

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **DELFIN N. CASTICIMO, JR.**, of the **DENR - CENRO ROXAS, ORIENTAL MINDORO**, Division of **RPS** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **JULY TO DECEMBER, 2021**.

Ratee:

DELFIN N. CASTICIMO, JR.


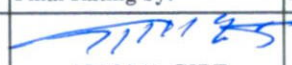
Date:

Reviewed by:	Date	Approved by:	Date
 NANETTE B. CAPACIO LMO III/Chief, RPS		 ALMA E. GIBE DMO V/OIC-CENRO	

Output	Success Incators (targets+measures)		Rating				Remarks
			Q1	E2	T3	A4	
GENERAL ADMINISTRATION AND SUPPORT							
Submission of Individual SALN	100% submission of SALN to CENRO by 2nd week of February, 2021						Rated on First Semester
Preparation and Submission of IPCR	One (1) IPCR (commitment) based on approved SPMS guidelines submitted to Admin Section on prescribed period						Rated on First Semester
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with no revision need for 5 working days for simple documents and 10 days for complex documents upon receipt from July to December, 2021		5.000	5.000	5.000	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Land Survey, Disposition and Records Management	Screened thirty-six carpetas for Residential Free Patent and prepare V-37/Certified lot Data Computation, Order of Award and Judicial Form an Forward to Geodetic Engineer for review : 15 January to June, 2021 and 21 July to December, 2021 with 100% accuracy	Screened 24 carpetas for Residential Free Patent and prepare V-37/Certified lot Data Computation, Order of Award and Judicial Form an Forward to Geodetic Engineer for review	2.309	2.309	3.000	2.539	
Total Over-all Rating			2.309	7.309	8.000	7.539	
Final Average Rating			2.309	3.655	4.000	3.770	
Adjectival Rating			SATISFACTORY				

Comments and Recommendation for Development Purposes

Recommended for training on land mgt. activities

Discussed with	Date	Assessed by:	Date	Final Rating by:	Date
 DELFIN N. CASTICIMO, JR. ENGINEERING AIDE	FEB 16 2022	I certify that I discussed my assessment of the performance with the employee ARABELLE JOY V. TAMAYOSA FT I/In-Charge Administrative Unit	FEB 17 2022	 ALMA E. GIBE DMO V/OIC-CENRO	FEB 17 2022

IPCR - Legend: 1-Quantity 2-Efficiency 3-Timeliness 4-Average

Name: DELFIN N. CASTICIMO, JR.						Section: Regulation and Permitting Section			
Position: Engineering Aide						Division: Technical Services Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: July 2021									
A. TARGET- RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	√		√	√		IPCR	IPCR rating Jan-June 2021	Prepared rating Jan-June 2021 submitted to Admin Personnel	1 day
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		Regional Special Order #763	Delineation of Potential for Forest Investment	Survey and Mapping	Conduct Delineation of Potential for Forest Investment	25 days
			√		Travel Order #2021-2622	Soil Conservation and Watershed Management	Coordination on Watershed Characterization and Vulnerability Assessment	Conduct soil sampling on 3 sites for the Characterization and Vulnerability Assessment of Cavilian Watershed at Bulalacao, Or. Mdo	3 days including travel time
			√		Travel Order #2021-2723	Soil Conservation and Watershed Instrumentation	Monitoring Activity of Water Users and Water Resources	Monitor and supervise the conduct of inventory of the water users and water sources within the administrative jurisdiction of CENRO Roxas	3 days including travel time
			√		Travel Order #2021-761	Forest Development Section	Survey and Mapping	Conduct delineation on the potential forest production and protection within the administrative jurisdiction of Oriental Mindoro	3 weeks including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				√		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Flag Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				√		DTR	Daily Time Record for the month of June	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee:  _____
Date Accomplished: _____

Verified by the Immediate Supervisor:  **NANETTE B. CAPACIO**
LMO III/Chief, RPS

Name: DELFIN N. CASTICIMO, JR.	Section: Regulation and Permitting Section
Position: Engineering Aide	Division: Technical Services Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: August, 2021

A. TARGET- RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		Travel Order #2021-100	Soil Conservation and Watershed Instrumentation	Small Water Impounding System (SWIS) Monitoring Activity	Conducted monitoring activity of the small water impounding system rpoject of the CENRO at Bulalacao at Roxas. Or. Mdo	1 day
			√		Travel Order #2021-101	Soil Conservation and Watershed Management	Preparation of the Watershed Characterization and Vulnerability Assessment	Conducted flora and fauna vegetation assessment for the formulation of Cavilian Watershed Characterization in Bulalacao, Or. Mdo	3 days including travel time
			√		Travel Order #2021-2897	NGP-PMS	Inspection Activity of National Greening Program	Conducted seedling inspection of eNGP CY 2021 at Barangay San Isidro, Bulalacao, Oriental Mindoro	3 days including travel time
			√		Travel Order #2021-2189	Soil Conservation and Watershed Instrumentation	Consultations/Meetings/Works hops	Assisted the conduct of cosultation meetings for the integrated watershed management plan of bongabong watershed at Brgy. Sagana and Poblacion Bongabong.	3 days including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				√		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Falg Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				√		DTR	Daily Time Record for the month of July	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee:  _____
Date Accomplished: _____

