B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, IVY MIGZYLO E. MACALALAG, of the CENRO-ROXAS of Conservation and Development Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December, 2021.

VY MIGZAN E. MACALALAG

Date:

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Reviewed by: 7. /// food in Jose T. // Cod in Jose T. // Cod in Jose T. // Chief CDS	Date	Approved by: ALMA E. GIBE DMO V/ OIC, CENR					Date
Life differ coop		1 1 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2					
Output	Success Indicators	Actual Accomplishments		Rati	La Company		REMARKS
	(targets+measures)	Actual Accomplishments	Q1	E2	Т3	A4	1121111111
General Administration and Support							
	One (1) SALN prepared and submitted toAdmin based on Section 8 of RA 6713 on February 20, 2021						Rated on first sem
Evaluation of Personnel Performance	One (1) IPCR (commitment) based on approved OPCR guidelines to be submitted to Admin Section on prescribed period						Rated on first sem
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with no revision need 3 working days for simple documents and 7 days for complex documents upon receipt		5.000	5.000	5.000	
NATURAL RESOURCES CONSERVATION AND	DEVELOPMENT PROGRAM						
	Conduct Assessment of Cave as embodied in 9072, Prepare and Submit Draft Assessment Report to Chief, Conservation and Development Section	Conducted Assessment of Cave as embodied in 9072, Prepare and Submit Draft Assessment Report to Chief, Conservation and Development Section		5.000	5.000	5.000	
Forest Rehabilitation and Development Program	Manage and Supervise 58.0 hectares of E-NGP Plantations with atleast 85% survival	Managed and Supervised 58.0 hectares of E-NGP Plantations with atleast 90% survival	3.000	5.000	3.000	3.667	
	Manage and Supervise the Maintenance and Protection of 58.0 hectares with atleast 85% survival rate	Managed and Supervised the Maintenance and Protection of 58.0 hectares with atleast 85% survival rate	3.000	5.000	3.000	3.667	
Supplemental							
Wildlife Resource Conservation	Supervise the Maintenance of One (1) WRC with quarterly report submitted to PENRO every 1st day following the end of the quarter.	Supervised the Maintenance of One (1) WRC with quarterly report submitted to PENRO every 1st day following the end of the quarter.		4.500	3.000	3.750	
ADAPTIVE CAPACITIES OF HUMAN COMMU (Environment and Natural Resouces Resilier							

Watershed Characterization and Vulneral Assessment	bility conduct Vulnera Chief, C	t of Watershed Characterization with ability Asssesment with report submitted to	Watershed Ch with report s	haracterizati submitted to	ion with Chief,	activities in the conduct of a Vulnerability Asssesment Conservation and I of December 2021	3.000	4.500	1.670	3.057	
7.4											
Total Over all Rating							9.000	29.000	20.670	24.140	
Final Average Rating							3.000	4.500	3.963	4.024	
Adjectival Rating	•						VE	RY SATIS	FACTORY	,	
Comments and Recommendations for	or Developmen	t Purposes With initiative to improve	her funct	in us	Unit	head under the	CDS. Rec	omnende	d fa	promution	•
Discussed with	Date	Assessed by:	,	Date	e	F	inal Rating	by:			Date
IVY MILE MACALALAG FE. Humpoyee IPCR - Legend 1 - Quantity 2 - Efficient	B 0 3 2022	I certify that I discussed my assessment performance with the employee ARABELLE JO JAMAYOSA In-charge ADMIN Unit	1	EB 07	2022		ance with the ALMA E. G. OIC, CENR	e employe			FEB 0 7 2022

Name: IVY MIGZYLO E. MACALALAG	Section: Conservation and Development Section						
Position: Forester I	Division: Forest Management Division						
MONTHLY ACCOMPLISHMENT MONITORING FORM for: July, 2021							

