



Republic of the Philippines

Regional Disaster Risk Reduction and Management Council MIMAROPA

MEMORANDUM

No. 005 s. 2022

FOR : ALL MEMBER AGENCIES OF MIMAROPA RDRRMC
ALL P/C/MDRRMCs (down to Brgy DRRM Committes)
FOs, OCD MIMAROPA, DND

SUBJECT : UPDATED COORDINATING INSTRUCTIONS FOR
DISASTER RESPONSE OPERATIONS ICOW TY ODETTE


DATE/TIME : 06 January 2022

Reference: Please see the attached NDRRMC Memorandum No. 03 series 2022 dated January 6, 2022.

In connection with the ongoing response efforts for Typhoon ODETTE, the above-mentioned NDRRMC Memorandum is hereby issued to provide for the updated coordinating instructions for disaster response operations as provided for in all existing national and local policies, guidelines and standards.

All members of DRRMCs at the National, Regional, Provincial, City, Municipal levels Barangay Disaster Risk Reduction and Management Committees, Heads of National Government Agencies, Constitutional Offices, State Universities and Colleges, Government Owned and/or Controlled corporations, and Private Stakeholders are hereby enjoined to adhere to the above-mentioned NDRRMC Memo to ensure well-coordinated and harmonized response for Typhoon ODETTE.

For your information and guidance.


MGEN RUBEN L. CARANDANG, PAF (RET)
Chairperson, MIMAROPA RTF COVID19
Regional Director, OCD MIMAROPA
Chairperson, RDRRMC MIMAROPA

Enclosure; As Stated





REPUBLIC OF THE PHILIPPINES
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
 National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

MEMORANDUM
 No. 02, s. 2022

06 JAN 2022

TO : ALL MEMBERS OF DISASTER RISK REDUCTION AND MANAGEMENT COUNCILS AT THE NATIONAL, REGIONAL, PROVINCIAL, CITY, MUNICIPAL LEVELS AND BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT COMMITTEES, HEADS OF NATIONAL GOVERNMENT AGENCIES, INSTITUTIONAL OFFICES, STATE UNIVERSITIES AND COLLEGES, GOVERNMENT OWNED AND/OR CONTROLLED CORPORATIONS, AND PRIVATE STAKEHOLDERS

SUBJECT : Updated Coordinating Instructions for Disaster Response Operations ICOW TY ODETTE

In connection with the ongoing response efforts for Typhoon ODETTE, this NDRRMC Memorandum is hereby issued to provide for the updated coordinating instructions for disaster response operations as provided for in all existence national policies, guidelines and standards.

Priority Areas and Needs

1. The following are considered as among the hardest hit areas and shall be prioritized for assistance, in addition to other affected localities:

REGION	PRIORITY PROVINCES	PRIORITY CITIES/MUNICIPALITIES	
MIMAROPA	Palawan	1. Agutaya 2. Araceli 3. Busuanga 4. Cagayancillo 5. Coron 6. Culion 7. Cuyo 8. Dumaran 9. Kalayaan	10. El Nido 11. Linapacan 12. Magsaysay 13. Narra 14. Puerto Princesa 15. Quezon 16. Roxas 17. San Vicente 18. Taytay
Region 6	Negros Occidental	1. Bacolod 2. Bago 3. Binalbagan 4. Cadiz 5. Calatrava 6. Candoni 7. Cauayan 8. EB Magalona* 9. Escalante 10. Himamaylan 11. Hinigaran 12. Hinoba-an 13. Ilog 14. Isabela* 15. Kabankalan 16. La Castellana	17. La Carlota 18. Manapla 19. Moises Padilla 20. Murcia 21. Pontevedra 22. Pulupandan 23. Sagay 24. Salvador Benedicto 25. San Carlos 26. San Enrique 27. Silay 28. Sipalay 29. Talisay 30. Toboso 31. Valladolid 32. Victorias

