



Republic of the Philippines  
Department of Environment and Natural Resources  
**Provincial Environment and Natural Resources Office**  
**MIMAROPA Region**  
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June 1, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR, MIMAROPA Region  
1515 L&S Building, Roxas Blvd., Ermita, Manila

**FROM** : The Provincial Environment and  
Natural Resources Officer  
DENR-PENRO, Sta. Monica  
Puerto Princesa City

**SUBJECT** : **DENR-PALAWAN MID YEAR ASSESSMENT AND  
EVALUATION ON JULY 5-6, 2022 AT ASTURIAS  
HOTEL, PUERTO PRINCESA CITY**

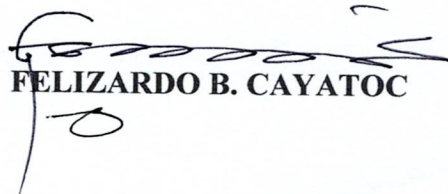
In order to come-up with the status of our accomplishment both physical and financial covering the 1<sup>st</sup> semester of 2022 (1<sup>st</sup> and 2<sup>nd</sup> Quarter), please be informed that this office together with the CENROs of Palawan will be conducting a Mid-Year Assessment/Evaluation of our performance as of June 2022 on July 5-6, 2022 at Asturias Hotel, Tiniguiban Heights, Puerto Princesa City.

The activity will be attended by all CENR Officers, PENRO Division and Sector Chiefs including Planning Officers, PASUs and Sector Chiefs of the CENROs.

In line with this event, we are pleased to invite you to give us an inspirational message on the opening on July 5, 2022 at 9:00 AM via Zoom.

Attached is the program of the two (2) day activities.

For information and consideration.

  
**FELIZARDO B. CAYATOC**

Zoom  
Meeting ID : 878 6168 0136  
Passcode : 510566





## PROGRAM OF ACTIVITIES MID-YEAR ASSESSMENT

Day 1 (July 5, 2022)	ACTIVITIES	RESPONSIBLE PERSON/S
8:00 – 8:30	Registration of Participants	Secretariat
8:30 – 9:00	Opening Program: • Invocation • Pambansang Awit • Welcome Remarks	Video Video TSD Chief, Johnny P. Lilang
9:00 – 9:30	Introduction of Participants/ Overview of the Activity	PO III, Laidz S. Talabucon
9:30 – 10:00	Short Message Inspirational Message	PENRO Felizardo B. Cayatoc RED Lormeyn E. Claudio, CESO IV
10:00 – 10:10	Introduction of Speaker	ISA II, Maylene S. Udtojan
10:00 – 12:00	Internal Control in Financial Management  Q & A	Ms. Mhelanie L. Tagra, Internal Auditor V, Office of the President Office of the Deputy Exec. Secretary for Internal Audit  Ms. Sheena Joy T. Casuga OIC-Chief, Budget & Mgt. Specialist. DBM-SPIB
12:00 – 1:00	LUNCH BREAK	
1:00 – 1:10	Introduction of Speaker	ISA II, Maylene S. Udtojan
1:10 – 2:30	Orientation/Appreciation of COA Circular 2022-004 dated May 31, 2022  Q & A	Ms. Connie G. Benedictos Director II Regional Supervising Auditor (RSA) National Government Audit Sector (NGAS) Cluster 6 & 8
2:30 – 3:00	One-Control Map Presentation	Engr. Donna Belle E. Luengo Assisted by Harley S. Wong
3:00 – 3:30	Computerization of Control Records of Public Land Application of DENR Palawan	TSD Chief, Johnny P. Lilang
3:30 – 5:00	Updates on the Agreements during FDU Meeting dated May 16, 2022	Myra S. Mapanao Planning Officer I





## PROGRAM OF ACTIVITIES MID-YEAR ASSESSMENT

Day 2 (July 6, 2022)	ACTIVITIES	RESPONSIBLE PERSON/S
8:00 – 8:30	Registration of Participants	Secretariat
8:30 – 8:45	Opening Program: <ul style="list-style-type: none"><li>• Invocation</li><li>• Roll-Call of Participants</li></ul>	PO III Laidz S. Talabucon PO I Myra S. Mapanao
8:45 – 12:00	Presentation of Physical & Financial Accomplishment (45 minutes/CENRO)  Q & A	1. CENRO Brooke's Point 2. CENRO Coron 3. CENRO Puerto Princesa City 4. CENRO Quezon
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Continuation of Presentation	5. CENRO Roxas 6. CENRO Taytay
2:30 – 3:30	Presentation of Budget Utilization Presentation of Disbursement	Budget Officer Merlie V. De Jesus Accountant Cathy R. Flores
3:30 – 4:30	Presentation of prepared Catch-Up Plan of Backlogs (1 <sup>st</sup> & 2 <sup>nd</sup> Qtr) Targets (3 <sup>rd</sup> & 4 <sup>th</sup> Qtr)	By CENROs
4:30 – 4:45	Submission of Output	
4:45 – 5:00	Closing Remarks Homeward Bound	MSD Chief, Franklin G. Hernandez

### ZOOM

Meeting ID: 878 6188 0136

Passcode : 510566

Host: Ms. Maria Laura M. Ortega

Moderator: Ms. Maylene S. Udtojan