

CARMELA DONE V. MORENO

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July 07, 2022

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

DENR-MIMAROPA Region

Dear Ma'am Claudio:

I am writing this letter to your good office to express to you my sincere desire to apply as Project Evaluation Assistant I at DENR- Marinduque.

I am graduate student of Marinduque State College on a degree of Bachelor of Agricultural Technology. I am looking for a job where I can maximize my skills and potentials to be part in achieving the long-term goal hopefully of with this office. I'm proud to say that I'm a licensed agriculturist and I'm willing to learn and flexible enough to adapt in many changes under any circumstances. I am also hardworking, honest, and with responsible-traits that a dedicated employee must have.

I hope you will give me a chance to discuss further with you my personal qualification.

Sincerely yours,



CARMELA DONE V. MORENO

Enc: Personal Data Sheet, Transcript of Record, Diploma and Licensed ID