

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, KENNETH E. PUDIQUET of the DENR – PENRO, Oriental Mindoro, Monitoring and Enforcement Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2021

K. Pudiquet
KENNETH E. PUDIQUET
Ratee

Date:

Reviewed by: <i>[Signature]</i>	Date	Approved by: <i>[Signature]</i>	Date
RICK U. DUMADAG		ESPERANZA P. CORTEZ	
Immediate Supervisor		OIC-Technical Services Division	

P/A/Ps	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Implementation of Good Governance Conditions	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on February 20, 2021 100% of IPCRs commitment based on the approved OPCR submitted to the PENRO on April 25, 2021	1 SALN prepared and submitted to Administrative and Finance Section based on Section 8 of RA 6713 on January 4, 2021 100% of IPCRs commitment based on the approved OPCR submitted to the PENRO on April 25, 2021					Rated during 1 st Semester
Actions on Documents/Requests	100% of documents acted upon with partial/minor revisions need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/minor revisions need 6 working days for simple documents and 12 days for complex documents upon receipt		4	4	4.000	Assist the Chief, MES in the review and evaluation of reports on hauling and loading activities on the shipment of forest products per approved cutting permit submitted by all CENROs; updating and maintenance of database

IPCR – Legend 1- Quantity 2- Efficiency 3- Timeliness 4- Average

							100% of other documents/requests/communications being referred by the immediate supervisor, OIC-TSD, and/or the PENRO acted upon within the prescribed period
Final Overall Rating				4.0	4.0	4.000	
Final Average Rating				4.0	4.0	4.000	
Adjective Rating							
Comments and Recommendations for Development Purposes <i>Versatile and performs well with given workload. Needs training in technical writing. Recommended for promotion.</i>							
Discussed with:	Date	Assessed by:	Date	Final Rating by:		Date	
<i>K. Pudiquet</i> KENNETH E. PUDIQUET	FEB 08 2022	I certify that I discussed my assessment of the performance with the employee <i>[Signature]</i> ALMA E. GIBE	FEB 08 2022	<i>[Signature]</i> MARY JUNE F. MAYPA		FEB 08 2022	
Employee		Chief, Technical Services Division		PENRO			

NAME : KENNETH E. PUDIQUET
POSITION : FOREST TECHNICIAN 1

SECTION : MONITORING AND ENFORCEMENT
DIVISION : TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : JULY 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET PIA/PS	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT *ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES						Monitoring and Enforcement Activities	Updating Reports on Illegal Logging Activities	Updated reports on Illegal Logging activities forwarded by CENRO Socorro and CENRO Roxas	4 days
					Travel Order No. 2021-2507	July 14-15, 2021	Assist in the Conduct of Investigation	Assisted in the conduct of investigation on the alleged illegal cutting and under brushing in Sinandigan, Puerto Galera	2 days
				✓		Monitoring and Enforcement Activities	Updating Reports on Monitoring of Forest Protection Activities	Updated Reports on Monitoring of Forest Protection Activities within jurisdiction of CENRO Socorro	5 days
					Travel Order No. 2021-2770	July 21-23, 2021	Assist the Planning and RPS Staff	Assisted the Planning and RPS Staff in their field works and coordinate with the chief MES regarding the submission report on WTMU.	3 days
				✓		Monitoring and Enforcement Activities	Update List of Issued Cutting Permits Issued by Region	Updated the list of Issued Cutting Permits approved by Regional Office	2 days
					Travel Order No. 2021-2612	July 27-30, 2021	Conduct On site Observation and random sampling of Mangrove Swamp Forest Reserve	Conducted On Site Observation and Random Sampling of Mangrove Swamp Forest Reserve in the Barangays covered	4 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE

K. Pudiquet

VERIFIED BY THE IMMEDIATE SUPERVISOR:

R. Dumadag

RICK J. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED

July 2021

NAME : KENNETH E. PUDIQUET
POSITION : FOREST TECHNICIAN 1

SECTION : MONITORING AND ENFORCEMENT
DIVISION : TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : AUGUST 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT * /ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Monitoring of Apprehended Forest Products	Updated the monitoring of apprehended forest products forwarded by CENRO Socorro	5 days
					Travel Order No. 2021-2747	August 9-14, 2021	Conduct Performance Evaluation of NGP Sites	Conducted performance evaluation of the physical accomplishment of the 3(three) remaining areas of NGP Sites with requests of contractors for the release of retention fees	6 days
					Travel Order No. 2021-2749	August 16-19, 2021	Conduct Performance Evaluation of NGP Sites	Conducted performance evaluation of the physical accomplishment of the remaining areas of NGP Sites with requests of contractors for the release of retention fees	4 days
				✓		Monitoring and Enforcement Activities	Updating Reports on Monitoring of Forest Protection Activities	Updated Reports on Monitoring of Forest Protection Activities within jurisdiction of CENRO Socorro	5 days
					Travel Order No. 2021-2944	August 25-27, 2021	Assist in the Surveillance of Illegal Logging Activities	Assisted in surveillance of illegal logging activities and other environmental violation	3 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:

K. Pudiquet

VERIFIED BY THE IMMEDIATE SUPERVISOR:

R. Dumadag

DATE ACCOMPLISHED:

August 2021

RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

NAME : KENNETH E. PUDIQUET
POSITION: FOREST TECHNICIAN 1

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : SEPTEMBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT *ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Updating Reports on Monitoring of Forest Protection Activities	Updated Reports on Monitoring of Forest Protection Activities within jurisdiction of CENRO Socorro	5 days
					Travel Order No. 2021-2923	September 8-10, 2021	Monitor Seedling Replacement turned over by permittees	Monitored the seedling replacement turned over by permittees within the jurisdiction of CENROs	3 days
				✓		Monitoring and Enforcement Activities	Monitoring Reports of Apprehended Forest Products	Updated the monitoring of apprehended forest products forwarded by CENRO Roxas	5 days
				✓		Monitoring and Enforcement Activities	Update List of Issued Cutting Permits Issued by Region	Updated the list of Issued Cutting Permits approved by Regional Office	5 days
					Travel Order No. 2021-3182	September 30- October 01, 2021	Convey Cds Personnel to Bongabong and Pola	Conveyed CDS personnel to Bongabong and Pola, Oriental Mindoro, re: soil sampling activities, PASA presentation scheduling and experimental forest activities.	2 days
B. MISCELLANEOUS ACTIVITIES <i>(other activities related to the Division or Office outside of the targets)</i>									
C. OTHER FUNCTIONS AND DUTIES <i>(other activities not related to the Division but of other designations/functions and concurrent capacities)</i>									

SIGNATURE OF THE EMPLOYEE:

K. Pudiquet

VERIFIED BY THE IMMEDIATE SUPERVISOR:

R. J. Dumadag

RICK J. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

September 2021

NAME : KENNETH E. PUDIQUET
POSITION: FOREST TECHNICIAN 1

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : OCTOBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT *ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES					Travel Order No. 2021-3193	October 5-7, 2021	Convey MES personnel for the conduct of investigation on the report through inquirer net	Conveyed MES personnel for the conduct of investigation on the report through inquirer net re: seized abandoned logs apprehended by PNP Mansalay, and to assist in forest protection activities	3 days
				✓		Monitoring and Enforcement Activities	Update reports on Loading and Hauling activities	Updated reports on Loading and Hauling activities within the jurisdiction of CENRO Socorro and CENRO Roxas	4 days
					Travel Order No. 2021-3213	October 13-15, 2021	Convey CDS personnel and assist in the conduct of presentations of the result of PASA	Conveyed CDS personnel and assisted in the conduct of presentations of the result of PASA in the municipalities of Bongabong and Bulalacao	3 days
				✓		Monitoring and Enforcement Activities	Updating Reports on Monitoring of Forest Protection Activities	Updated Reports on Monitoring of Forest Protection Activities within jurisdiction of CENRO Socorro	3 days
					Travel Order No. 2021-3344	October 20-22, 2021	Convey CDS personnel to Bongabong and Roxas	Conveyed CDS personnel to Bongabong and Roxas re: soil sampling activities and experimental forest activities	3 days
				✓		Monitoring and Enforcement Activities	Update List of Issued Cutting Permits Issued by Region	Updated the list of Issued Cutting Permits approved by Regional Office	4 days
	B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)								
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE:

