



Department of Environment and Natural Resources  
Ecosystems Research and Development Bureau  
Urban and Biodiversity Research, Development and Extension Center

**MEMORANDUM**

**FOR :** **Lormelyn E. Claudio, CESO IV**  
Regional Executive Director  
DENR-MIMAROPA  
Roxas Boulevard, Ermita, Manila

**FROM :** **The Center Head**  
ERDB-UBRDEC  
Pagbilao, Quezon

**SUBJECT :** **Conduct of Courtesy Call and Meeting with the Regional Executive Director of DENR MIMAROPA Region**

**Date :** **21 July 2022**

The Urban and Biodiversity Research, Development and Extension Center (UBRDEC) is currently conducting coordination meetings with stakeholders to communicate recommendable findings of our researches and disseminate outputs to possible end-users.

In view of the foregoing, we would like to meet with you on Monday afternoon, June 25, 2022 for a courtesy call, to present our programs and projects, discuss requested technical assistance and other collaborative activities with the DENR MIMAROPA Region.

We are looking forward to a fruitful interaction with you.

  
**GREGORIO E. SANTOS JR.**