



MEMORANDUM CIRCULAR NO. 2021-009
Series of 2021 (November 26, 2021)

TO : ALL CONCERNED

FROM : THE SECRETARY

SUBJECT : REVIEW AND APPROVAL PROCESS OF PROVINCIAL PHYSICAL FRAMEWORK PLANS (PPFP) OR THE PROVINCIAL DEVELOPMENT AND PHYSICAL FRAMEWORK PLANS (PDPFPS) OF PROVINCES

Legal Basis

The Department of Human Settlements and Urban Development (DHSUD) created under Republic Act (RA) No. 11201 is mandated to formulate and prescribe land use planning guidelines and zoning standards for the formulation of Comprehensive Land Use Plans (CLUPs) and Zoning Ordinances (ZOs) of cities and municipalities and the Provincial Physical Framework Plans (PPFPs) of provinces.

Executive Order (EO) No. 72 provided that PPFPs shall be reviewed by the then Housing and Land Use Regulatory Board (HLURB) to ensure compliance with national standards and guidelines. With the consolidation of the Housing and Urban Development Coordinating Council (HUDCC) and the HLURB under RA 11201, the review of PPFPs/PDPFPS is now lodged with the DHSUD.

Section 13 of the Implementing Rules and Regulations (IRR) of RA 11201 vested the authority to the Secretary of the department to ratify the PPFPs of provinces.

Review Guidelines Enhancements

The following are the highlights of the review and approval process of Provincial Physical Framework Plans (PPFPs) or Provincial Development and Physical Framework Plan (PDPFPS):

1. The IRR of RA 11201, Section 13 provided that the authority to approve or ratify the PPFP/PDPFP of provinces is lodged with the Secretary of the Department.
2. All PPFPs/PDPFPS shall be submitted first to DHSUD Regional Offices prior to their submission to the Regional Land Use Committee (RLUC) for review. The DHSUD shall check the completeness of the required documents so as not to delay the conduct of assessment by the reviewing body.
3. Submission of soft copies of the PPFP/PDPFP and maps, including vector files date (GIS files).



4. Use of review templates and forms to check the completeness of documents, review parameters, and outline of plan presentation during review meetings.
5. Integrated review parameters for CCA-DRR mainstreaming in the PPFP/PDPFP.
6. Prescribed time periods per review activity.

Section 1. Review Guidelines. The Plan Review, Adoption, and Approval Process for Provincial Physical Framework Plans (PPFPs)/ Provincial Development and Physical Framework Plans (PDPFPs) shall be guided by the following requirements and processes.

1.1 Annex “1”. Plan Review, Adoption, and Approval Process, Activity Time Period for the Review of PPFP or PDPFP

1.2 Annex “2”. Parameters for the Review of the PPFP/PDPFP

1.3 Annex “3”. Checklist of Required Documents

- a. Checklist of Required Documents for the PPFP/PDPFP Review
- b. Checklist of Required Documents for the PPFP/PDPFP Final Approval and Ratification

1.4 Annex “4”. Sample PPFP/PDPFP Review Form/Guide for Comments and Recommendations Based on the Review Parameters

1.5 Annex “5”. Sample PPFP/PDPFP Review Form/Guide for Comments and Recommendations Outside the Review Parameters

1.6 Annex “6”. Basic Elements of a PPFP/PDPFP

1.7 Annex “7”. Suggested Executive Summary

1.8 Annex “8”. Suggested PPFP/PDPFP Presentation Outline



Section 2. Dissemination of Information. All DHSUD Regional Offices are hereby directed to disseminate this Circular to all Provincial and Regional Land Use Committees LUCs within their respective jurisdictions, relevant regional National Government Agencies (NGAs), and other development partners and stakeholders for information and guidance.

Copy of this Circular shall be furnished to the Department of the Interior and Local Governments (DILG) with a request for the issuance of a Memorandum Circular informing and for compliance of all government units of the review and approval process for Provincial Physical Framework Plans/Provincial Development and Physical Framework Plans.

Section 3. Effectivity. This guideline shall take effect immediately after certified copies hereof are furnished to the Office of the National

Memorandum Circular No. 2021-009
Series of 2021 (November 26, 2021)

Administrative Register of the University of the Philippines pursuant to EO 292 otherwise known as the Administrative Code of 1987.



EDUARDO D. DEL ROSARIO
Secretary

(November 26, 2021)