INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, JOSE T. MONTECALVO, of the CENRO-ROXAS of Conservation and Development Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2021.

Ratee:

		Date:			7308	E 17 MONTE	CALVO
				_			/
Reviewed by:	Date	Approved by:	6				Date:
		Head of Office OIC-CENRO	GIBE				
		nead of Office OIC-CENRO					
	Success Indicators			Ra	ating		D 1
OUTPUT	(Targets+Measures)	Actual Accomplishments	Q1 E2 T3 A4			A4	Remarks
General Administration and Support							
Budget Utilization Rate	100% of allotment under Conservation and Development Section utilized (All billing documents submitted to PENRO) by December 10, 2021	100% of allotment under Conservation and Development Section utilized (All billing documents submitted to PENRO) by December 10, 2021	3.000	5.000	3.000	3.667	Obligation BUR
	30% of prior year's audit recommendations fully implemented as shown in COA CAAR Status of Implementation of Prior Year's Reccommendations (Part III by the end of September 2021	30% of prior year's audit recommendations fully implemented as shown in COA CAAR Status of Implementation of Prior Year's Reccommendations (Part III) by the end of September 2021 One (1) Project Procurement Management Plan-	5.000		1.000	3.000	
	One (1) Project Procurement Management Plan-Non-CSE (PPMP) submitted to CENRO following the prescribe format on the prescribed period	Non-CSE (PPMP) submitted to CENRO following the prescribe format on the prescribed period with 100% accuracy.					Rated on 1st sem
	One (1) Project Procurement Management Plan-CSE (PPMF submitted to CENRO following the prescribe format on the prescribed period	One (1) Project Procurement Management Plan- CSE (PPMP) submitted to CENRO following the prescribe format on the prescribed period with 100% accuracy					Rated on 1st sem
	One (1) SALN prepared and submitted toAdmin based on Section 8 of RA 6713 on February 20, 2021	One (1) SALN prepared and submitted toAdmin based on Section 8 of RA 6713 on February 15, 2021					Rated on 1st sem
Preparation and Submission of IPCR	One (1) IPCR (commitment based on aproved OPCR submitted to Admin Section on prescribed period	One (1) IPCR (commitment based on aproved OPCR submitted to Admin Section on prescribed period with 100% accuracy					Rated on 1st sem
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revisior need 7 working days for simple documents and 15 days for complex documents upon receipt	minor revision need / working days for simple		5.000	3.000	4.000	
SUPPORT TO OPERATIONS			1				
	100% of completed MDE Forms and information including GIS maps, agreements, area development of all existing tenures submitted to FIS Focal on December 15, 2021	100% of completed MDE Forms and information including GIS maps, agreements, area development of all existing tenures submitted to FIS Focal on December 15, 2021	3.000	3.000	3.000	3.000	

Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	100% Monthly accomplishment reports based on targets compliant to prescribed format submitted to CENRO Planning every 20th day of the month	Six (6) Monthly accomplishment reports based on targets compliant to prescribed format submitted to CENRO Planning every 20th day of the month		4.500	3.000	3.750	
	One (1) CRMF with 5 year work plan and generated map submitted to PENRO by end of November, 2021	One (1) CRMF with 5 year work plan and generated map submitted to PENRO on December 9, 2021		4.000	2.701	3.351	
	3,116 hectares of existingtenure clearly defined on the ground by end of June 2021	4,089.43 hectares of existingtenure clearly defined on the ground by end of June 2021	5.000	5.000	3.000	4.333	
NATURAL RESOURCES ENFORCEMENT	AND REGULATORY PROGRAM						
	15% of 10,728.24 has. Of open- access/ untenured lands of public domain placed under appropriate management arrangements/ tenure submitted to PENR Office on December 15, 2021	370 has. Of open- access/ untenured lands of public domain placed under appropriate management arrangements/ tenure submitted to PENR Office on December 15, 2021	1.444		5.000	3.222	
NATURAL RESOURCES CONSERVATIO	N AND DEVELOPMENT PROGRAM						
Protected Areas Development and Management	1 cave assessment report and recommended classificication reviewed and submitted to CENRO based on DMC 2007-04 by the end of October 2021	1 cave assessment report and recommended classificitation reviewed and submitted to CENRO based on DMC 2007-04 by August 31, 2021		5.000	5.000	5.000	
	Supervised the Establishment 300 hectares E-NGP plantation with atleast 85% survival rate	Supervised the Establishment 300 hectares E-NGP plantation with atleast 85% survival rate	3.000	5.000	5.000	4.333	
	Supervised the Maintenance and Protection of 300 hectares (2021 plantation establishment) with atleast 85% survival rate	300 hectares (2021 plantation establishment) with atleast 85% survival rate	3.000	5.000	5.000	4.333	
Forest Development, Rehabilitation and Protection	Supervise the establishment of 70.0 hectares E-NGP Plantations with atleast 85% survival to include preparation of contracts and providing technical assistance to Partner Implementer and progress report of CENRO NGP Coordinator	Supervised the establishment of 70.0 hectares E-NGP Plantations with atleast 85% survival to include preparation of contracts and providing technical assistance to Partner Implementer and progress report of CENRO NGP	3.000	5.000	5.000	4.333	
	Supervise the Maintenance and Protection activities of 70.0 hectares ENGP Plantations with atleast 85% survival to include preparations of contracts and progress report of NGP CENRO Coordinator	Supervised the Maintenance and Protection activities of 70.0 hectares ENGP Plantations with atleast 85% survival to include preparations of contracts and progress report of NGP CENRO Coordinator	3.000	5.000	5.000	4.333	
Wildlife Resources Conservation	Supervise the maintenance of One (1) WRC with quarterly report submitted to PENRO every 1st day following the end of the quarter	Supervised the maintenance of One (1) WRC with quarterly report submitted to PENRO every 1st day following the end of the quarter		4.500	3.000	3.750	
Soil Conservation and Watershed Management	Supervised the Establishment of 50 cu.m Small Water Impounding System (SWIS) established based on TB 13-A by November , 2021	Supervised the Establishment of 42 cu.m Small Water Impounding System (SWIS) established based on TB 13-A December 6, 2021	2.800	2.800	2.800	2.800	
	·						

