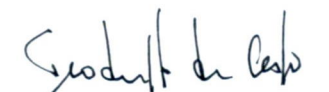


B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, TEODULFO A. DE CASTRO of the DENR – PENRO, Oriental Mindoro, Monitoring and Enforcement Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2021

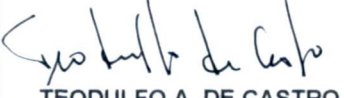



TEODULFO A. DE CASTRO
Ratee

Date:

Reviewed by: 	Date	Approved by: 	Date
RICK U. DUMADAG		ESPERANZA P. CORTEZ	
Immediate Supervisor		OIC-Technical Services Division	

P/A/Ps	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Implementation of Good Governance Conditions	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on February 20, 2021 100% of IPCRs commitment based on the approved OPCR submitted to the PENRO on April 25, 2021	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on January 4, 2021 100% of IPCRs commitment based on the approved OPCR submitted to the PENRO on April 15, 2021					Rated during 1 st Semester
Actions on Documents/Requests	100% of documents acted upon with partial/minor revisions need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/minor revisions need 6 working days for simple documents and 14 days for complex documents upon receipt		4	4	4.000	Assist the Chief, MES on the review and evaluation of report on compliance monitoring on the issued tenorial instrument and/or permit holders submitted by all CENROs 100% of other documents/requests/communications being referred by the

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

							immediate supervisor, OIC-TSD, and/or the PENRO acted upon within the prescribed period
Final Overall Rating				4.0	4.0	4.000	
Final Average Rating				4.0	4.0	4.000	
Adjective Rating							
Comments and Recommendations for Development Purposes <i>Keeps up with other colleagues. Put extra effort in fullfilling assigned task/work. Needs follow-up trainings based on job description.</i>							
Discussed with:	Date	Assessed by:	Date	Final Rating by:		Date	
 TEODULFO A. DE CASTRO Employee	FEB 08 2022	I certify that I discussed my assessment of the performance with the employee  ALMA E. GIBE Chief, Technical Services Division	FEB 08 2022	 MARY JUNE F. MAYPA PENRO		FEB 08 2022	

NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : JULY 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT */ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES					Travel Order No. 2021-2413 (July 1- 2, 2021)	Monitoring and Enforcement Activities	Monitoring of seedling replacement turned over by permittee per approved cutting permit	Monitored of seedling replacement turned over by permittee per approved cutting permit	2 days
				✓	July 7, 2021	Monitoring and Enforcement Activities	Attended Administrative Hearing being conducted by CENRO Socorro	Attended Administrative Hearing being conducted by CENRO Socorro	1 day
				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	5 days
					Travel Order No. 2021-2504 (July 13- 16, 2021)	Monitoring and Enforcement Activities	Conduct Inspection of NGP 2021	Conducted inspection of the physical accomplishment of family contractors on the activities under CY 2021 ENGP implementation per PENRO S.O. No. 2021-54	4 days
				✓		Monitoring and Enforcement Activities	Monitoring of seedling replacement turned over by permittee per approved cutting permit	Monitored of seedling replacement turned over by permittee per approved cutting permit	3 days
					Travel Order No. 2021-2726 (July 27- 29, 2021)	Monitoring and Enforcement Activities	Monitoring of seedling replacement turned over by permittee per approved cutting permit	Monitored of seedling replacement turned over by permittee per approved cutting permit	3 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:



VERIFIED BY THE IMMEDIATE SUPERVISOR:



RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

JULY 2021


NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : AUGUST 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT */ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	3 days
					Travel Order No. 2021-2835 (August 10-12, 2021)	Monitoring and Enforcement Activities	Assist in the conduct of assessment and geotagging	Assisted in the conduct of assessment and geotagging of household and family living within the expired lease area of PTFI.	3 days
					Travel Order No. 2021-2835 (August 16-20, 2021)	Monitoring and Enforcement Activities	Assist in the Conduct of CSC Evaluation at Manguyang, Gloria	Assisted in the conduct of performance of CSC at So. Villa Jamilla, Manguyang, Gloria Oriental Mindoro	5 days
				✓		Monitoring and Enforcement Activities	Update the report of tree cutting activities by the permittee	Updated the report of tree cutting activities by the permittee	5 days
				✓		Monitoring and Enforcement Activities	Assist in updating reports on Illegal Logging Activities	Assisted in updating reports on Illegal Logging Activities forwarded by CENRO Socorro	5 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:



VERIFIED BY THE IMMEDIATE SUPERVISOR:



RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

AUGUST 2021

NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : SEPTEMBER 2021

	TYPE		NATURE		DETAILS OF ACTIVITY				
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT */ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	3 days
					Travel Order No. 2021-2924 (September 6-10, 2021)	Monitoring and Enforcement Activities	Assist in the Conduct of CSC Evaluation at Manguyang, Gloria	Assisted in the conduct of performance of CSC at So. Villa Jamilla, Manguyang, Gloria Oriental Mindoro	3 days
				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	2 days
				✓		Monitoring and Enforcement Activities	Update the report of tree cutting activities by the permittee	Updated the report of tree cutting activities by the permittee	3 days
				✓		Monitoring and Enforcement Activities	Assist in updating reports on Illegal Logging Activities	Assisted in updating reports on Illegal Logging Activities forwarded by CENRO Socorro	5 days
					Travel Order No. 2021-3172 (September 28-31, 2021)	Monitoring and Enforcement Activities	Conduct Inspection of NGP 2021	Conducted inspection of the physical accomplishment of the family contractors on the activities under the CY 2021 ENGP implementation	4 days
	B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)								
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:

Teodulfo A. de Castro

VERIFIED BY THE IMMEDIATE SUPERVISOR:

Rick U. Dumadag

RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

SEPTEMBER 2021

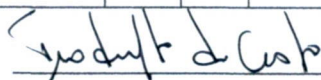
NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : OCTOBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT (Indicate date and time)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES					Travel Order No. 2021-3172 (October 1, 2021)	Monitoring and Enforcement Activities	Conduct Inspection of NGP 2021	Conducted Inspection of the physical accomplishment of the family contractors on the activities under the CY 2021 ENGP implementation	1 day
				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	5 days
				✓		Monitoring and Enforcement Activities	Update the report of tree cutting activities by the permittee	Updated the report of tree cutting activities by the permittee	5 days
					Travel Order No. 2021-3172 (October 19-22, 2021)	Monitoring and Enforcement Activities	Conduct Inspection of NGP 2021	Conducted Inspection of the physical accomplishment of the family contractors on the activities under the CY 2021 ENGP implementation	4 days
				✓		Monitoring and Enforcement Activities	Assist in updating reports on Illegal Logging Activities	Assisted in updating reports on Illegal Logging Activities forwarded by CENRO Socorro	5 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:



VERIFIED BY THE IMMEDIATE SUPERVISOR:



RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

OCTOBER 2021

NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : NOVEMBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT */ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Assist in updating reports on Illegal Logging Activities	Assisted in updating reports on Illegal Logging Activities forwarded by CENRO Socorro	5 days
				✓		Monitoring and Enforcement Activities	Assist in Updating Reports in Lawin Monitoring and Patrolling	Assisted in Updating reports in Lawin Monitoring and Patrolling Activities	5 days
					Travel Order No. 2021-3889 (November 16-17, 2021)	Monitoring and Enforcement Activities	Ground Surveillance operation of reported illegal activities	Coordinated with MES and assist in the conduct of ground surveillances operation of reported illegal activities.	2 days
				✓		Monitoring and Enforcement Activities	Update the report of tree cutting activities by the permittee	Updated the report of tree cutting activities by the permittee	4 days
					Travel Order No. 2021-3889 (November 23-26, 2021)	Monitoring and Enforcement Activities	Monitor Seedling replacement turned over by permittees	Monitored seedling replacement turned over by permittees within the jurisdiction of CENRO Roxas and CENRO Socorro	4 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:

Teodulfo A. de Castro

VERIFIED BY THE IMMEDIATE SUPERVISOR:

Rick U. Dumadag

RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

NOVEMBER 2021

NAME : TEODULFO A. DE CASTRO
POSITION: FOREST TECHNICIAN II

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : DECEMBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT */ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES					Travel Order No. 2021-4146 (December 1-3, 2021)	Monitoring and Enforcement Activities	Conduct inspection on the ENGP 2021	Conduct inspection on the physical accomplishment of the family contractors of ENGP 2021	3 days
					December 9- 10, 2021		On Leave		2 days
				✓		Monitoring and Enforcement Activities	Update the report of tree cutting activities by the permittee	Updated the report of tree cutting activities by the permittee	5 days
					Travel Order No. 2021-4414 (December 15-17, 2021)	Monitoring and Enforcement Activities	Assist in the Monitoring of Seedling Replacement	Monitored seedling replacement turned over by permittees within the jurisdiction of CENRO Roxas and CENRO Socorro	3 days
				✓		Monitoring and Enforcement Activities	Assist in updating reports on Illegal Logging Activities	Assisted in updating reports on Illegal Logging Activities forwarded by CENRO Socorro	3 days
					December 24, 27, 28, 29, 31, 2021		On Leave		5 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:

Teodulfo A. de Castro

VERIFIED BY THE IMMEDIATE SUPERVISOR:

Rick U. Dumadag

DATE ACCOMPLISHED:

DECEMBER 2021

RICK U. DUMADAG
Chief, Monitoring and Enforcement Section