Region 7	Guimaras	1. Buenavista 2. San Lorenzo	
	Antique	1. Anini-y 2. Tobias Fornier 3. Sibalom 4. San Remigio	5. Belison 6. San Jose 7. Culasi
	Bohol	1. Alburquerque 2. Alicia 3. Anda 4. Antequera 5. Bacayon 6. Balilihan 7. Batuan 8. Bien Unido 9. Bilar 10. Buenavista 11. Calape 12. Candijay 13. Carmen 14. Catighian 15. Clarin 16. Corella 17. Cortes 18. Dagchoy 19. Danao 20. Dauls 21. Dimiao 22. Duero 23. Garcia Hernandez	24. Getafe 25. Guindulman 26. Inabanga 27. Jagna 28. Lila 29. Loay 30. Loboc 31. Mabini 32. Maribojoc 33. Panglao 34. Pilar 35. President Carlos P Garcia 36. Sagbayan 37. San Isidro 38. San Miguel 39. Sevilla 40. Sierra Bullones 41. Tagbilaran 42. Talibon 43. Trinidad 44. Tubigon 45. Ubay 46. Valencia
	Cebu	Top priority: 1. Alcoy 2. Alegria 3. Argao 4. Carcar 5. Cordova 6. Dalaguete 7. Lapu-Lapu City 8. Malabuyoc 9. Pilar 10. Poro 11. San Francisco 12. Sibonga 13. Tudela	Other areas affected: 1. Aloguinsan 2. Asturias 3. Alcantara 4. Balamban 5. Badian 6. Barili 7. Boljoon 8. Borbon 9. Carcar 10. Carmen 11. Catmon 12. Cebu City 13. Compostela 14. Consolacion 15. Cordova 16. Danao 17. Dumanjug 18. Liloan 19. Ginatilan 20. Mandaue 21. Minglanilla 22. Moalboal 23. Naga 24. Oslob 25. Pinamungajan 26. Ronda 27. Samboan 28. Santander 29. San Fernando 30. San Remigio 31. Sogod 32. Tabogon 33. Tabuelan 34. Talisay 35. Toledo 36. Tuburan 37. Tudela
Region 8	Negros Oriental	Top priority: 1. Bais 2. Bindoy 3. Kanlaon 4. Manjuyod 5. Vallehermoso	Other areas affected: 1. Ayungon 2. Bacong 3. Basay 4. Bayawan 5. Dauin 6. Guihulngan 7. Jimalalud 8. Pamplona 9. Santa Catalina 10. Siaton 11. Sibulan 12. Tanjay 13. Tayasan 14. Valencia 15. Zamboanguita
	Southern Leyte	1. Bontoc 2. Hinunangan 3. Hinundayan 4. Libagon 5. Liloan 6. Maasin 7. Macrohon	8. Malitbog 9. Padre Burgos 10. Pintuyan 11. Saint Bernard 12. San Ricardo 13. Sogod 14. Tomas Oppus
	Leyte	1. Bato 2. Hilongos 3. Matalom	
Region 10	Camiguin	1. Catarman 2. Guinsiliban 3. Mahilog	4. Mambajao 5. Sagay

	Misamis Oriental	1. Gingoog City 2. Talisayan 3. Magsaysay	4. El Salvador City 5. Jasaan
	Bukidnon	1. Valencia City 2. Malitbog 3. San Fernando	
CARAGA	Dinagat Islands	1. Basilisa 2. Cagdianao 3. Dinagat 4. Libjo	5. Loreto 6. San Jose 7. Tubajon
	Surigao Del Norte	1. Surigao City 2. Alegria 3. Bacuag 4. Claver 5. Gigacuit 6. Mainit 7. Malimono	8. Placer 9. San Francisco 10. Sison 11. Tagana-an 12. Tubod 13. Siargao Island Municipalities • Burgos • Dapa • Del Carmen • General Luna • Pilar • San Benito • San Isidro • Santa Monica • Socorro
TOTAL	14 Provinces	233 Cities/Municipalities	

