



## MEMORANDUM

FOR : The Director for Policy and Planning Service

FROM : The Director

SUBJECT: **FY 2022 SPMS INDICATOR RE: 15% OPEN-ACCESS/UNTENURED LAND OF PUBLIC DOMAIN PLACE UNDER APPROPRIATE MANAGEMENT/TENURE**

DATE : **AUG 30 2022**

This pertains to your Memorandum dated 29 July 2022 referring the Memorandum from DENR MIMAROPA dated 27 June 2022 regarding the FY 2022 SPMS indicator on "15% open-access/untenured lands of the public domain placed under appropriate management arrangement/tenure".

Please be informed that the said indicator is not a new target since it was included in the Performance Information stipulated in the General Appropriation Act for the DENR Annual Budget started FY 2017. To accomplish the target, activities on the processing and issuance of tenure instrument/management arrangement is included in the Forestry Sector Unit of Work Measurement (UWM) under the Natural Resources Management Arrangement/Agreement and Permit Issuance. Along with this, we also considered the Comprehensive Site Development (CSD) contracts issued under National Greening Program with maintenance and protection initiatives. Per review of this Office, the DENR MIMAROPA had a total of 28,203.40 hectares placed under appropriate management arrangement covering a period of FY 2017-2020. Out of these, 27,835.19 hectares management arrangement issued through NGP and 368.21 hectares from issued tenure.

Moreover, this indicator is a continuing target for FY 2023-2028 but were reduced to 10% of two (2) million hectares open-access/untenured lands of the public domain placed under appropriate management arrangement/tenure based on the FY 2022 baseline.

Further, on the request to issue or come-up with a guideline on the appropriate management arrangement for those untenured NGP graduated sites, please be informed that we had already existing policy on this. The DENR Administrative Order No. 2021-20, "Guidelines in managing untenured forestlands with plantations established through government funds" issued on 30 June 2021 aims to (a) place parcels of forestland that were developed as plantations using government funds under any appropriate tenure instrument or management agreement; (b) identify areas of forestland with plantations developed using government funds or under National Greening Program and other similar projects, that are not under any existing tenure program of the Department and recommend management options; and (c) offer untenured areas to qualified investors and provide appropriate tenure instruments or management arrangement.

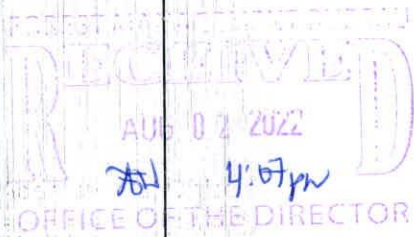
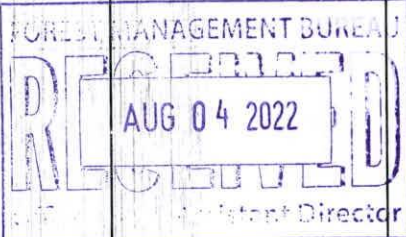

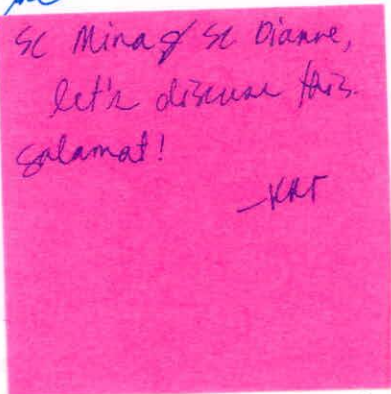
FOR YOUR INFORMATION AND CONSIDERATION, PLEASE.

**TIRSO P. PARIAN, JR., CESO IV**

cc : *The Regional Executive Director  
DENR MIMAROPA*

Document+A1 : 2147559858 / 0-25732  
 Sender : MELINDA C. CAPISTRANO  
 Address : OIC-Director PPS  
 SUBJECT : Memo. dtd. July 29, 2022 re: FY 2022 SPMS Indicator Re: 15% Open-Access Utensured Land of the Public Domain Place under Appropriate Management/Tenure. (w/encls.)

Addressee (s) Office of the Director  
 cc Addressee FMB D

ROUTING SLIP				
FROM	DATE/TIME RECEIVE	FOR/TO	TIME RELEASE	ACCEPTANCE REMARKS/ACTION REMARKS
Records	8/1/2022 3:11PM	OD <u>ADChm</u>		For info + guidance action, Jr 8/3
				
		FPS & FPS	8/10/22	

FOREST MANAGEMENT BUREAU  


Scanned + Emailed  
 8/11 7:30am

8/11/22

Ate Pinky,

For our discussion, please.  
 Per DENR MIMAROPA, they could not accomplish the issuance of tenure/management arrangement in open access areas in their region (15%b), instead they would like their target to be based on the untenured NGA sites only. Do we have similar clamor from other regions?  
 Thank you.

-Mina



Republic of the Philippines  
Department of Environment and Natural Resources  
**FOREST MANAGEMENT BUREAU**  
Visayas Avenue, Diliman, 1100 Quezon City  
Tel. No. (632) 927-4788 Fax No. (632) 928-9313  
E-mail Address: [fmdbdenr@mozcom.com](mailto:fmdbdenr@mozcom.com) / Website: [http:// forestry.denr.gov.ph](http://forestry.denr.gov.ph)

### ACKNOWLEDGEMENT RECEIPT

DATE : 02 August 2022

DOCUMENT CODE : 2147559858

NAME : **DIR. MELINDA C. CAPISTRANO**  
**OIC, Director Policy and Planning Service**

ADDRESS : DENR CO, Visayas Avenue, Diliman, Quezon City

#### **This is to acknowledge the receipt of:**

SUBJECT : FY 2022 SPMS Indicator RE: 15% Open-Access/Untenured Land of the Public Domain place under Appropriate Management/Tenure

The said document was referred to the **Office of the Director** on August 2, 2022. You may follow up further action or development on the matter through contact no. **(63-2) 8928-9313 / 8927-4788.**

---

*Note: This is a computer-generated communication. As such, no signature is required.*



**MEMORANDUM**

**FOR :** **The Director**  
Forest Management Bureau

**FROM :** **The OIC-Director**  
Policy and Planning Service

**SUBJECT :** **FY 2022 SPMS INDICATOR RE: 15% OPEN-ACCESS/  
UNTENURED LAND OF THE PUBLIC DOMAIN PLACE  
UNDER APPROPRIATE MANAGEMENT/TENURE**

**DATE :** **29 JUL 2022**



This refers to the Memorandum from DENR MIMAROPA dated 27 June 2022 regarding the FY 2022 SPMS indicator "15% open-access/untenured lands of the public domain placed under appropriate management arrangement/tenure". Accordingly, the said target is not realistic.

