

# Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region

## COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312 Mobile: 0926-505-9335 ™ 0912-171-3889 TNT Email: cenrotaytay@denr.gov.ph

January 17, 2022

### **MEMORANDUM**

FOR : The Regional Executive Director

DENR, MIMAROPA Region

1515 L&S Building by Roxas Blvd., Ermita, Manila

THRU: The Provincial Environment and Natural Resources Officer - Palawan

Sta. Monica, Puerto Princesa City

FROM : The Community Environment and Natural Resources Officer

SUBJECT: PARTICIPANTS TO ISO 9001:2015 OR QUALITY

MANAGEMENT SYSTEM (QMS) AWARENESS TRAINING

This pertains to your memorandum dated January 13, 2022, requesting participants to ISO 9001:2015 or Quality Management System (QMS) awareness training. The following names are respectfully submitted:

1. DMO IV Mariano P. Lilang, Jr. - Deputy QMR/QMS Focal Person

2. EMS I Ana Liza D. Marasigan - Education & Training Team Chair

#### Addendum:

1. EMS II Carolyn A. Esmenda - Secretariat Chair

Please confirm receipt hereof. Thank you.

RELEASED

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**MEMORANDUM** 

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TO

**ALL PENROS** 

**ALL CENROS** 

FROM

The Assistant Regional Director for Management Services

and Quality Management Representative (QMR)

SUBJECT :

REQUEST FOR THE NAME OF PARTICIPANTS TO ISO

9001:2015 OR QUALITY MANAGEMENT SYSTEM (QMS)

**AWARENESS TRAINING** 

DATE

13 January 2022

In line with the implementation of the Program on the Expansion of the Quality Management System (QMS), this office will be organizing an awareness training on ISO 9001:2015 or Quality Management System (QMS). The awareness training, which will be conducted by an external service provider, generally aims to enhance the knowledge, skills and attitude of the DENR MIMAROPA QMS Teams thereby ensuring compliance to the Certification requirements of ISO 9001:2015.

Anent the above, we would like to request for participants to the said activity. We are requiring two (2) participants per office who will lead the compliance certification process of your respective offices and cascade to the general workforce the QMS concepts, targets and standards to be observed. Do not include in the list of participants your designated/identified Internal Auditors as there will be a separate training for them.

Please submit to <a href="https://mail.com">hrdsdenrmimaropa@gmail.com</a> not later than 17 January 2022 the names of participants for the preparation of a regional special order. This event is scheduled to be conducted in the last week of January 2022.

For your immediate action, please.

DONNA MAYOR-GORDOVE, CESO IV

## **DOCUMENT ACTION INFORMATION FORM**

Doc. Ref. No.: 2022-0193 Date and Time received: 01/13/2022 03:23:37 PM

From: Donna Mayor-Gordove, CESO IV

Document Type: Memorandums

Regional Office

Subject: email Memo/RE: Request for the name of partcipants to ISO 9001:2015 of Quality Management System (QMS)

awareness training.

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Action Recommended/Required: Processing Time		Processing Time:		Remarks:
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Printed on 01/13/2022 3:23:45PM Received at: OFFICE OF THE CENRI Received by: ALLADO, JEANETTE

DENR PALAWAN DOCUMENT ACTION TRACKING SYSTEM v2