MONTHLY ACCOMPLISHMENT MONITORING FORM for: July, 2021										
	Type Nature				Details of the Activity					
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed		
A. TARGET- RELATED	V			Travel Order #2021-2651	NGP-PMS	Monitoring Acitivities of seedling production	Monitor the seedling production of the engp Partners./Stakeholders at Bulalacao, Orjental Mindoro	4 days including travel time		
ACTIVITIES	V			Travel Order #2021-2640	Soil Conservation and Watershed Instrumentation (IWMP)	Consultation Activity on Cavilian Watershed	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time		
	V			Travel Order #2021-2695	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time		
	V			Travel Order #2021-069	Soil Conservation and Watershed Instrumentation (IWMP)	Conducted Meetings/Seminars	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time		
	√			Travel Order #2021-071	Cave Management Resources	Conducted Meetings/Seminars	Conducted Cave Assessment including flora and fauna vegatation at Bongabong, Or. Mdo	3 days including travel time		
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			V		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday		
C. OTHER FUNCTIONS AND DU (other activities not related to the but other designations, functions concurrent capacities)	Division									

Signature if the Employee:	Jaly	
Date Accomplished:		

Verified by the Immediate Supervisor: JOSE T. MONTECALYO

EMS I//Chief, CDS

Name: IVY MIGZYLO E. MAC	ALALAG			Section: Conservation and Development Section					
Position: Forester I						Division: Forest Management Division			
,			MONT	HLY ACCOMPLI	SHMENT MONITORING	FORM for: August, 2021			
	Т	ype		Nature		Details	of the Activity		
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed	
A. TARGET- RELATED	√			Travel Order #2021-077	Soil Conservation and Watershed Instrumentation	Watershed Characterization and Vulnirability Assessment	Conducted house to house interview for adaptive capacity of Cavilian Watershed Characterization and Vulnerability Assessment	4 days includin travel time	
ACTIVITIES	V			Travel Order #2021-132	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days includir travel time	
	√			- Travel Order #2021-2901	NGP-PMS	Monitoring Acitivities of seedling production	Monitor the seedling production of the engp Partners./Stakeholders at Bulalacao, Oriental Mindoro	4 days includin travel time	
	V				Wildlife Resource Conservation	Monitoring Activities of Marine Turtle Nesting Site	Conducted monitoring activities on the marine turtle nesting sites within the administrative jurisdiction of the CENRO	3 days includin travel time	
	V			Travel Order #2021-2963	Soil Conservation and Watershed Instrumentation (IWMP)	Monitoring Activity of the Wildlife Rescue Center	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days includin travel time	
			-	-					

MEMORANDUM

Signature if the Employee:

Date Accomplished:

B. MISCELLANEOUS ACTIVITIES (other

activities related to the Division or Office

C. OTHER FUNCTIONS AND DUTIES
(other activities not related to the Division
but other designations, functions and

outside of the targets)

concurrent capacities)

Verified by the Immediate Supervisor: JOSE T. MONTECALVO

Reports on Protected

Areas Coastal and

Management Unit

EMS/II/Chief, CDS

Consolidation of reports

Every Monday

Name: IVY MIGZYLO E. MACALALAG	Section: Conservation and Development Section					
Position: Forester I	Division: Forest Management Division					
MONTHLY ACCOMPLISHMENT MONITORING FORM for: September, 2021						

	MONTHLY ACCOMPLISHMENT MONITORING FORM for: September, 2021										
	Т	уре		Nature		Details of the Activity					
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed			
A. TARGET- RELATED	V			Travel Order #2021-2160	NGP-PMS	Monitoring Acitivities of seedling production	Monitor the seedling production of the engp Partners./Stakeholders at Bulalacao, Orjental Mindoro	4 days including travel time			
ACTIVITIES	1			Travel Order #2021-2238	Soil Conservation and Watershed Instrumentation (IWMP)	Consultation Activity on Cavilian Watershed	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time			
	V			Travel Order #2021-2494	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time			
	V			Travel Order #2021-2651	Soil Conservation and Watershed Instrumentation (Watershed Characterization)	Watershed Characterization and Vulnerability Assessment	Conducted house to house interview (7) seven barangays for adaptive capacity of Cavilian Watershed Characterization at Bulalacao, Or. Mdo	4 days including travel time			
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			V		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday			
C. OTHER FUNCTIONS AND DU (other activities not related to the but other designations, functions concurrent capacities)	Division				,						
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Signature if the Employee:	alias	
Date Accomplished:	Tindo	