*Additional areas based on endorsement from RDRRMC VI

2. The following are the priority needs¹, among others, that must be provided to all affected areas:

SUPPLIES/ITEMS/MATERIALS	SERVICES	EARLY RECOVERY
<ul style="list-style-type: none"> • Food • Water • Temporary shelter • Shelter kits/materials • Construction materials • Health supplies (vitamins, medicines, PPEs, alcohol) • Hygiene kits • Learners and teachers' kits • Temporary learning spaces • Generator sets • Fuel 	<ul style="list-style-type: none"> • Power restoration • Communications • Clearing operations • Logistics/transportation 	<ul style="list-style-type: none"> • Transitional shelter • Alternative livelihood • Mental health and psychosocial support

Coordinating Instructions for National Response

1. With reference to the instructions of the President, all NDRRMC member agencies, augmenting RDRRMCs and LGUs, together with civil society organizations and private sector, are enjoined to donate and prioritize provision of urgently needed items like shelter materials, food, and water, among others.
2. Assisting agencies and organizations are enjoined to direct assistance and services to the recommended priority areas through proper coordination with the following:
 - a. Department of Social Welfare and Development (DSWD) as the Vice Chairperson for Disaster Response and Early Recovery of the NDRRMC, with the Office of Civil Defense (OCD) as the Executive Arm and Secretariat

¹ Based on President Duterte's Priority Directives, Response Cluster Assessments, RDRRMC RDANA Reports, UNOCHA Rapid Assessment Report and ECOWEB Report

AGENCY	CONTACT NO.	EMAIL ADDRESS
DSWD	09178543994 09989637704	drmb@dswd.gov.ph dromd-group@dswd.gov.ph dromic@dswd.gov.ph
OCD	09210570123 09176573201 09178275743	rocd@ocd.gov.ph

b. Concerned Response Cluster Lead Agencies (based on kind of assistance)

RESPONSE CLUSTER	LEAD	CONTACT NO.	EMAIL ADDRESS
Search, Rescue and Retrieval Cluster	AFP	09176336354	ops.div.oj3@gmail.com
Health Cluster	DOH	09178059756 87111002 87111001	hemb@doh.gov.ph doh_hemsopcen@yahoo.com
Camp Coordination and Camp Management Cluster	DSWD	09178543994; 09989637704	drmb@dswd.gov.ph dromd-group@dswd.gov.ph
Internally Displaced Population Protection Cluster	DSWD	09177004178 09178543994; 09989637704	drmb@dswd.gov.ph dromd-group@dswd.gov.ph dromic@dswd.gov.ph
Food and Non-Food Items Cluster	DSWD	09175401962	drmb@dswd.gov.ph dromd-group@dswd.gov.ph nrmb@dswd.gov.ph
Education Cluster	DepEd	09283889101	drmo@deped.gov.ph
Logistics Cluster	OCD	09178275743 09176473201	rocd@ocd.gov.ph
Law and Order Cluster	PNP	09175609894	pnpdpcrcad@yahoo.com publicsafetydivision@gmail.com
Emergency Telecommunications Cluster	DICT	09152138718	drmd@dict.gov.ph etc@dict.gov.ph
Management of the Dead and the Missing Cluster	DILG	09176376555	dilgpcen@gmail.com dilgcodix@gmail.com

c. OCD Regional Office as Chairperson of the RDRRC (to coordinate assistance for the target localities within the area of responsibility)

