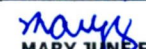


OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, **ALMA E. GIBE**, OIC-CENRO of CENRO Roxas, Oriental Mindoro, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2021.




ALMA E. GIBE
 OIC-CENRO
 Date: _____

Reviewed by: _____		Approved by: _____		Date: _____						
 MARY JUNE F. MAYPA PENR Officer/ Chairperson, Performance Management Team (PMT)		MARIA LOURDES G. FERRER, CESO III Regional Executive Director								
				<table border="1" style="float: right; margin-left: auto;"> <tr><td>5.0</td></tr> <tr><td>4.0</td></tr> <tr><td>3.0</td></tr> <tr><td>2.0</td></tr> <tr><td>1.0</td></tr> </table>		5.0	4.0	3.0	2.0	1.0
5.0										
4.0										
3.0										
2.0										
1.0										
P/A/Ps	Performance Indicators (Target + Measures)	Allotted Budget	Organization Accountable	Actual Accomplishments	Rating				Remarks	
					Q1	E2	T3	A4		
GENERAL ADMINISTRATION AND SUPPORT SERVICE										
Budget Utilization Rate	100% budget utilization rate (All billing documents submitted to PENRO) by the end of the year		All Sections	97% Obligation BUR as of December 31, 2021 91% Disbursement BUR as of December 31, 2021		4.500	3.000	3.750	COA- DBM Memorandum Circular 2019-1, Annual BUR all funds (Obligations BUR, Disbursement BUR)	
						4.000	3.000	3.500		
Sustained compliance with COA Audit Findings	30% of prior year's audit recommendations fully implemented as shown in COA CAAR Status of Implementation of Prior Year's Recommendations (Part III) by the end of September 2021		All Sections	100% of prior year's audit recommendations fully implemented as shown in COA CAAR Status of Implementation of Prior Year's Recommendations (Part III) by the end of December 2021	5.000		1.000	3.000		
	50% of Current year's audit observations and recommendations fully implemented as shown in CAAR Observations and Recommendations (Part II) by the end of September 2021		All Sections	75% of Current year's audit observations and recommendations fully implemented as shown in CAAR Observations and Recommendations (Part II) by September 29, 2021	5.000		3.212	4.106		
	100% Project Procurement Management Plan-CSE (PPMP) submitted to PENRO following the prescribe format on the prescribed period		All Sections	100% Project Procurement Management Plan-CSE (PPMP) submitted to PENRO following the prescribe format on the prescribed period with 100% accuracy		5.000	3.000	4.000		

P/A/Ps	Performance Indicators (Target + Measures)	Allotted Budget	Organization Accountable	Actual Accomplishments	Rating				Remarks
					Q1	E2	T3	A4	
	100% Project Procurement Management Plan-Non-CSE (PPMP) submitted to PENRO following the prescribe format on the prescribed period			100% Project Procurement Management Plan-Non-CSE (PPMP) submitted to PENRO following the prescribe format on the prescribed period with 100% accuracy					Rated on First Semester
	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) thru PENR Office on January 25, 2021 based on GAM		Admin	1 Report on Physical Count of Property, Plan and Equipment (RPCPPE) submitted to Commission on Audit (COA) thru PENR Office on January 25, 2021 based on GAM					Rated on First Semester
	100% submission of SALN to PENRO based on Section 8 of RA 6713 on February 24, 2021		Admin, All Permanent Employees	100% submission of SALN to PENRO based on Section 8 of RA 6713 on February 15, 2021					Rated on First Semester
	FY 2021 OPCR Commitment based on Approved SPMS Guidelines submitted to PENR Office on March 29, 2021	2,000.00	Designated Planning Officer	FY 2021 OPCR Commitment based on Approved SPMS Guidelines submitted to PENR Office on March 20, 2021					Rated on First Semester
	100% of IPCRs commitment based on the approved OPCR submitted to PENR Office on April 20, 2021		Admin, All Employees	100% of IPCRs commitment based on the approved OPCR submitted to PENR Office on April 20, 2021					Rated on First Semester
	1 Learning and development Intervention per employee by the end of December 2021		Admin	1 Learning and development Intervention per employee by the end of December 2021	3.000		5.000	4.000	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	5,000.00	Admin, All Sections, All Employees	100% of documents acted upon with partial/ minor revision need 5 working days for simple documents and 12 days for complex documents upon receipt		5.000	4.000	4.500	
Attendance to Meetings/ Workshops/ Conference	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences	110,000.00	CENRO	100% of meetings/ workshops/ conference attended with report submitted 7 working days after attendance in local (inter- agency) and 30 working days in foreign meetings/ workshops/ conferences		5.000	3.000	4.000	
SUPPORT TO OPERATION									
	100% of all databases submitted to PENRO by the end of the year		Concerned Sections	100% of all databases submitted to PENRO by the end of the year		5.000	3.000	4.000	eFIS, LAWIN, LAMS