The Region has an approximately 210,437.56 hectares of open-access/untenured lands of public domain, and 15% of which is 31,565.634 hectares. Based on their experience, the average area per tenurial instrument issued is below one (1) hectare. For them, it is impossible to accomplish 31,000 hectares for tenurial issuance activity in a year. Also, not all open-access/untenured lands are accessible are inhabited. In view of this, it is requested that the 15% target shall be based on the untenured NGP graduates sites instead. Accordingly, graduated NGP sites, a replacement target area, is more rational and practical since the government has already invested on these areas. In relation, the Region is requesting the Bureau to issue guidelines on the appropriate tenure or management arrangement for uninhabited NGP graduated sites.

Please be informed that the said indicator is also a Performance Indicator contained in the General Appropriation Act for the DENR Annual Budget. We were informed that the Bureau is currently doing a review on the said indicator with the Regional Offices. Hence, we are forwarding the request of DENR MIMAROPA for consideration.

For appropriate action.

  
**MELINDA C. CAPISTRANO**

**Cc :** *The Regional Executive Director*  
*DENR MIMAROPA*

*The OIC-Chief*  
*Project Monitoring and Evaluation Division*

*The Chief*  
*Personnel Section*



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES  
RECORDS MANAGEMENT DIVISION



MEMORANDUM

FOR : THE UNDERSECRETARY  
Policy, Planning and International Affairs

THRU : THE DIRECTOR  
Policy and Planning Services

FROM : THE REGIONAL EXECUTIVE DIRECTOR


SUBJECT : SUBMISSION OF REVISED FY 2022 OFFICE  
PERFORMANCE COMMITMENT REVIEW (OPCR) OF  
DENR MIMAROPA

DATE : JUN 27 2022

Respectfully submitting the revised Office Performance Commitment Review (OPCR) for FY 2022 (January to December) of the undersigned based on the updated Strategic Performance Management System (SMPS) Indicators.

Relative to this submission, we would like to inform your good office that we will be sending a memorandum requesting for a reconsideration on the target re 15% hectares open access/untenured lands of the public domain placed under appropriate management arrangement/ tenure by 31 December 2022.

For your review and approval please.

  
LORMELYN E. CLAUDIO, CESO IV



Department of Environment  
and Natural Resources  
MIMAROPA Region



Doc ID: 83560



## MEMORANDUM

**FOR :** THE UNDERSECRETARY  
Policy, Planning and International Affairs

**THRU :** THE DIRECTOR  
Policy and Planning Services

**FROM :** THE REGIONAL EXECUTIVE DIRECTOR

**SUBJECT :** FY 2022 SPMS INDICATOR RE: 15% OPEN-ACCESS/UNTENURED LANDS OF THE PUBLIC DOMAIN PLACED UNDER APPROPRIATE MANAGEMENT ARRANGEMENT/ TENURE

**DATE :** JUN 29 2022

This is to respectfully request for reconsideration on the FY 2022 SPMS indicator of 15% open-access/ untenured lands of the public domain placed under appropriate management arrangement/tenure" under the Natural Resources Enforcement and Regulatory Program. This office feels that the said target is not realistic.

Currently, the DENR MIMAROPA has approximately 210,437.56 hectares of open-access/untenured lands of the public domain, and 15% of this is equivalent to 31,565.634. Based on our experience/historical data, the tenurial instruments we issued were mostly below an average of one (1) hectare per tenure. Hence, it is quite impossible for us to process 31,000 tenurial instruments. Notwithstanding the fact that not all these open-access/untenured lands are accessible (refer to sample attached map of Occidental Mindoro) and are inhabited.

Foregoing considered, we would like to seek authority/permission that the 15% target shall be based on the **untenured NGP graduated sites**. Aside from it is realistic, targeting the NGP graduated sites is more rational and practical since we already invested on these areas. The untenured NGP graduated sites in MIMAROPA are as follows:

Province	Established NGP Plantations in hectares	15% Target in hectares
Marinduque	1,977.20	296.58
Occidental Mindoro	23,615.58	3,542.34
Oriental Mindoro	20,180.78	3,027.12
Palawan	17,893.16	2,683.97
Romblon	2,648.32	397.25
<b>Total</b>	<b>66,315.04</b>	<b>9,947.26</b>

Further, it is requested that help us prod the Forest Management Bureau (FMB) to come up and issue the guidelines on the appropriate tenure or management arrangement for these (uninhabited) NGP graduated sites. Without these guidelines, we cannot work on the processing and issuance of tenurial instruments/management arrangements.

For your utmost consideration.

