

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Office of the Regional Executive Director
MIMAROPA Region
Ermita, Manila

(No. _____)


TRAVEL ORDER

Name	<u>LORMELYN E. CLAUDIO</u>	Salary	_____
Position	<u>OIC, REGIONAL EXECUTIVE DIRECTOR</u>	Div/Sec/Unit	<u>ORED</u>
Departure Date	<u>FEBRUARY 16, 2022</u>	Official Station	<u>DENR-MIMAROPA Region</u>
Destination	<u>PALAWAN</u>	Arrival Date	<u>FEBRUARY 20, 2022</u>
Purpose of Travel	<u>To monitor Typhoon Odette hit-areas in Palawan and coordinate with concerned Local Government Units and stakeholders re: Regional Task Force Build Back Better (RTFBBB) operations</u>		
Per Diems/Expenses Allowed	<u>Php 2,200.00/day</u>		
Assistants or Laborer Allowed	_____		
Appropriations to which travel should be charged	_____		
Remarks or special instructions	_____		

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Section/Unit.

Recommending Approval:



ATTY. JUAN MIGUEL T. CUNA, CESO I
Undersecretary for Field Operations and Environment

Approved:

ROY A. CIMATU
Secretary

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Section 16 EO No. 248 dated May 29, 1995.


LORMELYN E. CLAUDIO, CESO IV
Employee