.

ADAPTIVE CAPACITIES OF HUMAN CO (Environment and Natural Resouces Re	MMUNITIES AND NATURAL SYSTEMS IMPROVED esiliency Program)							
Watershed Characterization	One (1) Watershed Characterization with Vulnerability Asssesment reviewed and submitted with report submitted to CENRO by the end of October 2021	One (1) Watershed Characterization with Vulnerability Asssesment reviewed and submitted with report submitted to CENRO by the end of December 2021	3.000	4.500	1.000	2.833		
Total Overall Rating			35.244	63.300	55.501	60.039		
Final Average Rating			3.204	4.521	3.469	3,752		
Adjectival Rating				SATISI	FACTOR	Y		
Comments and Recommendations for Development With Use of the Physics Discussed with Date	and willing a pertor	m of her tooks a	MS	de	CD	Date Date	F 3	100
S 11 /	Assessed by: I certify that I discussed my assessment of the performance with the employee ARABELLE JO TAMAYOSA In-Charge, Admin Unit Supervisor 3 - Timeliness 4 - Average	ALMA E. OIC-CEN Head of C	NRO	-			B 0 7 2022	

Name: JOSE T. MONTECALVO Section: Conservation and Development Section Position: EMS II Division: Forest Management Division MONTHLY ACCOMPLISHMENT MONITORING FORM for: July, 2021 Details of the Activity Type Nature rype or Other Document/ regular **PBB** Office Time Action Taken (indicate the Field Work Activity (indicate Subject/ Activity/ Event targets Work (indicate TO #) status of the document/activity) Consumed related date and time the based on document WFP Monitored and Supervised the eNGP Monitoring Activity of the Travel Order Cy 2021 Plantation Establishment 3 days including NGP-PMS National Greening within the administrative jurisdiction of #2021-2658 travel time Program CENRO Roxas. Soil Conservation Monitoring Activity on Monitor and supervise the Travel Order 3 days including V and Watershed Water Users and conduct of inventory of the water travel time #2021-2776 Resources users and water sources. Instrumentation A. TARGET- RELATED Monitored and Supervised the eNGP Monitoring Activity of the **ACTIVITIES** Travel Order Cy 2021 Plantation Establishment 3 days including NGP-PMS National Greening within the administrative jurisdiction of #2021-2729 travel time Program CENRO Roxas. Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor 3 days including Travel Order Wildlife Resource Monitoring Activity of the the number of animals rehabilated #2021-005 Conservation Wildlife Rescue Center travel time and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalação, Or. Mdo. Monitored and Supervised the eNGP Monitoring Activity of the Travel Order Cy 2021 Plantation Establishment 3 days including National Greening NGP-PMS #2021-006 within the administrative jurisdiction of travel time Program CENRO Roxas.