  
LORMELYN E. CLAUDIO, CESO IV 

cc: The Director, FMB



Department of Environment  
and Natural Resources  
MIMAROPA Region



Doc ID: 89179

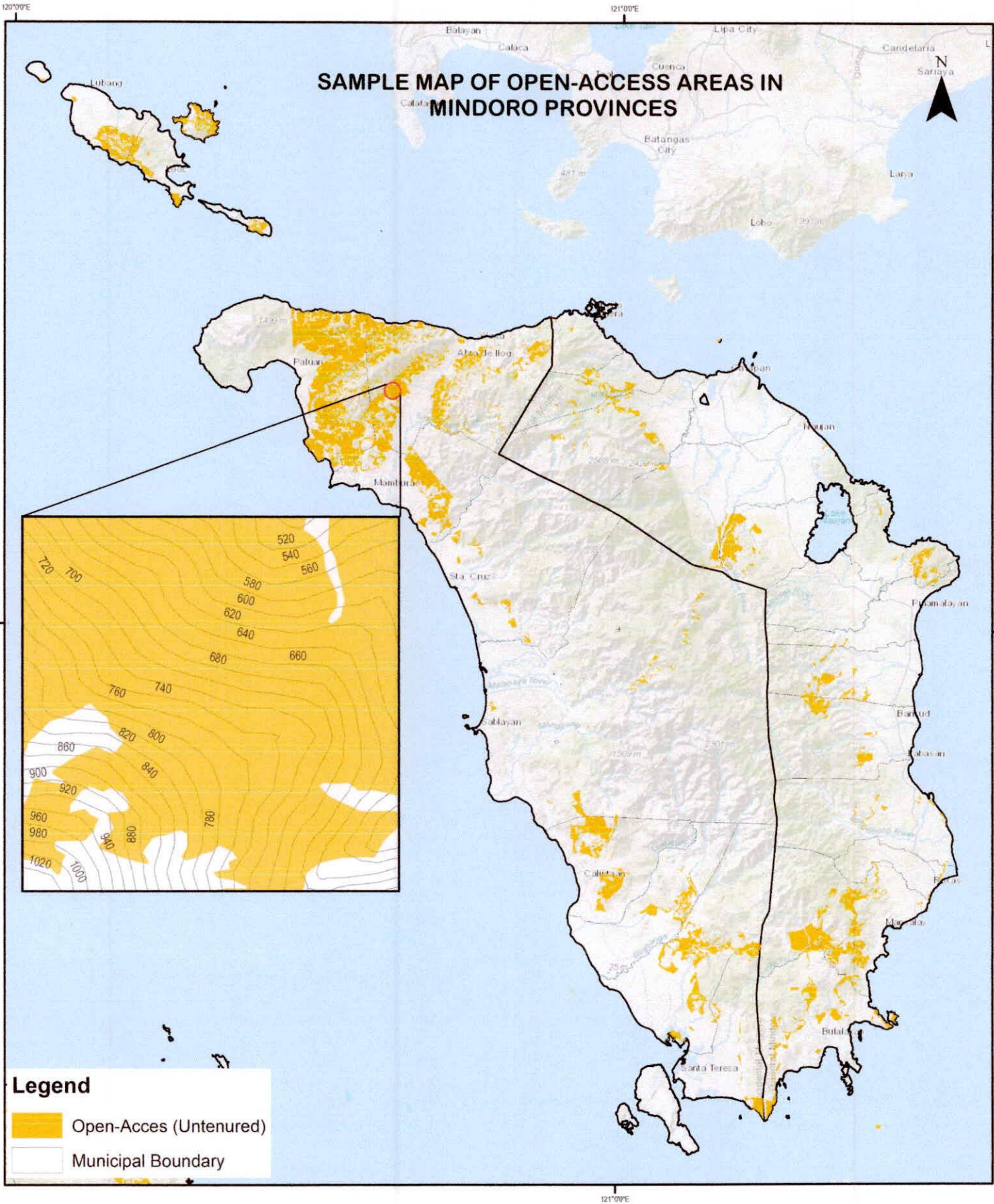
DENR by the Bay Bldg., 1515 L & S Building, Roxas Boulevard, Ermita, Manila 1000

DENR VOIP: (02) 8248-3367/ 8248-3468/ 8249-3367 local 2700

Facsimile : (632) 405-0046

Email: [mimaroparegion@denr.gov.ph](mailto:mimaroparegion@denr.gov.ph)

Website: <http://mimaropa.denr.gov.ph/>



## OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, LORMELYN E. CLAUDIO, Head of DENR- MIMAROPA Region, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to December 2022

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

Date: \_\_\_\_\_

Approved by:

ATTY. JUAN MIGUEL T. CUNA, CESO I  
Undersecretary for Field Operations and Environment

Date: \_\_\_\_\_



5.0

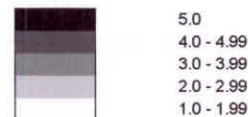
4.0 - 4.99

3.0 - 3.99

2.0 - 2.99

1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT									
Budget Utilization Rate	100% budget utilization rate submitted to Central Office on or before 15th day following the end of the year (15 January 2023)		ARD for Management Services - Finance Division All Regional Office Divisions PENROs - Management Services Division - Technical Services Division						Scope of Coverage: Covering all funds from January to December 2022 including COBF MOVs: RO- transmittal (through email) to CO CO FMS to acknowledge Dimensions to Measure: Quality & Timeliness
Financial Statement	100% of financial statements per Section 41 of PD No. 1445 submitted to DENR CO FMS Accounting on January 31, 2022	60,000	ARD for Management Services - Finance Division PENROs - Management Services Division						Scope of Coverage: CY 2021 MOVs: transmittal to DENR C.O.- FMS Accounting; Transmittal to COA with COA stamp Dimensions to Measure: Quality & Timeliness
Submission of Budget and Financial Accountability Reports (BFARs)	11 Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 Updated Guidelines relative to Budget and Financial Accountability Reports (BFARs)* starting FY 2019 submitted on the prescribed period as follows:	211,000	ARD for Management Services - Finance Division - Planning & Managment Division PENROs - Management Services Division - Planning & Managment Unit - Finance & Budget Unit						R.O. submit to C.O. based on the Memo of USEC Teh dated 8 Jan. 2021 on or before 15 days following the end of each quarter Scope of Coverage: Jan. - Dec. 2022 MOVs: R.O. transmittal to C.O. thru email Dimensions to Measure: Quality & Timeliness
	*BAR No. 1 (QPRO) *FAR No.1 (SAAODB) *FAR No. 1-A (SAAODBOE) *FAR No. 1-B (LASA) *FAR No. 1-C (SODLB IAFT) *FAR No. 2 (SABUDB) *FAR No. 2-A (SABUDBOE) *FAR No. 5 (QRROR) *FAR No. 6 (SABUDB TR)								
	*FAR No. 3 Aging of Due and Demandable Obligations (ADDO)								R.O. to submit to C.O. on or before the 15th day following the end of the year Scope of Coverage: Jan. - Dec. 2022 MOVs: R.O. transmittal to C.O. Dimensions to Measure: Quality & Timeliness
	*FAR No. 4 Monthly Report of Disbursement (MRD)								R.O. to submit to C.O. on or before 5 days following the end of the month Scope of Coverage: Jan. - Dec. 2022 MOVs: R.O. transmittal to C.O. Submission thru email Dimensions to Measure: Quality & Timeliness



