



Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**

**MEMORANDUM**

**TO :** All PENR Officers  
All CENR Officers  
All Division Chiefs  
All Permanent Employees

**FROM :** THE REGIONAL EXECUTIVE DIRECTOR

**SUBJECT :** SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES  
AND NET WORTH AS OF 31 DECEMBER 2021

**DATE :** JAN 03 2022

In order to have ample time for the review of SALNs as of 31 December 2021, you are hereby directed to submit **not later than 28 February 2022** to the Personnel Section, Administrative Division your fully and properly accomplished SALN forms.

Likewise, all designated HRM Officers of field offices are requested to carefully review the entries, conscientiously collect and complete the employees' SALN under their respective jurisdiction before submitting them to the Regional Office. This is to avoid unnecessary return of incomplete and not properly accomplished SALNs, and late submission to required offices

For strict compliance.

  
MARIA LOURDES G. FERRER, CESO III

ARDMS/AD/AP



Department of Environment  
and Natural Resources  
MIMAROPA Region



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