

December 23, 2022

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES – MIMAROPA REGION**

1515 L and S Bldg., Roxas Blvd.,  
Ermita Manila

Dear Sir/Ma'am,

Healthy Greetings! We are writing with regards to our recent transaction with your good office with the following details below:

<b>Name of the Project:</b>	Supply and Administration of Quadrivalent Influenza Vaccine for DENR MIMAROPA Regional Office Employees
<b>Purchase Order No:</b>	R4-2022-06-055-AD
<b>PO Amount:</b>	Php 159,120.00
<b>Sales Invoice Number:</b>	5292 dated June 21, 2022
<b>Delivery Receipt Number:</b>	5300 dated June 21, 2022

We would like to request the settlement for the abovementioned contract and be deposited in the following bank details:

<b>BANK:</b>	Landbank of the Philippines
<b>BRANCH:</b>	Camp Aguinaldo Branch
<b>ACCOUNT NAME:</b>	Pharma Quest Co.
<b>ACCOUNT NUMBER:</b>	1671-0939-48

Attached herewith is our passbook for your reference. Thank you and Stay Safe!

Truly yours,



**MARGERY M. FILIO**  
Operations Manager