

08 July 2022

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director
DENR-MIMAROPA Region

Ma'am:

Greetings!

I am writing to express my intent to **apply as a Project Evaluation Assistant I** for your office.

I graduated with a degree in Chemical Engineering from the University of the Philippines Los Baños last August 2020 and passed the board examinations for the said profession in May 2022. I am also currently pursuing graduate studies at Marinduque State College under the Master in Public Administration Major in Organization Studies program.

In my years as a college student, I have been very active in my organizations where I have been trained and led as one of their leaders. In the UPLB Department of Science and Technology Scholars' Society, I worked as the External Academic Committee Chairperson and led extension projects such as the DOST Scholarship Qualifying Examination Review in 2018 and 2019 for more than 600 beneficiaries in partnership with DOST National Capital Region. Aside from that, I also acted as the coordinator and representative of UPLB students to the DOST CALABARZON Science Education Institute Office for the DOST-SEI Filipino Patriot Scholars Project Scholars' Values Formation Program in 2019. I also spearheaded the Thesis Writing Seminar and Workshop for UPLB students as well as other projects after being elected as Lord Keeper of the Scrolls for the Kappa Epsilon Fraternity UPLB Chapter in 2019 and served as the Secretary of the UPLB Society of Chemical Engineering Students in A.Y. 2017-2018.

As a professional, I worked as a college lecturer at Marinduque State College from the 1st semester of A.Y. 2020 to the 1st semester of 2021. I have taken part in all internal training for instruction delivery development while actively looking for other learning opportunities by participating in seminars about research and instruction organized by other institutions.

Based on the skills and organizational experience I accumulated so far; I am confident that I can meet the desired competencies for this position. Should you have other inquiries or concerns, you may reach me through E-mail at johnrrodelas.pr@gmail.com or through my phone number: +63976-052-8168.

I am looking forward to your positive response regarding this matter. Thank you.

Respectfully yours,

JOHN JOEMMEL R. RODELAS