**

An after-event report shall be submitted to this Office copy furnishing the FMB. The report shall include photos and statistical data on the number of participants, actual number of seedlings planted and other significant information. A template for the accounting of the participants is provided thru this link:

[https://bit.ly/Tree\\_Planting2022](https://bit.ly/Tree_Planting2022).

For this undertaking, the DENR Field Offices shall provide feedback on their coordination and joint ocular visit and site assessment with their LGU counterparts on or before August 31, 2022.

**FOR YOUR GUIDANCE AND COMPLIANCE.**

  
ATTY. JUAN MIGUEL T. CUNA, CESO I

  
JOSELIN MARCUS E. FRAGADA, CESO III