

Annex 1. Streamlining Monitoring Form 1



STATUS OF STREAMLINING EFFORTS CY 2022

Streamlining MF 1

(1) Name of Agency : DENR - Region IV-MIMAROPA - PENRO Marinduque

(2) Name of Service : RO-AF-03. Sale of Bidding Documents

(3) Expected Turnaround Time (TaT)

Simple : 30 minutes

Complex: :

Highly technical :

With issues* :

Without issues* :

(4) Responsible Delivery Units/ Processing Units: Bids and Awards Committee (BAC) Secretariat, Procurement Services

(5) Transaction Fees per Citizen Charter

Primary Fees: 500,000 and below : Php500.00

More than 500,000 up to 1 Million : Php1,000.00

More than 1 Million up to 5 Million : Php5,000.00

More than 5 Million up to 10 Million : Php10,000.00

More than 10 Million up to 50 Million : Php25,000.00

More than 50 Million up to 500 Million : Php50,000.00

More than 500 Million : Php75,000.00

No.	Name of Office (CENRO, PENRO)	Type of Transaction (G2B, G2C, G2G)	Name of Client* (Family Name, Given Name)	Application / Control Number	Volume of Transactions per Client	Number of Requirement / Document Submitted	Classification (Simple/ Complex/ Highly Technical)	Date & Time of Applications w/ complete requirements received		Actual Transaction Fees (Php.)		Date Issued (mm/dd/yyyy)	Date received by client (for other services) or Date transmitted to ROD in the case of free patent		Actual Turnaround Time (TaT)		Remarks
								Date (mm/dd/yyyy)	Hour. & Mins.	Primary Fees	Other Fees		Date (mm/dd/yyyy)	Hour. & Mins.	No. of Days	Hour. & Mins.	
(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)=count actual working days from col. 13 & 18	(22)= count actual working hours from col. 14 & 19	(23)	
1	PENRO Marinduque	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No transactions for the 2nd Quarter, CY 2022
TOTAL			0		0					P	-				#DIV/0!	#DIV/0!	

Prepared by:

Approved by:

GEMMA P. DELOS REYES In-Charge, Management Services Division / July 01, 2022

Name of Officer / Designation / Date

IMELDA M. DIAZ / OIC - PENR Officer / July 01, 2022

Head of Office / Date