



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

January 03, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The Chief, Regional Planning and Management Division  
The Chief, Regional ICT Section

**FROM** : The OIC – PENR Officer

**SUBJECT** : **DATABASES MAINTENANCE MONITORING REPORT  
FOR THE FOURTH QUARTER, CY 2021 OF DENR-  
PENRO MARINDUQUE**

In line with the monitoring and maintenance of in-house and Central Office implemented Databases, please be informed that DENR-PENRO Marinduque has 100% maintained functional Databases for the Fourth Quarter, CY 2021.

Attached is the Databases Quarterly Maintenance Monitoring Report for your reference.

For information and record.

  
**IMELDA M. DIAZ**

Instructions:

A

Indicate the name of existing systems/applications developed within your office

B

Maintenance

B.1 - Indicate the maintenance activity taken by your office (Note: Keep record of activity taken such as screen shot, etc. for reference during validation)

B.2 - Indicate the date when the maintenance activity was taken

B.3 - Indicate other maintenance activity that is not included in the activities dropdown

C

Problems Encountered

C.1 - Describe the problems encountered (Note: Keep record of announcement/advisory, screen shot of error message, etc. for reference during validation)

C.2 - Indicate the date when the problem was encountered

C.3 - You may indicate other comments, notes, references, etc.

D

Action taken

D.1 - Describe the action taken by your office (Note: Keep record of recommendation given, patch files used, updates used, etc for reference during validation)

D.2 - Indicate the date when the action was taken

D.3 - You may indicate other comments, notes, references, etc.


Office/ Region/Bureau	Region 4B		
IS Maintenance Monitoring for the Quarter	4th Quarter (October - December)		2021

No.	(A) System/Application	(B) Maintenance			(C) Problems Encountered			(D) Action Taken		
		(B.1) Activities	(B.2) Date / Period	(B.3) Remarks	(C.1) Description	(C.2) Date / Period	(C.3) Remarks	(D.1) Description	(D.2) Date / Period	(D.3) Remarks
Q4 - 2021										
1	PENRO Document Action and Tracking System (PDATS)	Database Backup	January 03, 2022 (4th Quarter)				No problems encountered			

Maintained and monitored by:

  
MARK RYAN S. LOZADA  
Information Systems Analyst II

Reviewed by:

  
JHONNA LIZA S. MEDENILLA  
Planning Officer II/ In-Charge, Planning Section

Noted by:

  
GEMMA P. DE LOS REYES  
In-Charge, Management Services Division

Instructions:

A	Indicate the name of existing systems/applications developed within your office
B	Maintenance
	B.1 - Indicate the maintenance activity taken by your office (Note: Keep record of activity taken such as screen shot, etc. for reference during validation)
	B.2 - Indicate the date when the maintenance activity was taken
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C	Problems Encountered
	C.1 - Describe the problems encountered (Note: Keep record of announcement/advisory, screen shot of error message, etc. for reference during validation)
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	C.3 - You may indicate other comments, notes, references, etc.
D	Action taken
	D.1 - Describe the action taken by your office (Note: Keep record of recommendation given, patch files used, updates used, etc for reference during validation)
	D.2 - Indicate the date when the action was taken
	D.3 - You may indicate other comments, notes, references, etc.

Office/ Region/Bureau	Region 4B		
IS Maintenance Monitoring for the Quarter	4th Quarter (October - December)		2021

No.	(A) System/Application	(B) Maintenance			(C) Problems Encountered			(D) Action Taken		
		(B.1) Activities	(B.2) Date / Period	(B.3) Remarks	(C.1) Description	(C.2) Date / Period	(C.3) Remarks	(D.1) Description	(D.2) Date / Period	(D.3) Remarks
Q4 - 2021										
1	eBudget System	Database Backup	January 03, 2022 (4th Quarter)				No problems encountered			
2	Electronic National Government Accounting System (ENGAS)	Database Backup	January 03, 2022 (4th Quarter)				No problems encountered			

Maintained and monitored by:

Reviewed by:

Noted by:

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Information Systems Analyst II

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Planning Officer II/ In-Charge, Planning Section

GEMMA P. DELOS REYES  
In-Charge Management Services Division