K. E. Pudiquet

VERIFIED BY THE IMMEDIATE SUPERVISOR:

R. U. Dumadag

RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

October 2021

NAME : KENNETH E. PUDIQUET
POSITION: FOREST TECHNICIAN 1

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : NOVEMBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT *ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES					Travel Order No. 2021-3453	November 03-05, 2021	Ground Validate the Submitted Price Monitoring Report	To Ground Validate the Submitted Price Monitoring Report and Forestry Related Income Report of CENRO Roxas and Cenro Socorro and assist in forest protection activities.	3 days
				✓		Monitoring and Enforcement Activities	Update reports on Loading and Hauling activities	Updated reports on Loading and Hauling activities within the jurisdiction of CENRO Socorro and CENRO Roxas	5 days
				✓		Monitoring and Enforcement Activities	Update List of Issued Cutting Permits Issued by Region	Updated the list of Issued Cutting Permits approved by Regional Office	5 days
					Travel Order No. 2021-3990	November 17-19, 2021	Convey and assist the inspection committee on the monitoring and inspection of SWIS	Conveyed and assisted the inspection committee on the monitoring and inspection of SWIS	3 days
					Travel Order No. 2021-4004	November 23-26, 2021	Validate price monitoring report and Forestry Related income report	Ground Validate the Submitted Price Monitoring Report and Forestry Related Income Report of CENRO Roxas and Cenro Socorro and assist in forest protection activities.	4 days
B. MISCELLANEOUS ACTIVITIES <i>(other activities related to the Division or Office outside of the targets)</i>									
C. OTHER FUNCTIONS AND DUTIES <i>(other activities not related to the Division but of other designations/functions and concurrent capacities)</i>									

SIGNATURE OF THE EMPLOYEE: *K. Pudiquet*

DATE ACCOMPLISHED: November 2021

VERIFIED BY THE IMMEDIATE SUPERVISOR:

Rick U. Dumadag
RICK U. DUMADAG
Chief, Monitoring and Enforcement Section

NAME : KENNETH E. PUDIQUET
POSITION: FOREST TECHNICIAN 1

SECTION: MONITORING AND ENFORCEMENT
DIVISION: TECHNICAL SERVICES

MONTHLY ACCOMPLISHMENT MONITORING FORM FOR : DECEMBER 2021

	TYPE		NATURE			DETAILS OF ACTIVITY			
	PBB	OTHER REGULAR TARGET BASED ON WFP	TARGET P/A/Ps	OFFICE WORK	FIELD WORK	TYPE OF DOCUMENT *ACTIVITY (Indicate date and time the document received)	SUBJECT ACTIVITY/EVENT	ACTION TAKEN (Indicated the status of the document/activity)	TIME CONSUMED
A. TARGET RELATED ACTIVITIES				✓		Monitoring and Enforcement Activities	Update reports on Loading and Hauling activities	Updated reports on Loading and Hauling activities within the jurisdiction of CENRO Socorro and CENRO Roxas	4 days
					Travel Order No. 2021-4190	December 09-10, 2021	Assist in the Surveillance of Illegal Logging	Assisted in the surveillance of illegal logging activities and other environmental violation within the jurisdiction of CENRO Roxas	2 days
				✓		Monitoring and Enforcement Activities	Updating Reports on Monitoring of Forest Protection Activities	Updated Reports on Monitoring of Forest Protection Activities within jurisdiction of CENRO Socorro	4 days
					Travel Order No. 2021-4411	December 14-17, 2021	Convey PENRO IAC team in the inspection of NLNP Bangkase	Conveyed the PENRO IAC during the conduct of inspection/validation of the accomplishment of the contractor on the Rehabilitation/Repair of NLNP Bangkase and assist in the forest protection activities	4 days
						December 21-24, 2021	On Leave		8 days
						December 27, 28, 29, 31, 2021			
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)									
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations/functions and concurrent capacities)									

SIGNATURE OF THE EMPLOYEE

K. Pudiquet

VERIFIED BY THE IMMEDIATE SUPERVISOR

RICK U. DUMADAG

Chief, Monitoring and Enforcement Section

DATE ACCOMPLISHED:

December 2021