B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)		√	MEN	MORANDUM	Reports	Consolidation and submission of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)		1	MEN	MORANDUM	Meetings/Consultation	Attended meetings/consultation regarding ENR Laws and Policies	1 day
Signature if the Employee:	fealu		_				

Signature	if	the	Employee:	
-----------	----	-----	-----------	--

Date Accomplished:

Name: JOSE T. MONTECALVO

Position: EMS II

Division: Forest Management Division

MONTELLY ACCOMPLISHMENT MONITORING FORM for: August 2021

		I.	NONTHL'	Y ACCOMPLISH	IMENT MONITORING FO	ORM for: August, 2021		
	T	уре		Nature		Details of	the Activity	
A. TARGET- RELATED ACTIVITIES	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	٧			Travel Order #2021-076	NGP-PMS	Monitoring Activity of the National Greening Program	Monitored and Supervised the eNGP Cy 2021 Plantation Establishment within the administrative jurisdiction of CENRO Roxas.	3 days including travel time
	1			Travel Order #2021-096	Soil Conservation and Watershed Instrumentation	d Water Users and conduct of inventory of the wa		3 days including travel time
	1			Travel Order #2021-2888	NGP-PMS	Supervised the conduct of assessment and rehabilitation communal forest communal forest within the Municipality of Bongabong a Bulalacao, Or. Mdo		3 days including travel time
B. MISCELLANEOUS ACTIVITIE activities related to the Division o outside of the targets)			V		MEMORANDUM	Reports	Consolidation and submission of reports	Every Monday
C. OTHER FUNCTIONS AND DU'	Division		1		MEMORANDUM	Meetings/Consultation	Attended meetings/consultation regarding ENR Laws and Policies	1 day
but other designations, functions concurrent capacities)	and							

Signature of the Employee: Sz. Monfar a low

Date Accomplished:

Name: JOSE T. MONTECALVO Section: Conservation and Development Section Position: EMS II Division: Forest Management Division MONTHLY ACCOMPLISHMENT MONITORING FORM for: September, 2021 Type Details of the Activity Nature Other Type of Document/ regular **PBB** Office Action Taken (indicate the Time Field Work Activity (indicate date Subject/ Activity/ Event targets status of the document/activity) Consumed Work (indicate TO #) and time the document related based on received) WFP Monitoring Activity of the Attended entry conference with COA 3 days including Travel Order V Audit Team R4B-28-NGS-Cluster-8-NGP-PMS National Greening travel time #2021-3031 B at DENR PENRO Or. Mdo Program Monitor and supervise the Soil Conservation and Monitoring Activity on Travel Order 3 days including V Watershed Water Users and conduct of inventory of the water #2021-3101 travel time Instrumentation Resources users and water sources. Supervised the conduct of Monitoring Activity of the assessment of damaged NGP A. TARGET- RELATED 3 days including Travel Order V NGP-PMS National Greening graduated sites for enhancing **ACTIVITIES** travel time #2021-3121 planting within the administrative Program jurisdiction of CENRO Roxas Supervised the conduct of community mapping and other Travel Order Community Based Monitoring Activity of the planning activities of Community 3 days including Resource Management Framework travel time #2021-3239 Forest Management **CBFM** (CRMF) and five year work plan at Bulalacao, Or. Mdo Provide technical assistance on 3 days including Cave Management Cave Management V the conduct of Cave assessment travel time Resources Activity at Bongabong Travel Order #2021-3256 Supervised the validation of Monitoring Activity of the eNGP CY 2018 request for 3 days including V National Greening NGP-PMS retention fee at Bongabong Or. travel time Program Mdo

B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)	V	MEMORANDUM	Reports	Consolidation and submission of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division	V	MEMORANDUM	Meetings/Consultation	Attended meetings/consultation regarding ENR Laws and Policies	1 day
but other designations, functions and concurrent capacities)					

Name: JOSE T. MONTECALVO
Section: Conservation and Development Section
Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: October, 2021 Details of the Activity Type Nature Other Type of Document/ regular Time **PBB** Office Action Taken (indicate the Field Work Activity (indicate date Subject/ Activity/ Event targets Work (indicate TO #) status of the document/activity) Consumed related and time the document based on received) WFP Monitored and Supervised the eNGP Cy 2021 Plantation Monitoring Activity of the 3 days including V Establishment within the National Greening NGP-PMS travel time Program administrative jurisdiction of CENRO Roxas. Travel Order #2021-3291 Monitored and supervised the conduct of data gathering for the Soil Conservation and Monitoring Activity on 3 days including formulation of Cavilian Watershed A. TARGET- RELATED Watershed Watershed travel time Characterization and Vulnerability **ACTIVITIES** Instrumentation Characterization Assessment at Bulalação Supervised the conduct of meetings to the stakeholders Soil Conservation and about the Management Plan of 3 days including Integrated Watershed Watershed Bongabong Watershed at travel time Management Plan Instrumentation Brgy. Orcunuma, Hagan and Lisap, Bongabong Travel Order Monitor the animals rehabilalted and #2021-3383 rescue on the wildlife rescue center as well as the wrc facilitates. Monitor Wildlife Resource Monitoring Activity of the 3 days including the number of animals rehabilated Wildlife Rescue Center travel time Conservation and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo. B. MISCELLANEOUS ACTIVITIES (other Consolidation and submission of V **Every Monday** activities related to the Division or Office **MEMORANDUM** Reports reports outside of the targets)