REGIONAL OFFICE	CONTACT NO.	EMAIL ADDRESS
OCD MIMAROPA	09175330400	ocd4_mimaropa@yahoo.com region4b@ocd.gov.ph
OCD Region 6	09206425466 09491806115	ocdrc6@gmail.com ocd6.operations@gmail.com region6@ocd.gov.ph
OCD Region 7	09563893555 09177041070	region7@ocd.gov.ph civildefense_rc7@yahoo.com civildefenseregion7@gmail.com
OCD Region 8	09178427606 09175898044	rtf8covid19.os2021@gmail.com region8@ocd.gov.ph
OCD Region 10	09171594486 09161943246	ocdr10@gmail.com region10@ocd.gov.ph
OCD CARAGA	09479468145	civildefensecaraga@gmail.com caraga@ocd.gov.ph

3. The NDRRMC Logistics Cluster, led by the OCD, can facilitate air and sea mobility for supplies and personnel, subject to scheduling and prioritization. Assisting agencies, organizations and donors should arrange for bringing the said supplies and personnel to and from the air/seaports as determined by the OCD.
4. Agencies and organizations shall ensure self-sufficiency of teams and personnel; and be responsible for respective administrative and operational costs incurred for response.

Coordinating Instructions for International Assistance

1. Manifestations for international assistance and donations from foreign governments and International Organizations shall be coursed through the Philippine International Humanitarian Assistance Cluster (PIHAC) led by the Department of Foreign Affairs (DFA). The decision to accept the donation or assistance shall, in general, be recommended by the NDRRMC or the beneficiary agency, subject to approval of the Office of the President (OP).
2. The DFA shall officially notify the assisting foreign government or International Organization regarding the approval of the OP for the acceptance of the international assistance.
3. Once a call for international assistance has been made, the DFA shall establish Philippine International Humanitarian Assistance Reception Centers (PIHARCs) strategically in selected ports to facilitate the entry of international resources.
4. For in-country teams and resources of foreign governments and International Organizations, coordination will be made with the NDRRMC through the OCD or the concerned beneficiary agency to recommend for mobilization, subject to approval of the OP. However, for in-country teams and resources of the United Nations and its related agencies, coordination will be made with the NDRRMC through the OCD or the concerned beneficiary agency upon the favorable endorsement of the Secretary, DFA, who will inform the OP of said in-country assistance.
5. The establishment and activation of coordinating centers for international assistance such as Multi-National Coordination Center (MNCC) and the United Nations On-Site Operations Coordination Centre (UN OSOCC) shall be properly coordinated with the NDRRMC, as necessary.

Management of Donations

1. For donations with intended beneficiaries, donors can directly proceed to deliver the donations using own logistics, administrative and operational arrangements.
2. For donations with no intended beneficiaries, the NDRRMC through the following agencies can receive the donations for dispatch to priority areas:

AGENCY	PREFERRED DONATIONS	CONTACT INFORMATION
DSWD	Shelter materials Water Food Non-food items	09274361039 nrmb@dswd.gov.ph drmb@dswd.gov.ph dromd-group@dswd.gov.ph
DOH	Medical supplies	09178059756 87111002 87111001 hemb@doh.gov.ph doh_hemsopcen@yahoo.com
OCD	Shelter materials Water Food Non-food items	09178275743 ndrrmc.donations@ocd.gov.ph
DepEd	Learners and teachers' kits Temporary learning spaces	09283889101 drmo@deped.gov.ph

3. Cash donations can be deposited to through the following accounts:

PHILIPPINE PESO	Bank Account Name: NDRRMC Donated Fund – Current Account Account Number: 00-0-00149-435-3 Address: Development Bank of the Philippines – Camp Aguinaldo Branch, PVAO Compound, Camp General Emilio Aguinaldo, Quezon City
US DOLLAR	Bank Account Name: NDRRMC Donated Fund – Foreign Currency Savings Account Account Number: 01-5-00047-435-4 Swift Code: DBPHPHMM Account #36002016 Address: Development Bank of the Philippines – Camp Aguinaldo Branch, PVAO Compound, Camp General Emilio Aguinaldo, Quezon City

All cash donations received by the OCD shall be turned over to the Bureau of Treasury.