P/A/Ps	Performance Indicators (Target + Measures)	Allotted Budget	Organization Accountable	Actual Accomplishments	Rating				Remarks
					Q1	E2	T3	A4	
	100% of completed MDE Forms and information including GIS maps, agreements, area development of all existing tenures submitted to PENRO on December 27, 2021		Concerned Sections (Data Provider), FIS Focal Person, Planning	100% of completed MDE Forms and information including GIS maps, agreements, area development of all existing tenures submitted to PENRO on December 27, 2021		5.000	3.000	4.000	FMB TB No. 8-A
Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources including Environmental Education	1 Environmental events conducted specific for Youth based on CY 2021 WFP with report submitted to PENR Office 3 days after the event		IEC Officer/Youth Desk Officer	2 Environmental events conducted specific for Youth based on CY 2021 WFP with report submitted to PENR Office 3 days after the event	5.000		3.000	4.000	
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	100% Monthly accomplishment reports based on targets compliant to prescribed format submitted to PENR Office every 25th day of the month	15,000.00	All Sections, Planning	100% Monthly accomplishment reports based on targets compliant to prescribed format submitted to PENR Office thru email		4.500	5.000	4.750	Submission of MAR thru email: July 2021 - July 23, 2021 August 2021 - August 25, 2021 September 2021- September 28, 2021 October 2021 - October 27, 2021 November 2021 - November 26, 2021 December 2021- December 24, 2021
	FY 2022 Work and Financial Plan based on 2021 Planning Guidelines submitted to PENR Office on the prescribed period		All Sections, Planning	FY 2022 Work and Financial Plan based on 2021 Planning Guidelines submitted to PENR Office on November 2021		4.500	4.000	4.250	
	FY 2022 revised Work and Financial Plans based on comments submitted to PENR Office 3 days upon receipt		All Sections, Planning	FY 2022 revised Work and Financial Plans based on comments submitted to PENR Office upon receipt		5.000	5.000	5.000	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM									
	15% of 10,728.24 has. Of open-access/ untenured lands of public domain placed under appropriate management arrangements/ tenure submitted to PENR Office on December 27, 2021		Conservation and Development Section	LOA- 370 Hectares eNGP Areas by April 2021	1.040		5.000	3.020	
	360 Kilometers of patrol conducted within conservation area uploaded to the LAWIN Server on December 27, 2021	232,000.00	MES, LAWIN data manager	478.178 Kilometers of patrol conducted within conservation area uploaded to the LAWIN Server on December 15, 2021	5.000		5.000	5.000	

