



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region



October 4, 2022

MEMORANDUM

TO : The PENR Officer **PALAWAN**  
THRU : The Chief, Management Services Division  
ATTN : Property Officer  
FROM : The Assistant Regional Director for Management Services  
SUBJECT : **PROPERTY TRANSFER REPORT (PTR) OF ONE (1) UNIT OF  
MOTOR VEHICLE INTENDED FOR CENRO CORON PALAWAN**

This pertains to the memorandum from the Director of Administrative Service, DENR Central Office dated September 23, 2022 regarding the approved Property Transfer Report (PTR) of one (1) unit of Motor Vehicle, Toyota Revo with Plate No. SKR-940 to be transferred to CENRO Coron, Palawan.

To facilitate the proper recording of said vehicle in DENR Central Office book of accounts, please sign the attached PTR the soonest time possible and present the same to the Property and Supply Management Division in order to release the said vehicle.

For your information and immediate action.

Digitally signed by  
Gordove Donna  
Mayor  
Date: 2022.10.06  
13:17:05 +08'00'

**DONNA MAYOR-GORDOVE, CESO IV**

DENR By the Bay Bldg., 1515 Roxas Boulevard, Ermita, Manila, 1000  
Telephone Number: Administrative Division 5<sup>th</sup> flr- (02) 7002-3114  
DENR VOIP (02) 8249-3367/8248-3367 loc 2700  
Email: [mimaropa-cenro@denr.gov.ph](mailto:mimaropa-cenro@denr.gov.ph)  
Website: <https://mimaropa.denr.gov.ph>

95813