Reporting of Response Efforts

1. All agencies and organizations duly coordinated by the NDRRMC shall report results of operations and accomplishments to the corresponding Lead Agency of the Response Clusters. The Lead Agencies shall set specific reporting arrangements for this purpose.
2. The Lead Agencies shall submit Response Cluster Accomplishment Report to the DSWD and the OCD **every 1800H** to the following email addresses: **dreamb@dswd.gov.ph** and **rocd@ocd.gov.ph**.
3. For immediate reporting of accomplishments, the Lead Agencies of all Response Clusters shall further submit the following Essential Elements of Information (EEI) **on a real-time basis**, with action photos (if available):

RESPONSE CLUSTER	LEAD	EEI
Search, Rescue and Retrieval Cluster	AFP	Cumulative teams mobilized
Health Cluster	DOH	Cumulative health logistics prepositioned/augmented Cumulative teams mobilized

Camp Coordination and Camp Management Cluster; Internally Displaced Population Protection Cluster	DSWD	Cumulative number of evacuation centers used Cumulative individuals/families served
Food and Non-Food Items Cluster	DSWD	Cumulative food items delivered Cumulative non-food items delivered Cumulative potable water delivered
Education Cluster	DepEd	Cumulative schools used as evacuation centers Cumulative classrooms used as evacuation centers
Logistics Cluster	OCD	Cumulative land, sea and air assets deployed Cumulative deliveries/dispatches
Law and Order Cluster	PNP	Cumulative teams mobilized
Emergency Telecommunications Cluster	DICT	Cumulative teams mobilized Cumulative assets mobilized
Phil. International Humanitarian Assistance Cluster	DFA	Total manifestation of offers Total international offers already accepted

Considerations for COVID-19

1. Only fully vaccinated personnel shall be allowed to be deployed in affected areas.
2. All resources, equipment and tools shall undergo disinfection prior to handover to intended user/beneficiary.
3. Establishment of field coordinating centers, command posts and other facilities shall strictly follow proper coordination with the Local, Regional and National Task Forces for COVID-19, as appropriate, and adhere to the minimum public health standards prescribed by the Department of Health (DOH).
4. Arriving international teams and personnel, along with their resources and equipment, shall generally follow the latest quarantine procedures in accordance with the country risk classification of origin countries/territories/jurisdictions pursuant to latest Inter-Agency Task Force for Emerging Infectious Diseases (IATF-EID) protocols.

However, international teams and personnel can perform respective assistance in the affected areas without undergoing quarantine, provided that they abide by the following conditions set by the DOH²:

- 1) Arriving passengers shall conduct RT-PCR testing 72 hours prior to departure;
- 2) All participants shall be fully vaccinated;
- 3) All participants shall be accommodated in a semi-bubble set-up upon arrival with complete documentation of all possible contacts during the entire duration of visit;


² Reference: DOH letter to DFA dated 28 December 2021

- 4) Arriving passengers shall undergo testing on the 5th day upon arrival following the protocols of IATF Resolution No. 154-C;
- 5) Arriving passengers shall be closely monitored for signs and symptoms related to COVID-19 infection during the whole duration of their stay. If symptomatic, appropriate testing and isolation protocols shall apply; and
- 6) Minimum Public Health Standards, such as use of face mask and physical distancing, shall be adhered to at all times.

All members of DRRMCs at the National, Regional, Provincial, City, Municipal levels and Barangay Disaster Risk Reduction and Management Committees, Heads of National Government Agencies, Constitutional Offices, State Universities and Colleges, Government Owned and/or Controlled corporations, and Private Stakeholders are hereby enjoined to adhere to the above instructions to ensure well-coordinated and harmonized response for Typhoon ODETTE.

For information and guidance.

For the Chairperson, NDRRMC:


USEC RICARDO B. JALAD
Executive Director, NDRRMC and
Administrator, OCD