Verified by the Immediate Supervisor:  **NANETTE B. CAPACIO**
LMO III/Chief, RPS


Name: DELFIN N. CASTICIMO, JR.						Section: Regulation and Permitting Section			
Position: Engineering Aide						Division: Technical Services Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: September, 2021									
A. TARGET- RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		Travel Order #2021-3117	Soil Conservation and Watershed Management	Coordination on Watershed Characterization and Vulnerability Assessment	Conduct house to house interview (7) seven barangays for adaptive capacity of Cavilian Watershed Charcterization and Vulnerability Assessment in Bulalacao.	3 days including travel time
			√		Travel Order #2021-3242	Soil Conservation and Watershed Instrumentation	Monitoring Activity of Water Users and Water Resources	Monitor ans supervise the conduct of inventory of the water users and water sources with in the administrative jurisdiction of CENRO Roxas	3 days including travel time
			√		Travel Order #2021-3261	Soil Conservation and Watershed Management	Coordination on Watershed Characterization and Vulnerability Assessment	Conduct house to house interview (7) seven barangays for adaptive capacity of Cavilian Watershed Charcterization and Vulnerability Assessment in Bulalacao.	3 days including travel time
			√		Travel Order #2021-3128	NGP-PMS	Inspection Activity of National Greening Program	Conducted seedling inspection of eNGP CY 2021 at Barangay San Isidro, Bulalacao, Oriental Mindoro	3 days including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				√		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Falg Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				√		DTR	Daily Time Record for the month of August	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee:  _____
Date Accomplished: _____

Verified by the Immediate Supervisor:  **NANETTE B. CAPACIO**
LMO III/Chief, RPS

Name: DELFIN N. CASTICIMO, JR.						Section: Regulation and Permitting Section			
Position: Engineering Aide						Division: Technical Services Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: October, 2021									
A. TARGET- RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		Travel Order #2021-	Forest Development Section	Survey and Mapping	Conduct delineation on the potential forest production and protection within the administrative jurisdiction of Oriental Mindoro	3 weeks including travel time
			√		Travel Order #2021-	Soil Conservation and Watershed Management	Coordination on Watershed Characterization and Vulnerability Assessment	Conduct coordination for the conduct of swot analysis and stakeholders workshop on the Characterization and Vulnerability Assessment of Cavilian Watershed at Bulalacao, Or. Mdo	3 days including travel time
			√		Travel Order #2021-	Soil Conservation and Watershed Instrumentation	Monitoring Activity of Water Users and Water Resources	Monitor and supervise the conduct of inventory of the water users and water sources within the administrative jurisdiction of CENRO Roxas	3 days including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				√		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Flag Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				√		DTR	Daily Time Record for the month of September	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee:  _____
Date Accomplished: _____

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LMO III/Chief, RPS

Name: DELFIN N. CASTICIMO, JR.						Section: Regulation and Permitting Section			
Position: Engineering Aide						Division: Technical Services Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: November, 2021									
A. TARGET-RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (Indicate TO #)	Type of Document/ Activity (Indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (Indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		Travel Order #2021-	Forest Development Section	eNGP Inspection	Conducted inspection of the PO's accomplishment on (12 sites) eNGP Plantation Establishment at Barangay San Isidro, Bulalacao, Oriental Mindoro	3 days including travel time
			√		Travel Order #2021-	Forest Development Section	eNGP Inspection	Conducted inspection of the PO's accomplishment on (12 sites) eNGP Plantation Establishment at Barangay San Isidro, Bulalacao, Oriental Mindoro	3 days including travel time
			√		Travel Order #2021-	Soil Conservation and Watershed Instrumentation	Monitoring Activity of Small Water Impounding System	Assisted the PENRO personnel in the monitoring activity of the Small Water Impounding System (SWIS) project at Bulalacao and Roxas, Or. Mdo	3 days including travel time
			√		Travel Order #2021-	Soil Conservation and Watershed Instrumentation	Integrated Watershed Management Plan	Coordinated with barangay officials of Orcunuma, Hagan and Formon, Bongabong for the schedule of presentation on Integrated Watershed Management Plan of Bongabong Watershed. Conducted Integrated Watershed Management Plan presentation to the stakeholders at Orcunuma, Hagan and Formon, Bongabong.	3 days including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				√		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Flag Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				√		DTR	Daily Time Record for the month of October	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee:  _____
Date Accomplished: _____

Verified by the Immediate Supervisor: **NANETTE B. CAPACIO**
LMO III/Chief, RPS

Name: DELFIN N. CASTICIMO, JR.						Section: Regulation and Permitting Section			
Position: Engineering Aide						Division: Technical Services Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: December, 2021									
A. TARGET- RELATED ACTIVITIES	Type		TARGETS P/A/Ps	Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP		Office Work	Field Work (Indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	✓		✓	✓		IPCR	IPCR commitment for the period of January-December 2022	Prepared IPCR commitment for the period of January-December 2022 submitted to Admin Personnel	1 day
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		Travel Order #2021-	Forest Development Section	Survey and Mapping	Conduct delineation on the potential forest production and protection within the administrative jurisdiction of Oriental Mindoro	3 weeks including travel time
			✓		Travel Order #2021-	Soil Conservation and Watershed Management	Coordination on Watershed Characterization and Vulnerability Assessment	Conduct coordination for the conduct of swot analysis and stakeholders workshop on the Characterization and Vulnerability Assessment of Cavilan Watershed at Bulalacao, Or. Mdo	3 days including travel time
			✓		Travel Order #2021-	Soil Conservation and Watershed Instrumentation	Monitoring Activity of Water Users and Water Resources	Monitor and supervise the conduct of inventory of the water users and water sources within the administrative jurisdiction of CENRO Roxas	3 days including travel time
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)				✓		Attendance	Attend Flag Raising Ceremony, Convocation and Flag Lowering	Attended All Flag Raising Ceremony and Convocation every 8:00 in the morning	1 hour
				✓		DTR	Daily Time Record for the month of November	Submitted Daily Time Record (DTR)	1 day

Signature of the Employee: 
Date Accomplished: _____

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