



December 21, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region

THRU : The Assistant Regional Director for Management Services

ATTENTION : The Chief, Regional Planning and Management Division

FROM : The OIC – PENR Officer

SUBJECT : **SUBMISSION OF DOCUMENTARY REQUIREMENTS
IN COMPLIANCE WITH THE STREAMLINING AND
PROCESS IMPROVEMENT OF CRITICAL SERVICES
(SPICS) FOR FY 2022**

In compliance with DENR Memorandum 2022-244 dated April 12, 2022 issued by the DENR Undersecretary for Legal, Administration, Human Resources and Legislative Affairs on the submission of documentary requirements related with the Process Improvement for Sales of Bidding Documents, please be informed that there are three (3) completed transactions for the said service for the 4th Quarter, CY 2022 at the DENR-PENRO Marinduque.

Attached is the Annex 1. Streamlining Monitoring Form 1 and can be viewed and downloaded through this Google Drive link for your reference:
<https://drive.google.com/drive/folders/1kfWhGli08s6Lq465uWPBrB8lrjDD7R0z?usp=sharing>.

For information and record.


IMELDA M. DIAZ