B. MISCELLANEOUS ACTIVITIE\$ (other activities related to the Division or Office outside of the targets)	V	MEMORANDUM	Reports	Consolidation and submission of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division	V	MEMORANDUM	Meetings/Consultation	Attended meetings/consultation regarding ENR Laws and Policies	1 day
but other designations, functions and concurrent capacities)					

Signature of	the	Employee:
Date Accon	nplis	hed:

zi. Monfera (w

Section: Conservation and Development Section Name: JOSE T. MONTECALVO Division: Forest Management Division Position: EMS II MONTHLY ACCOMPLISHMENT MONITORING FORM for: November, 2021 Type Details of the Activity Nature Other Type of Document/ regular **PBB** Office Field Work Activity (indicate date Action Taken (indicate the Time Subject/ Activity/ Event targets status of the document/activity) Work (indicate TO #) and time the document Consumed related based on received)

		WFP			700017047			
A. TARGET- RELATED ACTIVITIES	V			Travel Order #2021-23982	NGP-PMS	Monitoring Activity of the National Greening Program	Monitored and Supervised the eNGP Cy 2021 Plantation Establishment within the administrative jurisdiction of CENRO Roxas.	3 days including travel time
				#2021 20002	Soil Conservation and Watershed Instrumentation	Monitoring Activity on Water Users and Resources	Monitor and supervise the conduct of inventory of the water users and water sources.	3 days including travel time
	V			Travel Order	Community Based Forest Management	Learning Events/Mettings/Confere nce	Attended learning events on CBFM Pos organizational development skills enhancement at Bulalagao, Or. Mdo	3 days including travel time
				#2021-4396	NGP-PMS	Monitoring Activity of the National Greening Program	Supervised and monitored the eNGP CY 2021 Plantation Establisments inspection within the administrative jurisidiction of CENRO Roxas.	4 days including travel time
	٧			Travel Order #2021-2088	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilalted and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time
B. MISCELLANEOUS ACTIVITIE\$ (other activities related to the Division or Office outside of the targets)			V		MEMORANDUM	Reports	Consolidation and submission of reports	Every Monday

C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division	V	MEMORANDUM	Meetings/Consultation	Attended meetings/consultation regarding ENR Laws and Policies	1 day
but other designations, functions and concurrent capacities)					

	1	_	11-	. /.	6	
Signature d the Employee: _	\angle	Ze /1	Mon	feed	2/00	
Date Accomplished:		\`			/	

Date Accomplished:

Name: JOSE T. MONTECALVO Section: Conservation and Development Section Division: Forest Management Division Position: EMS II MONTHLY ACCOMPLISHMENT MONITORING FORM for: December, 2021 Type Nature Details of the Activity Other Type of Document/ regular **PBB** Office Field Work Action Taken (indicate the Time Activity (indicate date Subject/ Activity/ Event targets status of the document/activity) related Work (indicate TO #) and time the document Consumed based on received) **WFP** Supervised and monitored the Monitoring Activity of the inspection of eNGP CY 2021 !st 3 days including Travel Order V Cycle Maintenance and Protection at NGP-PMS National Greening #2021-4382 travel time Barangay San Isidro. Bulalacao, Program A. TARGET- RELATED Oriental Mindoro **ACTIVITIES** Attended exit conference of COA 3 days including Audit team regarding on the Travel Order NGP-PMS Meetings/Conference compliance on NGP and eNGP at travel time #2021-1304 Calapan, Or. Mdo Monitor the maintenance and Monitoring Activity of the protection activities of the contractors Travel Order 3 days including V National Greening NGP-PMS / partners of Enhanced National #2021-4114 travel time Greening Program (ENGP) within the Program jurisdiction of CENRO Roxas office. B. MISCELLANEOUS ACTIVITIES (other Consolidation and submission of V Every Monday activities related to the Division or Office MEMORANDUM Reports reports outside of the targets) C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and

Signature of the Employee:

Monterala

Date Accomplished:

concurrent capacities)