

**Regional Disaster Risk Reduction and
Management Council MIMAROPA****MEMORANDUM****No.009, s. 2022****FOR: Regional MIMAROPA PDNA Team
Palawan Provincial PDNA Team
Puerto Princesa City PDNA Team****SUBJECT: Actionable Items on the Pre-Coordination Meeting re PDNA for Typhoon Odette****DATE: 10 January 2022**

In reference to the agreements / ways forward during the video teleconference Pre-Coordination Meeting re PDNA for Odette with the PDNA Regional/ Provincial/ City Team of MIMAROPA on 10 January 2022 thru VTC, this is to respectfully inform you of the items discussed and the required actions from the respective agencies/offices:

Actionable Item	Responsible Office / LGU
<ul style="list-style-type: none">Submission and Confirmation of Names of the Attendee/ Participants for the PDNA Odette in Palawan	Regional MIMAROPA PDNA Team Palawan Provincial PDNA Team Puerto Princesa City PDNA Team
<ul style="list-style-type: none">Submission of the Master list of the Affected City/ Municipalities with Consolidated Number of Damaged Houses to DSWD, NHA, DHSUD MIMAROPASubmission of the Presentation to OCD MIMAROPA during the PDNA Pre-Coordination Meeting on 10 January 2022	Palawan Provincial PDNA Team Puerto Princesa City PDNA Team
<ul style="list-style-type: none">Issue a Memorandum re the Updated PDNA Timeline to the Regional/ Provincial/City PDNA TeamSend an Invitation Letter to CAAP, PPA, DOTR and NTC re PDNA Odette	OCD MIMAROPA

In this regard, may we respectfully request the concerned agencies/office to provide the Office of Civil Defense MIMAROPA their actions taken on the abovementioned items through our email address: ocd4_mimaropa@yahoo.com on or before 12 January 2022 / 8:00AM.

Anticipating your usual cooperation regarding this matter.


MGEN RUBEN L. CARANDANG PAF (Ret)Chairperson, RDRRMC MIMAROPA
Regional Director, OCD MIMAROPA
Chairperson, RTF MIMAROPA