



Republic of the Philippines
Department of Environment and Natural Resources
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JAN 27 2022

MEMORANDUM

**TO : ALL REGIONAL EXECUTIVE DIRECTORS
ALL BUREAU DIRECTORS
ALL HEADS OF ATTACHED AGENCIES**

FROM : THE UNDERSECRETARY
Policy, Planning and International Affairs

SUBJECT : CY 2022 CALL FOR PROPOSALS FOR SPECIAL PROJECTS

The Foreign-Assisted and Special Projects Service (FASPS) is now accepting submission of project proposals for funding under the Special Projects Funds.

The Special Projects refer to the DENR Central Office locally-funded projects which are not the regular activity of the Department that address specific critical issues or anticipated needs in the ENR sector with a minimum duration of six (6) months up to two (2) years with the following considerations:

- The proposal will directly support the current priorities of the Department as provided in the 2021-2040 ENR Framework Plan;
- It is not a duplication of any on-going or completed projects in terms of area coverage and corresponding activities;
- Must have an identified sustainable mechanism i.e. it has the ability to continue whether through policy advocacy, institutional capacity building, or replication of similarly related projects;
- With a proposed project cost of up to PhP 2 Million; and
- Eligible expenses are solely for Maintenance and Other Operating Expenses (MOOE), not including capital outlay.

Please be guided by the attached Department Memorandum Circular (DMC) No. 02 series of 2016, also known as the "Revised Guidelines and Procedures on the Appraisal, Selection, and Approval of Project Proposals Submitted to the Central Office for Funding as Special Projects". Attached to this DMC are the prescribed template of project proposal and the appraisal and evaluation form that shall be accomplished by the Planning Division/Section of the Regional Offices/Bureaus/Attached Agencies and to be attached to your endorsement of the proposed projects to FASPS.

Moreover, per FY 2022 Operational Planning Guidelines, particularly on Section 7.2.2.4 for the Conduct of Special Studies, Design Development in Support of Forestry, Mining and Environmental Management Operations Including Climate Change Resilience, an amount of PhP 500,000.00 per region shall be allocated for FASPs proposal preparation, monitoring of FASPs ongoing and completed projects, documentation of FASPs innovations

success stories and establishment and maintenance of FASPs database. With this, all DENR Regional Offices may use a portion of the said budget to get the services of an expert/consultant to assist in the preparation of project proposals.

Lastly, may we also request you to disseminate the call for proposals to the partner stakeholders (i.e. NGOs, POs, LGUs and academic institutions) as they are also eligible to submit project proposals subject to initial evaluation and endorsement of your office.

The deadline for the submission of project proposals is on **30 April 2022**.

For further inquiries, your staff may coordinate with Mr. Mervin Murillo of the Project Preparation Division of FASPS through email address at msmurillo@denr.gov.ph.

For your consideration and appropriate action.



ATTY. JONAS R. LEONES, CESO I

Copy furnished:

Marcial C. Amaro, Jr., CESO III

Policy, Planning and Foreign-Assisted and Special Projects
and Concurrent Director, Forest Management Bureau

Wilfredo J. Obien

OIC Director, Foreign-Assisted and Special Projects Service

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