INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I.SIMPLICIO CALINOG, Cartographer I of the DENR - CENRO ROXAS, ORIENTAL MINDORO, Regulation and Permitting Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of JULY TO DECEMBER, 2021. Ratee: SIMPLICIO/CALINOG Date: Reviewed by: Date Approved by: Date DMO V/OIC-CENRO Rating Output Success Incators (targets+measures) Remarks 01 E2 **T3** A4 GENERAL ADMINISTRATION AND SUPPORT 100% submission of SALN to CENRO by 2nd week of February, Rated on First Submission of Individual SALN 2021 Semester One (1) IPCR (commitment) based on approved SPMS guidelines Rated on First submitted to Admin Section on prescribed period Preparation and Submission of IPCR Semester 100% of documents acted upon with partial/minor revision 100% of documents acted upon with partial/minor revision need 7 need 5 working days for simple documents and 10 days for working days for simple documents and 15 days for complex Actions to be taken 5 000 5.000 5.000 complex documents upon receipt documents upon receipt NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM Screened thirty-six carpetas for residential Free Patent and prepare V Screened twenty-four (24) carpetas for residential Free Patent 37/Certified lot Data Computation, Order of Award and Judicial and prepare V-37/Certified lot Data Computation, Order of Land Survey, Disposition and Records Management Form and forward to Geodetic Engineer for review: 15 January to Award and Judicial Form and forward to Geodetic Engineer 2.309 | 2.309 | 3.000 2.539 June 2021 and 21 July to December 2021 with 100% accuracy. **Total Over-all Rating** 2.309 7.309 7.539 8.000 Final Average Rating 3.770 2.309 3.655 4.000 **Adjectival Rating** SATISFACTORY employer and with initialine Comments and Recommendation for Development Purposes le perform other tooks. Discussed with Date Date Final Rating by: Assessed by: Date I certify that I discussed my assessment of the performance with the employee FEB 0 7 2022 FEB 0 7 2022 EB 0 3 2022 SIMPLICIÓ CALINOG Cartographer I In-charge Administrative Unit DMO V/OIC-CENRO

IPCR - Legend: 1-Ouantity 2- Efficiency 3- Timeliness 4-Average

Name: SIMPLI	CIO C. C	ALINGO				Section: Regulation and Permitting Section			
Position: Carto	grapher I					Division: N/A			
					MONTHLY ACCO	MPLISHMENT MONITORING FORM for: Ju	<u> </u>		
Project Control	T	Type		ature	Details of the Activity				
	PBB Related	Other regular targets based on WFP	Office Work	Field Work (indicate TO#)	Type of Document*/ Activity (indicate date and time the document received)	Subject/Activity/Event	Action Taken (indicate the status of the document/activity)	Time Consumed	
			~		Daily Time Record	Accomplish Daily Time Record	Submit the accomplished Daily Time Record to the Administrative Section	1 day	
A TARCET			~		Documents Refer	Documents referred	Acted upon the documents referred	daily as needed	
A. TARGET- RELATED ACTIVITIES			~		Residential Free Patent Applications	Screen carpetas of the Residential Free Patent Applications and prepare Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	Screened carpetas of the Residential Free Patent Applications and prepared Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	daily as needed	
B. MISCELLAN ACTIVITIES (oth to the Division or O targets)	ner activitie								
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)				Holiday (Eid Al-Adha) Work Suspension due to Weather	July 20, 2021 July 23, 2021	1 day 1 day			

Date Accomplished: July 30, 2021

Verified by the Immediate Supervisor:

NANETTE B. CAPACIO

Name SIMPLI	CIO C. C	ALINGO				Section: Regulation and Permitting Section		
Position. Carto	grapher I					Division: N/A		
					MONTHLY ACCOM	PLISHMENT MONITORING FORM for: Au		
9	T	Type		ature	Details of the Activity			
	PBB Related	Other regular targets based on WFP	Office Work	Field Work (indicate TO#)	Type of Document*/ Activity (indicate date and time the document received)	Subject/Activity/Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES			~		Daily Time Record	Accomplish Daily Time Record	Submit the accomplished Daily Time Record to the Administrative Section	1 day
			~		Documents Refer	Documents referred	Acted upon the documents referred	daily as needed
			~		Residential Free Patent Applications	Screen carpetas of the Residential Free Patent Applications and prepare Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	Screened carpetas of the Residential Free Patent Applications and prepared Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	daily as needed
B. MISCELLAN ACTIVITIES (oth to the Division or Otargets)	ner activitie							
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)					On-Leave Holiday (National Heroes' Day)	August 27, 2021 August 30, 2021	1 day 1 day	

Date Accomplished: August 31, 2021

Verified by the Immediate Supervisor:

NANETTE B. CAPACIO

SIMPLICIO C. CALINGO Name: Section: Regulation and Permitting Section Position: Cartographer I Division: N/A MONTHLY ACCOMPLISHMENT MONITORING FORM for: September 2021 Type Nature Details of the Activity Other Field Type of Document*/ regular PBB Time Office Work Activity (indicate date Subject/Activity/Event Action Taken (indicate the status of the document/activity) targets Related Consumed Work (indicate and time the document based on TO #) received) WFP Submit the accomplished Daily Time Record to the / Accomplish Daily Time Record 1 day Daily Time Record Administrative Section daily as Documents Refer Documents referred Acted upon the documents referred needed A. TARGET-Screen carpetas of the Residential Free Patent RELATED Screened carpetas of the Residential Free Patent Applications and prepare Form V-37, Certified Residential Free Patent daily as **ACTIVITIES** Applications and prepared Form V-37, Certified Lot Applications Lot Data Computation, Order of Award, and needed Data Computation, Order of Award, and Judicial Form Judicial Form Travel to Maujao, Bulalacao, Oriental Mindoro and TO# Assist in taking geo-tagged photos of the marine 1 day assisted in taking geo-tagged photos of the marine zone including 2021-Geo-tagged Photos zone as per Sangguniang Barangay Resolusyon as per Sangguniang Barangay Resolusyon Bilang 2021-3152 Bilang 2021-09-011 travel time 09-011 (September 14, 2021) Travel to Sitio Takasan, Balatasan, Bulalacao, Oriental Mindoro and assisted in taking geo-tagged photos of the 1 day TO# Assist in taking geo-tagged photos of the marine salvage zone as per letter request of Engr. Ernilo marine salvage zone as per letter request of Engr. Ernilo including 2021-Geo-tagged Photos B. MISCELLANEOUS C. Villas, the Municipal Mayor of Bulalacao (September travel time C. Villas, the Municipal Mayor of Bulalacao **ACTIVITIES** (other activities related 3152 to the Division or Office outside of the 15, 2021) targets) Attended "Virtual Cluster Training on Online Land Administration and Management System - Public Land 3 days / Learning Event Attendance to a learning event via Zoom Application (LAMS-PLA)" via Zoom conducted by the Land Management Bureau (September 8-10, 2021) C. OTHER FUNCTIONS AND **DUTIES** (other activities not related to the Division but of other designations, functions and concurrent capacities)

Signature of the Employee:

Date Accomplished: September 30, 2021

Verified by the Immediate Supervisor:

NANETTE B. CAPACIO

Name: SIMPLI	CIO C. C.	ALINGO				Section: Regulation and Permitting Section			
Position: Cartos	grapher I					Division: N/A			
The state of the s					MONTHLY ACCOM	PLISHMENT MONITORING FORM for: Octo			
	Ty	Type Nature		Details of the Activity					
	PBB Related	Other regular targets based on WFP	Office Work	Field Work (indicate TO#)	Type of Document*/ Activity (indicate date and time the document received)	Subject/Activity/Event	Action Taken (indicate the status of the document/activity)	Time Consumed	
A. TARGET- RELATED ACTIVITIES			~		Daily Time Record	Accomplish Daily Time Record	Submit the accomplished Daily Time Record to the Administrative Section	1 day	
			~	1	Documents Refer	Documents referred	Acted upon the documents referred	daily as needed	
			~		Residential Free Patent Applications	Screen carpetas of the Residential Free Patent Applications and prepare Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	Screened carpetas of the Residential Free Patent Applications and prepared Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	daily as needed	
P. MISCELLANEOUS 20				TO # 2021-3274	Public Land Survey	Assist in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-R and 1281-S, Csd-4B-000196-D as per approved Survey Order No. 2021-009	Travel to San Francisco, Bulalacao, Oriental Mindoro and assisted in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-R and 1281-S, Csd-4B-000196-D as per approved Survey Order No. 2021-009 (October 5-8, 2021)	4 days including travel time	
			-						
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)									

Date Accomplished:

October 29, 2021

Verified by the Immediate Supervisor:

