

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
PENRO - Occidental Mindoro
DAILY TIME RECORD

NAME : **ERNESTO E. TAÑADA**

STATUS :

EMPLOYEE NO. :

DIVISION :

POSITION :

SCHEDULE :

8:00 AM to 5:00 PM

DTR PERIOD : **11/1/2022 - 11/30/2022**

DATE	Day	MORNING		AFTERNOON		LOW	OT	LT	UT	REMARKS
		IN	OUT	IN	OUT					
11/01/2022	Tue	ALL SAINTS DAY	ALL SAINTS DAY	ALL SAINTS DAY	ALL SAINTS DAY					HOLIDAY
11/02/2022	Wed	07:40 AM	12:00 PM	12:50 PM	05:10 PM					
11/03/2022	Thu	MEETING	MEETING	MEETING	MEETING					REGARDING THE FINANCIAL OPERATION OF THE DENR
11/04/2022	Fri	07:50 AM	12:00 PM	12:50 PM	05:09 PM					
11/05/2022	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
11/06/2022	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
11/07/2022	Mon	07:50 AM	12:00 PM	12:58 PM	05:09 PM					
11/08/2022	Tue	07:49 AM	12:00 PM	12:58 PM	05:13 PM					
11/09/2022	Wed	08:00 AM	12:00 PM	12:48 PM	05:07 PM					
11/10/2022	Thu	07:50 AM	12:05 PM	12:49 PM	05:08 PM					
11/11/2022	Fri	07:57 AM	12:04 PM	12:50 PM	05:10 PM					
11/12/2022	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
11/13/2022	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
11/14/2022	Mon	07:00 AM	12:00 PM	12:50 PM	05:12 PM					
11/15/2022	Tue	PROVINCE OF OCCIDENTAL MINDORO	PROVINCE OF OCCIDENTAL MINDORO	PROVINCE OF OCCIDENTAL MINDORO	PROVINCE OF OCCIDENTAL MINDORO					SPECIAL NON WORKING HOLIDAY
11/16/2022	Wed	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# SFFI ANNUAL CONFERENCE
11/17/2022	Thu	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# SFFI ANNUAL CONFERENCE
11/18/2022	Fri	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# SFFI ANNUAL CONFERENCE
11/19/2022	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
11/20/2022	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
11/21/2022	Mon	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# EMBC PROTECTED AREA CONFERENCE
11/22/2022	Tue	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# EMBC PROTECTED AREA CONFERENCE
11/23/2022	Wed	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# EMBC PROTECTED AREA CONFERENCE
11/24/2022	Thu	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					# EMBC PROTECTED AREA CONFERENCE
11/25/2022	Fri	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER	TRAVEL ORDER					MINING REGULATORY BOARD REGIONAL SJIMMIT
11/26/2022	Sat	SATURDAY	SATURDAY	SATURDAY	SATURDAY					
11/27/2022	Sun	SUNDAY	SUNDAY	SUNDAY	SUNDAY					
11/28/2022	Mon	MEETING	MEETING	MEETING	MEETING					FULL TIME DELIVERY UNIT
11/29/2022	Tue	MEETING	MEETING	MEETING	MEETING					FULL TIME DELIVERY UNIT
11/30/2022	Wed	BONIFACIO DAY	BONIFACIO DAY	BONIFACIO DAY	BONIFACIO DAY					HOLIDAY
TOTAL						-	-	00:00	00:00	

I certify that the entries on this record, which were made by myself daily at the time of arrival and departure from office are true and correct.

Verified as to the prescribed office hours.

ERNESTO E. TAÑADA
Employee

LORMELYN E. CLAUDIO, CESO IV
REGIONAL EXECUTIVE DIRECTOR

REMINDER : Please return within 5 days together with the required supporting documents. (i.e. Special Order, Travel Orders, Notice of Meeting, etc.)