

Name : LAT, MARY JANE T.

Employee No. : 2353867

Office/Department :

Position :

Division : Re assigned Personnel

Status : PERMANENT/ RE-ASSIGNED

Machine ID : 2353867

Daily Time Record for the period 11/01/2021 to 11/30/2021

TOTAL

Length Of Work : 0152:00

Lates : 0000:00

Leave : 0

Day Work : 19

Over Time : 0000:00

Late Frequency : 0

Rest Day : 8

Absences : 1

Under Time : 0000:00

Special Holiday : 0

UT Frequency : 0

Legal Holiday : 2

FORM 3333

I certify that the entries on this record, which were made by myself daily at the time of arrival and departure from office are true and correct.

Employee's Signature _____

ORENCIO D. JERUTA
EXECUTIVE ASSISTANT IV
Authorized Official

REMINDER : Please return within 5 days together with the required signed official documents.

REMARKS :

1018H OK MR. JOTO YUAGAN
 1100H CONTINUES MONITORING MY AOR
 1200H REDUCE THE LIGHT FOR EMS
 1300H LIGHTS ON --

PDR WERE PROPERLY TURN OVER TO INCOMMUN
 GUARD SG PADERNOS, G.P. THE SAME ITEMS
 LISTED UPON MY ENTRY


 SG PADERNOS, G.P.
 INCOMING


 SG PADERNOS, G.P.
 OUTGOING

MF

SG. PADERNOS G.P.
 * CSEC *

NOV 24 - 2021
 1400H - 2200H

- DO- ASSUMED PDR TO OUT GOING GUARD
 SG. BALCIT MM INCLUDING THE ALL ITEMS
 LISTED BELOW.

01-UNIT QMM CAL. w/8AMMUS
 01-UNIT KENWOOD RADIO
 01-UNIT LOGBOOK

1400H START MONITORING MY POST AOR
 1503H POST STILL NORMAL SITUATION AT THIS
 TIME.

1600H	C/out	MS. MITCHELL AGATIN
1626H	C/out	MS. JOVY BELARMINO
1635H	C/out	MR. ALEJO MOLINA
1700H	C/out	MR. RICKY CALIPAY
1716H	C/out	USEC. R GARCIA
1802H	C/out	MAAM. KATHA PRUDENTE
	C/out	MAAM. CLAUDINE NEYRA

1802H C/OUT MARM JANE TAGAL

1811H CONDUCT MOVING MY POST AOR AND
TURN OFF THE LIGHT.

1904H CONDUCT MONITORING RADIO BY CONTROL

1915H ARRIVAL S.O CARLOS FOR INSPECTION
MY POST AOR.

2033H CONDUCT UV LIGHT IN THE OSEC.

END OF OUR TOUR OF DUTY PROPERLY
TURN OVER TO HACKETT SECURITY OFFICE
INCLUDING THE ALL ITEM LISTED UPON
MY ENTRY

SG. PADERNOS GP
OUT GOING

N F

SG BALCITA, MIN

OSEC

25-11-21

0600H-1400H

ASSUMED PDR FROM OUTGOING GUARD
OF MY ALL ITEMS COVERED FOR THIS
POST AND RECEIVE THE FOLLOWING ITEMS
TO CH ON DUTY

01 UNIT CAL 9mm w/e ammos

01 KENWOOD RADIO

01 LOGBOOK

0600H START MONITORING MY AOR

0625H ch MS. JOIE BELARMINO

0627H ch MR. ALEJO MOLINA

0628H ch MS. MITCHEL ALBARRA

0734H ch MS. JANE TAGAL

0734H ch MS. KATH PRUPONS