P/A/Ps	Success Indicators	ALLOTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Sustained compliance with COA Audit Findings	50% of Prior Year's Audit Recommendations fully implemented as shown in COA CAAR Status of implementation of Prior Years' Recommendations (Part II) on December 1, 2022 with report submitted to ASEC for Finance		ARD for Management Services - Finance Division All concerned Divisions PENROs - Management Services Division						R.O to submit to C.O. thru FMS Director Scope of Coverage: 2021 CAAR MOVs: Agency Action Plan Status of Implementation (AAPS) submitted to ASEC for Finance Dimensions to Measure: Quantity & Timeliness  Deadline of Submission is subject to change based on the instruction of the top management
	50% of Current Year's Audit Observations and Recommendations fully implemented as shown in CAAR (Part II) on December 1, 2022 with report submitted to the ASEC for Finance		ARD for Management Services - Finance Division All concerned Divisions PENROs - Management Services Division						R. O. submitted to the C.O. FMS Director; PENRO submitted to the R.O. Scope of Coverage: 2021 CAAR MOVs: Agency Action Plan Status of Implementation (AAPS) submitted to ASEC for Finance Dimensions to Measure: Quantity & Timeliness  Deadline of Submission is subject to change based on the instruction of the top management
Compliance to PHILGEPS Conditions	100% PHILGEPS conditions complied by January 31, 2023	14,000	ARD for Management Services - Administrative Division • Procurement Section - RBAC PENROs - Management Services Division - PBAC						copy furnish DENR Central Office (PSMD-PrMS)  Scope of Coverage: 1 Jan. 2022- Dec. 31, 2022 MOVs: PhilGEPS Generated PBB Report at <a href="https://data.philgeps.gov.ph">https://data.philgeps.gov.ph</a> or proof of submitted justification to ao25secretariat@dap.edu.ph Dimensions to Measure: Quality & Timeliness
Conduct of Early Procurement Activity (EPA)	50% of the total value of eligible projects conducted from the submission of NEP to Congress and with approved indicative APP submitted within the prescribed deadline	10,000	ARD for Management Services - Administrative Division • Procurement Section - RBAC PENROs - Management Services Division - PBAC						Scope of Coverage: CY 2023 MOVs: Submitted Certificate to GPBB Acknowledgement from GPBB Dimensions to Measure: Quality & Timeliness  Early Procurement Activities should be conducted in FY 2022 Copy furnished DENR C.O. (PSMD-PrMS)
Submission of results of FY 2021 Agency Procurement Compliance Performance Indicator (APCP) System	100% APCPI Results by the concerned offices submitted to GPPB-TSO on 30 June 2022		ARD for Management Services - Administrative Division • Procurement Section - RBAC PENROs - Management Services Division - PBAC						Scope of Coverage: CY 2021 MOVs: Auto-generated acknowledgement from the GPPB-TSO Dimensions to Measure: Quality and Timeliness  copy furnished PSMD NEW - Included in the qualifying of PBB AO 25 deadline is on 30 June 2022
Posting of FY2023 APP-NonCSE in the Agency Transparency Page	100% of indicative FY 2023 APP-NonCSE in the Agency's Transparency Seal webpage posted on 20 September 2022	35,000	ARD for Management Services - Administrative Division • Procurement Section - RBAC PENROs - Management Services Division - PBAC						Scope of Coverage: CY 2023 MOVs: printed copy/screen shot of proof of posting of indicative FY 2023 in the Transparency Seal Dimensions to Measure: Quality and Timeliness  copy furnished DENR Central Office (PSMD-PrMS)