NANETTE B. CAPACIO

Name: SIMPLI	CIO C. C	ALINGO		ė		Section: Regulation and Permitting Section			
Position: Cartos	grapher I					Division: N/A			
					MONTHLY ACCOME	PLISHMENT MONITORING FORM for: Nove			
	Т	ype	Nature		Details of the Activity				
	PBB Related	Other regular targets based on WFP	Office Work	Field Work (indicate TO#)	Type of Document*/ Activity (indicate date and time the document received)	Subject/Activity/Event	Action Taken (indicate the status of the document/activity)	Time Consumed	
			~		Daily Time Record	Accomplish Daily Time Record	Submit the accomplished Daily Time Record to the Administrative Section	1 day	
, TARGET			~		Documents Refer	Documents referred	Acted upon the documents referred	daily as needed	
A. TARGET- RELATED ACTIVITIES			~		Residential Free Patent Applications	Screen carpetas of the Residential Free Patent Applications and prepare Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	Screened carpetas of the Residential Free Patent Applications and prepared Form V-37, Certified Lot Data Computation, Order of Award, and Judicial Form	daily as needed	
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			TO # 2021-4365	Public Land Survey	Assist in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-R and 1281-S, Csd 4B-000196-D as per approved Survey Order No. 2021-009	Travel to San Francisco, Bulalacao, Oriental Mindoro and assisted in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-R and 1281-S, Csd-4B-000196-D as per approved Survey Order No. 2021-009 (November 11-12, 2021)	2 days including travel time		
				TO # 2021-4307	Public Land Survey	Assist in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-N and 1281-O, Csd-4B-000196-D as per approved Survey Order No. 2021-009	Travel to San Francisco, Bulalacao, Oriental Mindoro and assisted in the conduct of Public Land Subdivision (PLS) Survey of Lot No. 1281-N and 1281-O, Csd-4B-000196-D as per approved Survey Order No. 2021-009 (November 16-19, 2021)	4 days including travel time	
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but of other designations, functions and concurrent capacities)						Holiday (All Saint's Day, Oriental Mindoro Day, and Bonifacio Day)	November 1, 15, and 30, 2021	3 days	
				1					

Date Accomplished:

November 29, 2021

Verified by the Immediate Supervisor:

CHUCKLEE B. NGABIT

Forester I/NGP Focal Person/In-Charge, RPS

Section: Regulation and Permitting Section SIMPLICIO C. CALINGO Wh. Division: N/A Position: Cartographer I MONTHLY ACCOMPLISHMENT MONITORING FORM for: December 2021 Details of the Activity Type Nature Other Type of Document*/ Field regular Time **PBB** Office Work Activity (indicate date Action Taken (indicate the status of the document/activity) Subject/Activity/Event targets Consumed Work and time the document Related (indicate based on TO#) received) WFP Submit the accomplished Daily Time Record to the 1 day / Daily Time Record Accomplish Daily Time Record Administrative Section daily as Acted upon the documents referred Documents Refer Documents referred A. TARGETneeded RELATED Screen carpetas of the Residential Free Patent Screened carpetas of the Residential Free Patent ACTIVITIES daily as Residential Free Patent Applications and prepare Form V-37, Certified Lot Applications and prepared Form V-37, Certified Lot Data / needed Data Computation, Order of Award, and Judicial Applications Computation, Order of Award, and Judicial Form Form Travel to Budburan, Bulalacao, Oriental Mindoro and 2 days TO# Assist in the conduct of Public Land Survey on Lot assisted in the conduct of Public Land Survey on Lot No. No. 342, Pls-417-D, Bulalação Public Land including 2021-Public Land Survey 342. Pls-417-D. Bulalação Public Land Subdivision travel time Subdivision 4474 (December 7-8, 2021) Travel to Cambunang, Bulalacao, Oriental Mindoro and Assist in the conduct of actual survey for the assisted in the conduct of actual survey for the 2 days TO# Presidential Proclamation request of the 4th Presidential Proclamation request of the 4th Infantry including Presidential Proclamation 2021-Infantry (Scorpion) Battalion, 2ID, Philippine (Scorpion) Battalion, 2ID, Philippine Army (December 9travel time 4474 Army B. MISCELLANEOUS 10, 2021) **ACTIVITIES** (other activities related Travel within the Municipality of Bongabong, Oriental to the Division or Office outside of the Mindoro and conducted inventory of users of foreshore 4 days Conduct of inventory of users of foreshore lands in TO# targets) Foreshore Lands lands in compliance with PENRO Special Order No. including 2021compliance with PENRO Special Order No. 2021-Inventory 2021-107 dated December 10, 2021 (December 14-17. travel time 4641 107 dated December 10, 2021 2021) Travel within the Municipality of Bongabong, Oriental 4 days Mindoro and conducted inventory of users of foreshore Conduct of inventory of users of foreshore lands in TO# Foreshore Lands lands in compliance with PENRO Special Order No. including compliance with PENRO Special Order No. 2021-2021-Inventory 2021-107 dated December 10, 2021 (December 21-24, travel time 107 dated December 10, 2021 4635 2021) Holiday (Feast of the Immaculate Conception of December 8 and 30, 2021 2 days Mary and Rizal Day) C. OTHER FUNCTIONS AND 1 day December 31, 2021 Work from Home **DUTIES** (other activities not related to the Division but of other designations, functions and concurrent capacities)

Signature of the Employee:

Date Accomplished: December 29, 2021

Verified by the Immediate Supervisor:

CHUCKLEE B. NGABIT

Forester I/NGP Focal Person/In-Charge, RPS