

Quezon, Palawan

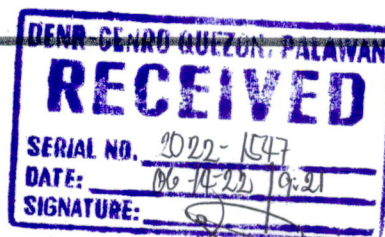
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FELIZARDO B. CAYATOC
PENRO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region



MEMORANDUM

FOR : ATTY. MICHELLE ANGELICA D. GO, LL.M., **CESO II**
Assistant Secretary For Legal Affairs
and Chairperson, ADR Committee

ATTENTION : THE ADR SECRETARIAT

FROM : THE REGIONAL EXECUTIVE DIRECTOR

SUBJECT : **SUBMISSION OF NOMINEES AS PROSPECTIVE
ALTERNATIVE DISPUTE RESOLUTION OFFICERS (ADROs)
FOR THE UPCOMING ADR TRAININGS**

DATE : MARCH 30, 2022

In compliance with your memorandum regarding the above-cited subject, we are submitting the Personal Information Sheet (PIS) of the following personnel as prospective ADROs:

ENGR. ROSITA F. CASTULO	CENRO Quezon, Palawan
EDELYN A. EVANGELISTA	CENRO Brooke's Point, Palawan
PAUL T. TOLEDO	CENRO Brooke's Point, Palawan

For information and record.


LORMELYN E. CLAUDIO, CESO IV

CC:

PENRO Palawan

CENRO Quezon, Palawan

CENRO Brooke's Point, Palawan

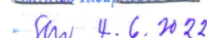


Department of Environment
and Natural Resources
MIMAROPA Region



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MARLENE M. BADILLA
Admin. Asst. III/ Records Officer-Designate
Legal Division, DENR MIMAROPA Region



Republic of the Philippines
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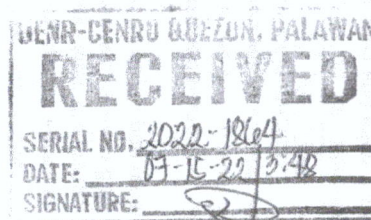
ADVISORY

**PRACTICUM/INTERNSHIP TRAINING ON ALTERNATIVE
DISPUTE RESOLUTION (ADR) FOR BATCH 13 OF PROSPECTIVE
ADR OFFICERS (ADROs)**

July 31 to August 6, 2022

1. Venue and Accommodation

Leisure Coast Resort
Bonuan, Dagupan



PRE-TRAINING BRIEFING	July 31, 2022	1:00-3:00pm	All participants
CHECK IN	July 31, 2022	3:00pm	All participants
CHECK OUT	August 6, 2022	12:00nn	All participants

Personal expenses shall be borne by participants.

2. Transportation

Transportation will be provided as follows:

Bus from the Central Office will be leaving at **09:00am on July 31, 2022**, to convey participants to the training venue.

3. Training Attire

Smart casual is recommended. Slippers, shorts and sandos are prohibited during the training proper.

4. Training Schedule

Please refer to the attached Indicative Course Outline. The general schedule of activities for August 1-5, 2022 would be from 8:00am - 5:00pm, subject to change and/or extensions, as the training requires.

5. **All participants are required to answer/accomplish the pre-test upon registration at the venue.**
6. We recommend participants who plan to fly home to book flights on **August 7, 2022**, because the distance from the venue to the airport would take 5 hours or more.
7. **DENR Hostel** is accepting transients on first come first served basis and its payment shall be shouldered by the respective participants. If you wish to avail of accommodations in the DENR Hostel before or after the training proper, please contact **8926-2628 loc. 211**.
8. For the pre-training briefing, the participants shall be introduced to the ADR Monitoring and Results System (ADR-MRS). Consequently they are required to bring the following:
 1. Laptop computer or tablet (preferably with keyboard accessories)
 2. Photocopy and prepared scanned copy of ADR data of cases subjected to or being subjected to ADR process within the ADROs respective offices

Please see the link below for the softcopy of the User Manual for your reference. The hardcopy of the manual will be distributed during the pre-training briefing day.

<https://drive.google.com/file/d/1m15uVG52gVy-GNhVTjoKVIIQVPBYg7RT/view?usp=sharing>

Consequently, we are requesting the prospective ADROs to register in the System, by creating their own user account, following the recommended steps stated in the User Manual. The ADROs may ask the technical assistance of the RICTU Focal Persons assigned in their respective regional and field offices, especially during the account registration process. The user account registration made in advance aims to mitigate any untoward technical glitches during the actual activity in Dagupan City.

9. For more information, please contact ADR Committee Secretariat

denradrcom@gmail.com or 0961405988/09269540099.


Atty. Paulo Enrico M. Dones
Head, ADR Committee Secretariat