5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	100% IPCRs commitment based on the approved DPCR submitted to Personnel Division/ Unit by 30 April 2022	53,000	ARD for Management Services - Administrative Division • Personnel Section PENROs - Management Services Division All employees						Scope of Coverage: CY 2022 MOV: receiving copy of IPCR to Personnel Section Dimensions to Measure: Quality & Timeliness  PENRO submitted to Admin Division Regional Office. CENRO-submitted to Admin & Finance Section, MSD
	100% training programs conducted based on L & D Plan by the end of December 2022 with End of Learning Report submitted to Regional Executive Director fifteen (15) days after every learning event	3,540,000	ARD for Management Services - Administrative Division • Human Resource and Dev't Section						Scope of Coverage: FY 2022 Learning and Development Plan of DENR Regional Office. MOV: Matrix and training report Dimensions to Measure: Quality & Timeliness FY 2022 L & D to be provided by HRDS-TDD
	1 L and D intervention per permanent employee provided on 31 December 2022		All regular employees						Scope of Coverage: FY 2022 L & D intervention MOV: TDD database, Regional HRD database, Coaching Plan and Coaching Form Dimensions to Measure: Quantity & Timeliness Regular employees only
Actions on Documents/ Requests	100% documents acted upon with minor revision 7 working days for simple documents and 15 working days for complex documents upon receipt	846,000	ORED ARD for Management Services ARD for Technical Services All Division Chiefs PENROs/CENROs Regional NGP Coordinator RSCIG All Employees						Scope of Coverage: 100% of the received documents MOV: Based on Document Tracking System, Logbook Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness
Attendance to Meetings / Workshops / Conferences	100% of meetings / workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops conferences		ORED ARD for Management Services ARD for Technical Services All Division Chiefs PENROs/CENROs Regional NGP Coordinator RSCIG All Employees						Scope of Coverage: Meetings attended by head of office or meetings of head of office delegated to staff MOV: Report, matrix of workshop and conference S.O. and Notice of meeting Dimensions to Measure: Timeliness
SUPPORT TO OPERATIONS									
Data Management including Information Systems Development and Maintenance	100% maintained functional databases and Information Systems with reports submitted to the Director for KISS 7 days after the end of each quarter	277,000	ARD for Management Services - Planning & Management Div. • Regional ICT Unit PENROs - Management Services Division - Planning & Management Unit						Scope of Coverage: Information Systems developed MOV: Quarterly reports submitted to Director KISS- OD Dimensions to Measure: Quality & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	1 Network infrastructure maintained with 85% uptime with report submitted every 5th day of the following month		ARD for Management Services - Planning & Management Div. • Regional ICT Unit PENROs - Management Services Division - Planning & Management Unit						Scope of Coverage: Regional Offices to PENRO MOV's: Region & KISS: report Dimensions to Measure: Quality & Timeliness
	4 website module content updated within 2 days upon approval (External DENR Web Portal)		ARD for Management Services - Planning & Management Div. • Regional ICT Unit - Regional Strategic Communication and Initiatives Group						Scope of Coverage: SCIS -banner/ announcement, news, photos, regional news, news alerts; SCIS counterpart of Bureau and ROs MOV's: Monthly report Dimensions to Measure: Quantity & Timeliness
	100% of development activities of all issued Tenure Instruments updated in eFIS within 15 days upon receipt of the annual accomplishment report		ARD for Technical Services - Licenses, Patents & Deeds Div -Conservation and Development Div - Enforcement Division  PENROs - Technical Services Division CENROs						Scope of Coverage: Existing 25 year tenure instruments with submitted CY 2021 annual accomplishment report and/or Compliance Monitoring Report MOV's: Date receipt and date encoded Dimensions to Measure: Quality & Timeliness
	100% of basic information of all issued Tenure Instruments and Private Tree Plantation Registrations updated in eFIS within 7 calendar days upon receipt of the approved agreement/ registration		ARD for Technical Services - Licenses, Patents & Deeds Div -Conservation and Development Div  ARD for Management Services - Planning & Management Div.  PENROs - Technical Services Division - Management Services Division CENROs						Scope of Coverage: Newly approved tenure and PTPR MOV's: Date receipt and date encoded Dimensions to Measure: Quality & Timeliness
Legal Services including Operations against Unlawful titling of Public Land	90% of pleadings reviewed and submitted for filing on the deadline as ordered by the courts, other tribunals and/or OSG	107,000	ARD for Management Services - Legal Division						Scope of Coverage: 90% of targets indicated in the WFP MOV's: Order of Court received and Pleadings; summary matrix of pleadings filed in court and other tribunals Dimensions to Measure: Quantity & Timeliness
	100% of offices with complete Updated Citizen's Charter processes posted 15 working days upon receipt of issuance of IAD-LAS memo for Staff Bureaus and Regional Offices								Scope of Coverage: 100% of updated Citizen's Charter MOV's: proof of posting and issuance of IAD-LAS memo for Staff Bureaus and Regional Office Dimensions to Measure: Quality & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Production and Dissemination of Technical and Popular Materials in the Conservation of Natural Resources including Environmental Education	2 types of IEC printed materials produced on 31 December 2022 (Cites Poster and Coffee Table Book)	500,000	Office of the RED - Regional Strategic Communication and Initiatives Group						MOVs: copy of printed materials produced Dimensions to Measure: Quantity & Timeliness
	85% IEC materials disseminated two (2) months after full delivery from Procurement Section		Office of the RED - Regional Strategic Communication and Initiatives Group						Scope of Coverage: local and national MOVs: disseminated materials - memo/logbook of IEC materials received by other offices and stakeholders Dimensions to Measure: Quantity & Timeliness
	1 DENR-Regional Integrated IEC Action Plan endorsed by the Regional Executive Director to SCIS on 31 March 2022	49,000	Office of the RED - Regional Strategic Communication and Initiatives Group						Scope of Coverage: Regional MOVs: Regional Integrated IEC Action Plan Dimensions to Measure: Quality & Timeliness
	15 Environmental events /activities/ engagement organized (via face to face or online application) based on FY 2022 WFP with report submitted to the USEC concern 5 days after the event	781,000	Office of the RED - Regional Strategic Communication and Initiatives Group PENROs/CENROs -Information Officers						Scope of Coverage: Regional, PENROs and CENROs based on WFP and Regional Office submitted to SCIS MOVs: list of environmental events: activity reports Dimensions to Measure: Quantity & Timeliness
	30 Transparency Seal requirements updated and posted three (3) days upon receipt and monitoring reports submitted (based on advisory to be issued by SCIS)		ARD for Management Services - Planning & Management Div. • Regional ICT Unit						Scope of Coverage: updated CY 2022 section 102 of FY 2022 GAA MOVs: Consolidated report- SCIS Accomplished updated transparency seal monitoring tool Dimensions to Measure: Quantity & Timeliness Monitoring reports submitted based on issuance of advisory by SCIS
Formulation and Monitoring of ENR Sector Policies , Plans , Programs, and Projects	100 % monthly accomplishment reports based on targets compliant to prescribed format submitted to the Usec for Policy and Planning and International Affairs every 5th day of the following month	262,000	ARD for Management Services - Administrative Division - Finance Division - Legal Division - Planning & Management Div. • Monitoring & Evaluation Section ARD for Technical Services - Conservation & Dev't Division - Enforcement Division - Licenses, Patents & Deeds Division - Surveys & Mapping Division Reg'l NGP Coordinator ORED - Regional Strategic Communication and Initiatives Group PENROs - Technical Services Division - Management Services Division CENROs						Scope of Coverage: Monthly regional consolidated report including PENROs & CENROs MOVs: accomplishment report submitted and received by office of the Usec PPIA Dimensions to Measure: Quality & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	1 FY 2023 Work and Financial Plan based on 2023 Planning Guidelines submitted to the Office of the USEC for Policy and Planning on the prescribed period	266,000	ORED ARD for Management Services - Administrative Division - Finance Division - Legal Division - Planning & Management Div. ARD for Technical Services - Conservation & Dev't Division - Enforcement Division - Licenses, Patents & Deeds Div - Surveys & Mapping Division Reg'l NGP Coordinator Regional Strategic Communication and Initiatives Group Youth Focal Person Senior Citizen and Person With Disability Focal Person IAS Focal Person  PENROs - Technical Services Division - Management Services Division CENROs						Scope of Coverage: FY 2023 MOVs: Endorsement of WFP with acknowledgement of PPD Dimensions to Measure: Quality & Timeliness
	1 FY 2023 revised Work and Financial Plans based on comments submitted to the Director of PPS 5 days upon receipt		ORED ARD for Management Services - Administrative Division - Finance Division - Legal Division - Planning & Management Div. ARD for Technical Services - Conservation & Dev't Division - Enforcement Division - Licenses, Patents & Deeds Div - Surveys & Mapping Division Reg'l NGP Coordinator Regional Strategic Communication and Youth Focal Person Senior Citizen and Person With IAS Focal Person  PENROs - Technical Services Division - Management Services Division CENROs						Scope of Coverage: Memo for comments (hard copy provided) and the number of days submitted the revised WFP by the offices concerned MOVs: received copy (electronic or hardcopy of revised WFP submission) Dimensions to Measure: Quality & Timeliness  All offices should submit the revised WFP based on comments of PPD 5 days upon receipt of the comments