P/A/Ps	Performance Indicators (Target + Measures)	Allotted Budget	Organization Accountable	Actual Accomplishments	Rating				Remarks
					Q1	E2	T3	A4	
	75% of the observed threats had actions taken with reports submitted on December 27, 2021		MES, LAWIN data manager	75% of the observed threats had actions taken with reports submitted on December 15, 2021	3.000		5.000	4.000	
Resolution of Lands Cases with claims and Conflicts	80% of 7 land disputes/cases resolved amicably and through regular procedure transmitted to PENR Office on December 27, 2021	49,000.00	Regulations and Permitting Section	100% of land disputes/cases resolved amicably and through regular procedure transmitted to PENR Office on December 27, 2021	4.707		3.000	3.854	
Collection of Revenues	100,000.00 Revenue collected and deposited to BTr with monthly report of collection submitted every 3rd day of the following month		Regulations and Permitting Section, Cashier	108,524.01 Revenue collected and deposited to BTr with monthly report of collection submitted every end of the month	3.636		5.000	4.318	
	5% increase of revenues collected based on previous year's collection		All concerned Sections, Cashier	119% increase of revenues collected based on previous year's collection (CY 2020- 49,519.00)	5.000		5.000	5.000	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	1 cave assessed with report and recommended classification submitted to PENRO based on DMC 2007-04 by the end of November 2021	250,000.00	Conservation and Development Section	1 cave assessed with report and recommended classification submitted to PENRO based on DMC 2007-04 on August 31, 2021	3.000	5.000	5.000	4.333	
Land Survey, Disposition and Records Management	110 patents for residential lands processed within 120 calendar days approved and transmitted to PENR Office within 10 days based on RA 10023 and DAO 2010-12 and 2019-11	133,000.00	Regulations and Permitting Section	47 patents for residential lands processed within 120 calendar days approved and transmitted to PENR Office within 10 days based on RA 10023 and DAO 2010-12 and 2019-11	1.849	3.000	3.000	2.616	
Forest Development, Rehabilitation and Protection	300 hectares planted with atleast 85% survival rate inspected within 30 days after request for inspection	1,950,000.00	Conservation and Development Section, NGP Focal	300 hectares planted with atleast 85% survival rate inspected within 15 days after request for inspection with 100% accuracy	3.000	5.000	5.000	4.333	
	300 hectares maintained and protected(2019-2021 plantation establishment) with atleast 85% survival rate inspected within 30 days after request for inspection	600,000.00	Conservation and Development Section, NGP Focal	300 hectares maintained and protected(2019-2021 plantation establishment) with atleast 85% survival rate inspected within 15 days after request for inspection with 100% accuracy	3.000	5.000	5.000	4.333	
Soil Conservation and Watershed Management	50 cu.m Small Water Impounding System (SWIS) established based on TB 13-A	3,662,500.00	Conservation and Development Section	42 cu.m Small Water Impounding System (SWIS) established based on TB 13-A on December 6, 2021	2.681	4.000	4.000	3.560	MOVs: Bidding Documents, Inspection Report, DV

P/A/Ps	Performance Indicators (Target + Measures)	Allotted Budget	Organization Accountable	Actual Accomplishments	Rating				Remarks
					Q1	E2	T3	A4	
Watershed Characterization	1 watershed characterized with VA report submitted to PENRO by the end of November 2021	780,000.00	Conservation and Development Section	1 watershed characterized with VA report submitted to PENRO on December 10, 2021	3.000	4.500	2.866	3.455	Cavilian Watershed
OTHER CROSS CUTTING INDICATORS									
	80% of Stakeholders rated the Office Performance as Satisfactory submitted to PENR Office on December 27, 2021		Admin, CSS Focal Person	Rating based on the report furnished by SDRMD-KISS is very Satisfactory; Client Feedback were encoded to ARCGIS Survey 123 by December 17, 2021		5.000	5.000	5.000	
	100% of External Clients served within the standard set in the Citizens Charter		Admin, CSS Focal Person	100% of External Clients served within the standard set in the Citizens Charter (SPICs Monitoring Form was submitted on December 23, 2021)		5.000	5.000	5.000	
	100% compliance of the four (4) updated Freedom of Information (FOI) requirements to the updated Freedom of Information (FOI) requirements based on PCOO requirements by 3rd week of December 2021		Admin, FOI Focal Person	100% compliance of the four (4) updated Freedom of Information (FOI) requirements to the updated Freedom of Information (FOI) requirements based on PCOO requirements on January 4, 2022		5.000	3.000	4.000	
Total Overall Rating					56.913	89.000	114.078	118.680	
Final Average Rating					3.557	4.684	3.934	4.092	
Adjectival Rating					VS				
Assessed by:					Final Rating by:				
 CORAZON E. PUDIQUET Planning Officer III	Date	 MARY JUNE F. MAYPA		Date	MARIA LOURDES G. FERRER, CESO III Regional Executive Director				
		PENR Officer/ Chairperson, Performance Management Team (PMT)							
Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average									