

Appendix B
CERTIFICATE OF TRAVEL COMPLETED

DENR
Agency

DENR-PENRO, Odiongan
Station

I certify that I have completed the travel authorized in Itinerary of **Travel Order No.** 759 dated October 24, 2022 under indicated below:

- ☐ / Strict in accordance with the approved Itinerary.
- ☐ / Cut short as explained. Excess payment in the amount of P _____ was refund on O.R. No. _____ dated _____
- ☒ / Extended as explained below.
- ☐ / Other deviation as explained.

Explanation or justification: Travel was extended due to suspension of trips from Roxas Port to Odiongan Port brought by Typhoon Paeng.

Evidence of travel attached hereto: Certificate of appearance and tickets are hereto attached.

Respectfully yours,


ARNOLDO A. BLAZA, JR.
OIC, PENR Officer

On evidence and information of which I have knowledge, the Travel was actually undertaken.

Recommending Approval:

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director for
Management Services

Approved by:

ORMELYN E. CLAUDIO, CESO IV
Regional Executive Director



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