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Formulation and Monitoring of ENR Sector Policies , Plans , Programs, and Projects	2 Forest Land Use Plans adopted by the LGUs based on FMB Technical Bulletin No. 2 on 31 December 2022	100,000	ARD for Technical Services - Conservation & Dev't Division - Production Forest Mgt. Section PENROs - Technical Services Division CENROs						Scope of Coverage: Municipalities with forestland MOV's: signed and notarized MOA for Joint FLUP implementation SB resolution, affirmation sheet Finalized FLUP Dimensions to Measure: Quantity, Quality & Timeliness
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM									
Issuance of Wildlife Permits , Clearances and Certifications	80% wildlife permit, certifications and/ or clearance applications acted upon within the prescribed period	317,000	ARD for Technical Services - Licenses, Patents and Deeds Division • Wildlife Permitting Section PENRO - Technical Services Division CENROs						Scope of Coverage: breakdown of permit clearance timeline per UWM  MOV's: supporting documents stated RA 9147 (DAO 2004-55, DAO 2004-60)  Dimensions to Measure: Quantity, Quality & Timeliness  Wildlife permit applications acted upon within the number of days as prescribed by the law: LTP: 1-2 days; CWR: 7 days; WFP: 24 days; WSUP (for show): 7 days; Non-CITES Import/ Export/Re-Export Certificate: 5 days; Memo-endorsement of CITES permit application- 5 days and issuance by CITES import/ Export/ Re-Export permit: 2-3 days (BMB); GP/ Affidavit of Undertaking/ MOA: 4 days; Clearance to operate: 24 days; Wildlife Collector Permit for collection of butterfly/ monkeys:13 days; WSUP for collection of soft-shelled turtles: 13 days; Special Local Transport Permit: 5 days
	15% of 210,437.56 has. open access/ untenured lands of the public domain placed under appropriate management arrangement/ tenure on 31 December 2022		ARD for Technical Services - Licenses, Patents and Deeds Division PENROs - Technical Services Division CENROs						Scope of Coverage: Open access and including NGP areas outside tenure MOV's: No. of hectares per tenure & management arrangement issued; Copy of agreement endorsement memorandum from RED For permits covering less than 25 years, copy of permit, endorsement memorandum from CENRO and PENRO  Dimensions to Measure: Quality & Timeliness
	7,140 km of patrol conducted within conservation area uploaded to the LAWIN server every 5th of the ensuing month	5,636,000	ARD for Technical Services - Enforcement Division • Surveillance & Intelligence Section PENROs - Technical Services Division CENROs						CENRO: at least 10 km regular patrol conducted (monthly) Scope of Coverage: Total forestland MOV's: Based on the data uploaded on the Lawin server Dimensions to Measure: Quantity & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	75% of the observed threats that require post patrol responses had action taken with reports submitted on 31 December 2022		ARD for Technical Services - Enforcement Division • Surveillance & Intelligence Section PENROs - Technical Services Division CENROs						Several observe threats require a different level of responses ( <i>within a week, one month, two months or three months</i> ) depending on the gravity of certain threats, some threats need a longer time to resolve or address. As such as, 75% <sup>a</sup> of observed threats that requires post patrol responses must be addressed or had actions taken at the end of the year.  <b>Scope of Coverage:</b> Threats observed within the total forestland; Year covered: 2022 <b>MOV's:</b> Based on the data uploaded on the Lawin server and reports submitted <b>Dimensions to Measure:</b> Quantity & Timeliness
Delineation of Production Forest for potential investment areas	100 km of boundary of protection forest delineated through map overlay analysis and production forests for potential investment purposes delineated clearly defined/demarcated on the ground within the prescribed period by FMB based on Technical Bulletin 5-A with submission of quarterly report	650,000	ARD for Technical Services - Surveys and Mapping Division • Land Eval'n. Survey Section						<b>Scope of Coverage:</b> Indicative potential investment area with predetermined corners <b>MOV's:</b> Complete submission of shapefiles, printed maps, geotagged photos of final production forest for investment delineated with recommended investment options, technical description and geotagged photos of established stakes and production forest delineation field observation form after 15 working days every quarter <b>Dimensions to Measure:</b> Quality & Timeliness
Resolution of land cases with claims and conflict cases	80% of 46 land disputes/cases resolved/ decided amicably and through regular procedure atleast 10% of land cases that undergone ADR proceedings resolved amicably by the end of December 2022	323,000	ARD for Technical Services - Licenses, Patents and Deeds Division ARD for Management Services - Legal Division  PENROs - Technical Services Division CENROs						Timeline-provision on DAO 2016-30/31  For ADR- under section 34 of DAO 2016-30, the conduct of ADR proceedings shall be 39 days from the date of referral to and ADR Officers  For regular procedures- no timeline was set. Proposal for the identification of the timeline is drafted by LMB for deliberation <b>Scope of Coverage:</b> Land disputes/ cases resolved amicable based on DAO 2016-30 and through regular procedure based on DAO 2016-31 within the year  <b>MOV's:</b> order of compromise agreement signed by the PENRO or the RED. Final decision/ resolution/ order signed by the RED <b>Dimensions to Measure:</b> Quantity & Timeliness
Collection of Revenues	12,226,396 Revenues Collected and deposited to BTr with monthly report of collection every 5th day of the following month  Forestry- 9,528,847 Lands- 2,575,549 PA- 122,000 Total- 12,226,396		ARD for Technical Services - Licenses, Patents and Deeds Division - Conservation & Dev't Division PENROs - Technical Services Division - Management Services Division CENROs PASu's						<b>Scope of Coverage:</b> Lands-Foreshore, patrimonial and Gov't properties. PA-Issuance of Wildlife permits, income generated through visitor entrance. FMB-forest revenue collected with official receipt covering all corporate tenures (IFMA, SIFMA FLGMA, FLAG, FLAgT) <b>MOV's:</b> Monthly report of collection, deposit slip <b>Dimensions to Measure:</b> Quantity & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Appraisal of Foreshore Leases	2 Appraisal of Foreshore Lease with appraisal report with complete requirements submitted to LMB on December 31, 2022	10,000	ARD for Technical Services - Licenses, Patents and Deeds Division • Patents and Deeds Section PENROs - Technical Services Division CENROs						Based on applications filed Scope of Coverage: Appraisal report of foreshore lease received by LMB within the year MOV's: regional office transmittal memo to LMB; list of FLAs received for appraisal provided by LMB Dimensions to Measure: Quantity & Timeliness
Re-appraisal of Foreshore Leases	1 Re-appraisal of Foreshore Lease with re-appraisal report with complete requirements submitted to LMB on December 31, 2022	5,000	ARD for Technical Services - Licenses, Patents and Deeds Division PENROs - Technical Services Division CENROs						Semi-annual Scope of Coverage: Re-appraisal report of foreshore lease received by LMB within the year MOV's: regional office transmittal memo to LMB; list of re-appraisal provided by LMB Dimensions to Measure: Quantity & Timeliness
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	78 PAMB Resolutions approved by RED with minutes of meeting submitted to BMB within 7 days after the review of the PAMB minutes and Resolutions of the Regional Office		ARD for Technical Services - Conservation & Dev't Division • PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs PASUs						Scope of Coverage: All Protected Areas MOV's: PAMB Resolutions with approved minutes Dimensions to Measure: Quantity & Timeliness
	11 PAs with BMS conducted semi-annually with reports submitted to BMB 7 days after review of the Region  1. Marinduque Wildlife Sanctuary 2. Mts. Igit-Baco Natural Park 3. Mt. Calavite Wildlife Sanctuary 4. Apo Reef Natural Park 5. Naujan Lake National Park 6. Malampaya Sound Protected Landscape and Seascape 7. El Nido-Taytay Managed Resource Protected Area 8. Mt. Mantalingahan Protected Landscape 9. Rasa Island Wildlife Sanctuary 10. Mt. Guiting Guiting Natural Park 11. CALSANAG Watershed Forest Reserve	2,750,000	ARD for Technical Services - Conservation & Dev't Division • PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs PASUs						Scope of Coverage: Breakdown of PAs (number of BMS Conducted) MOV's: BMS Report (Semi-Annual) Dimensions to Measure: Quantity, Quality & Timeliness
	6 Caves assessed and recommended for classification classified based on DMC 2007-04 with report submitted to BMB 7 days after review of the Regional Office	1,500,000	ARD for Technical Services - Conservation & Dev't Division • PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs						Scope of Coverage: PAs and non-PAs MOV's: Cave assessment report with recommended classification and with signed map (Grade 3c or higher) RCC Resolution endorsing cave classification Dimensions to Measure: Quality & Timeliness