Verified by the Immediate Supervisor: JOSE T. MONTECALVO
EMS/II/Chief, CDS

Name: IVY MIGZYLO E. MACALALAG						Section: Conservation and Development Section			
MONTHLY ACCOMPLISHMENT MONITORING						Division: Forest Management Division			
	T		MONTE		T TO THE TOTAL TOT				
		уре		Nature		Details	of the Activity	T	
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed	
A. TARGET- RELATED ACTIVITIES	1			Travel Order #2021-3279	NGP-PMS	Monitoring Acitivities of Plantataion Establishment	Monitor the Plantation Establishment of eNGP CY 2021 at Bulalacao, Oriental Mindoro	4 days including travel time	
	1			Travel Order #2021-3364	Soil Conservation and Watershed Instrumentation (IWMP)	Consultation Activity on Bongabong Watershed	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time	
	1			Travel Order #2021-3614	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time	
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			V		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday	
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)									

Signature if the Employee:	Jaloh	
Date Accomplished:	All	

Verified by the Immediate Supervisor: JOSE T. MONTECALYO

EMS V/Chief, CDS

Name: IVY MIGZYLO E. MACALALAG	Section: Conservation and Development Section					
Position: Forester I	Division: Forest Management Division					
ALCOHOLI VA AGGOLINI IN INTERNIT MONITORINIO PORMACI. N						

MONTHLY ACCOMPLISHMENT MONITORING FORM for: November, 2021								
Ty		уре		Nature	Details of the Activity			
A. TARGET- RELATED ACTIVITIES	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	V			Travel Order #2021-3660	NGP-PMS	Monitoring Acitivities Plantation Activities	Monitor the Plantation Establishmentengp Partners./Stakeholders at Bulalacao, Oriental Mindoro	4 days including travel time
	√			Travel Order #2021-3868	Widlife Resource Conservation	Monitoring Activity of the Marine Turtle Nesting Site	Conducted monitoring activity of marine turtle nesting sites and monitoring the improvement of wildlife rescue center in Mansalay at Bulalacao.	3 days including travel time
	V			Travel Order #2021-4315	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the conduct of signage constructions at wildlife rescu center	3 days including travel time
	V			Travel Order #2021-4336	Soil Conservation and Watershed Instrumentation (IWMP)	Consultation meetings on IWMP	Assist the conduct of the Integrated Watershed Managemnent Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			V		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature if the Employee:	HIGO	
Date Accomplished:		

Verified by the Immediate Supervisor: JOSE T. MONTECALVO

Name: IVY MIGZYLO E. MACALALAG Section: Conservation and Development Section **Division: Forest Management Division** Position: Forester I MONTHLY ACCOMPLISHMENT MONITORING FORM for: December, 2021 Type Nature Details of the Activity Other Type of Document/ regular Time PBB Office Field Work Action Taken (indicate the status of Activity (indicate date targets Subject/ Activity/ Event Consumed related Work (indicate TO #) and time the document the document/activity) based on received) WFP Monitor the seedling production of the 4 days including Travel Order Monitoring Acitivities of V engp Partners./Stakeholders at NGP-PMS seedling production travel time #2021-2160 Bulalacao, Oriental Mindoro A. TARGET- RELATED **ACTIVITIES** Assist the conduct of the Integrated Soil Conservation and 3 days including Travel Order Consultation Activity on Watershed Managemnent Plan of V Watershed Bongabong Watershed at Bongabong, travel time #2021-2238 Cavilian Watershed Instrumentation (IWMP) Or. Mdo. Monitor the animals rehabilalted and rescue on the wildlife rescue center as 3 days including Travel Order Wildlife Resource Monitoring Activity of the well as the wrc facilitates. Monitor the V #2021-2494 Conservation Wildlife Rescue Center number of animals rehabilated and travel time rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo. Assist the conduct of the Integrated Soil Conservation and 3 days including Travel Order Monitoring Activity of the Watershed Managemnent Plan of V Watershed #2021-2651 Wildlife Rescue Center Bongabong Watershed at Bongabong, travel time Instrumentation (IWMP) Or. Mdo. B. MISCELLANEOUS ACTIVITIES (other Reports on Protected Every Monday activities related to the Division or Office MEMORANDUM Areas Coastal and Consolidation of reports outside of the targets) Management Unit C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)

Signature if the Employee:	14/11/12
Date Accomplished:	- July

Verified by the Immediate Supervisor: OSE T MONTECALYO EMS WChief, CDS