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
	2 Caves conserved with reports submitted to BMB on or before 31 December 2022	500,000.00	ARD for Technical Services - Conservation & Dev't Division • PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs						Scope of Coverage: PAs and non-PAs MOV's: management plan implementation report Dimensions to Measure: Quality & Timeliness
Protection and Conservation Wildlife	2 critical habitats established with submitted complete documentary requirements to BMB on 31 December 2022	391,000	ARD for Technical Services - Conservation & Dev't Division • PA Mgt. & Biodiversity Conservation Section PENROs - Technical Services Division CENROs						Reckoning time: in cases of by the end of December- it will adopt the timeline provided for in the WFP as default  Scope of Coverage: outside PAs ; non-PAs MOV's: CSW endorsement of draft DAO with attachments Dimensions to Measure: Quantity, Quality & Timeliness
Management of Coastal and Marine Resources	2 legislated NIPAS MPAs with Water Quality assessment monitoring conducted at least twice a year (wet and dry season) with annual progress report submitted to BMB on 31 December 2022	200,000.00	ARD for Technical Services - Conservation & Dev't Division • Coastal Resource and Foreshore Management Section PENROs - Technical Services Division CENROs - PASUs						Scope of Coverage: within legislated NIPAS MPAs MOV's: water quality monitoring report using the prescribed form based on TB 2019-03, TB 2019-04; DAO 2016-08 Dimensions to Measure: Quantity, Quality & Timeliness
Land Survey, Disposition and Records Management	1,080 patents for Residential Lands processed within 120 calendar days and approved and transmitted within 10 days to RoD based on RA 10023 and IRR	1,620,000.00	ARD for Technical Services - Licenses, Patents and Deeds Division • Patents and Deeds Section PENROs - Technical Services Division CENROs						Format of transmittal based on DAO 2019-11 LMB will provide template for reporting accomplishments on patent issuance  performance target based on WFP under remarks (column 1) state the target based on GAA- to be used for other performance measures stipulated in performance information in GAA  Scope of Coverage: Transmitted to RoD within current year  MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness
	1,000 approved survey plans through LAMS on 31 December 2022	550,000	ARD for Technical Services - Surveys and Mapping Division						7 days-simple; 15 - complex; LMB will provide MOV's  Scope of Coverage: survey plans approved within the year MOV's: approved survey plans verified within LAMS Dimensions to Measure: Quantity & Timeliness
	458 patents approved for Agricultural lands and transmitted to ROD	687,000.00	ARD for Technical Services - Licenses, Patents and Deeds Division • Patents and Deeds Section PENROs - Technical Services Division CENROs						Scope of Coverage: transmittal sheets with stamp received by RoD, signed judicial form MOV's: transmittal sheets with stamp received by RoD, signed judicial form, listings in excel Format Dimensions to Measure: Quantity, Quality & Timeliness  Based on RA 11573, 120 days



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
Forest Development, Rehabilitation and Protection	505 hectares planted with at least 85% survival rate inspected within 30 calendar days after request for inspection	3,283,000	ORED - Reg'l NGP Coordinator PENROs - Technical Services Division - NGP Focal Person CENROs - NGP Site Coordinator						memo instructions for 1. Format of inspection report and 2. conduct of inspection <b>Scope of Coverage:</b> Regular only (not CO-based and continuing) <b>MOV's:</b> shall be compiled by project preferably in a folder to include the ff: LOA, PO workplan, letter request for inspection, memo submitting the inspection report, geotagged photos, map and disbursement vouchers. List/ matrix NGP planted area with inspection report <b>Dimensions to Measure:</b> Quantity, Quality & Timeliness
Forest Development, Rehabilitation and Protection	5,343 hectares area maintained and protected (2020-2022 plantation establishment) with at least 85% survival inspected within 30 days after request for inspection	25,200,000	Reg'l NGP Coordinator PENROs - Technical Services Division - NGP Focal Person CENROs - NGP Site Coordinator						<b>Scope of Coverage:</b> 2020-2022 established plantation  <b>MOV's:</b> shall be compiled by project preferably in a folder to include the ff: LOA, PO workplan, letter request for inspection, memo submitting the inspection report, geotagged photos, map and disbursement vouchers. List/matrix NGP planted area with inspection report  <b>Dimensions to Measure:</b> Quality & Timeliness
Soil Conservation and Watershed Management	140 cu.m.Small Water Impounding System (SWIS) established based on TB 13-A	10,254,000	ARD for Technical Services - Conservation & Dev't Division • Production Forest Mgt. Section PENROs - Technical Services Division CENROs						<b>Scope of Coverage:</b> 2022 established SWIS <b>MOV's:</b> bidding documents inspection report, Disb. Voucher <b>Dimensions to Measure:</b> Quality & Timeliness
<b>003: ADAPTIVE CAPACITIES OF HUMAN COMMUNITIES AND NATURAL SYSTEMS IMPROVED</b>									
<b>ENVIRONMENTAL AND NATURAL RESOURCES RESILIENCY PROGRAM</b>									
Watershed Characterization and Vulnerability Assessment	One (1) watershed with approved CRVA by RED for watershed covering 1 region endorsed to FMB on December 31, 2022	1,200,000	ARD for Technical Services - Conservation & Dev't Division • Production Forest Mgt. Section PENROs - Technical Services Division CENROs						<b>Scope of Coverage:</b> Ridge to reef watershed <b>MOV's:</b> CRVA reports pursuant to existing guidelines <b>Dimensions to Measure:</b> Quality & Timeliness Refer to FMB-TB 16-A and DMC 2008-05



5.0  
4.0 - 4.99  
3.0 - 3.99  
2.0 - 2.99  
1.0 - 1.99

P/A/Ps	Success Indicators	ALLOTTED BUDGET	DIVISION/INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
					Q1	E2	T3	A4	
OTHER CROSS CUTTING INDICATORS									
Streamlining and Process Improvement of Critical Services (SPICS)	100% of external clients served within the standards set in the Citizen's Charter submitted on the prescribed timeline to Management Division-Financial Management Service		ARD for Management Services - Administrative Division - Finance Division - Planning & Management Div.  ARD for Technical Services - Licenses, Patents & Deeds Division - Surveys & Mapping Division Division IAS PENROs -CC and SPICS focal person CENROs -CC and SPICS focal person						Timeliness will be measured on the processing of the Citizen's Charter (CC)  Scope of Coverage: External services; CY 2022 transactions MOV's: Properly filled-out Streamlining monitoring forms, Form A Dimensions to Measure: Quality & Timeliness
Freedom of Information	100% compliance of the five (5) updated Freedom of Information (FOI) requirements based on Presidential Communications Operations Office (PCOO) requirements by end of 4th week of January 2023		ARD for Management Services - Administrative Division - General Services Section - Records						Scope of Coverage: Online queries; walk-in clients  MOV's: Plaque of Recognition/ Certification of Compliance from PCOO Transmittal (thru email) to PCOO Acknowledgement of PCOO Dimensions to Measure: Quality & Timeliness
Average Rating:									
CATEGORY					Rating				
Total Overall Rating									
Final Average Rating									
Adjectival Rating									
Assessed by:					Final Rating:				
MELINDA C. CAPISTRANO		ATTY. JONAS R. LEONES, CESO I		Date:	ATTY. JUAN MIGUEL T. CUNA, CESO I				
OIC Director, Planning and Policy Service		Undersecretary for Policy, Planning and International Affairs Chairman, Performance Management Team (PMT)			Undersecretary for Field Operations and Environment				
Legend: 1- Quantity    2- Quality    3- Timeliness    4- Average									