

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

(JANUARY - JUNE 2021)

I, **ALAN L. VALLE**, OIC-Community Environment and Natural Resources Office of DENR-CENRO Taytay, Palawan, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021

[Signature]
ALAN L. VALLE
 OIC-CENRO

Recommending Approval

Date

Approved by

Date

HERBERTO B. SANOS, CESE
 PENRO

[Signature]
MARIA LUCRDES G. FERRER, ESO III
 Regional Exceeding Director



PIA/Ps	Success Indicators	Allocated Budget (000)	Organization Accountable	Accomplishments	RATING				REMARKS
					G1	G2	T3	A1	
GENERAL ADMINISTRATION AND SUPPORT SERVICE									
Implementation on Good Governance Conditions	100% SALN submission of CENRO Tayay personnel based on Section 8 of RA 6713 submitted to PENRO on or before February 15, 2021		All permanent employee	100% submission of SALN of CENRO Tayay employees based on Section 8 of RA 6713 submitted to PENRO on January 13, 2021		5.000	5.000	5.000	
	FY 2021 OPCR commitment based on approved SPMS guidelines submitted to PENRO on March 31, 2021		Dev't Management Officer Planning Officer	FY 2021 OPCR commitment based on approved SPMS guidelines submitted to PENRO on March 22, 2021		5.000	5.000	5.000	
	100% of IPCRs commitment based on the approved OPCR submitted to PENRO before the end of April 2021		All Employee	100% IPCRs commitment based on the approved OPCR submitted to PENRO on February 7, 2021		5.000	5.000	5.000	
Actions on Document Requests	100 % of documents received acted upon - 3 working days for simple - 7 working days for complex - 20 working days for highly technical documents upon receipt	20	PENRO - All Employees CENROs	100 % documents acted upon: 7 working days for simple documents and 15 working days for complex document upon receipt		5.000	5.000	5.000	
Attendance to Meetings / Workshops / Conferences	100% of meetings / workshops / conferences with records submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings / workshops / conferences	33	- All Employees Dev't Management Officer/ Chief CDS Chief RPS Chief MES All Employeed	100% of meetings / workshops / conferences with records submitted 4 working days after attendance in local (inter-agency)		5.000	5.000	5.000	
SUPPORT TO OPERATIONS									
Data Management including Information Systems Development and Maintenance	100% maintained functional databases with reports submitted to the Assistant Secretary for Information Systems 15 days after the end of each quarter		Dev't Management Officer/ Chief CDS Chief RPS Chief MES	100% maintained functional databases with reports submitted to the Assistant Secretary for Information system on 1st Quarter on April 6, 2021 2nd Quarter on June 30, 2021		5.000	5.000	5.000	
	100% of all e-Forms additional data and information including GIS maps, agreements, area developments of all existing tenure entered to MCE Forms for uploading of PENRO by the end of June 2021		Dev't Management Officer/ Chief CDS Chief RPS Chief MES Focal e-Forms	100% of all e-Forms additional data and information including GIS maps, agreements, area developments of all existing tenure entered to MCE Forms for uploading of PENRO by the end of June 2021		5.000	5.000	5.000	
Publication and Dissemination of Technical and Popular Materials in the Conservation of Natural Resources and Environmental Education including	1 Environmental publications/ materials organized based on CY 2021 WFP by the end of June 2021		Dev't Management Officer/ Information Officers IEC Team	4 Environmental publications/ materials based on FY 2021 WFP by the end of June 2021 1 Zero Waste Month - January 1-31, 2021 2 World Wetlands Celebration - February 10, 2021 3 World Wildlife Day - February 10, 2021 4 Earth Day/Earth Hour - March 30, 2021		5.000	5.000	5.000	

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GENERAL ADMINISTRATION AND SUPPORT	Success Indicators	Allocated Budget (000)	Organization Accountable	Accomplishments	RATING				REMARKS
SERVICE					C1	C2	T3	T4	
Formulation and Monitoring of CDR Sector Policies, Plans, Programs and Projects	100 % monthly accomplishment reports based on targets formulated in prescribed format submitted to PEVRO Planning every 22nd day of the month		Dev't Management Officer Chief CDS Chief RPS Chief MES Planning Officer	100 % monthly accomplishment reports based on targets formulated in prescribed format submitted to PEVRO Planning every 22nd day of the month MAR January - January 21, 2021 MAR February - February 22, 2021 MAR March - March 23, 2021 MAR April - April 26, 2021 MAR May - May 25, 2021 MAR June - June 26, 2021	5,000	5,000	3,473	4,236	
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM	250 km patrol conducted within conservation area uploaded to the Lamin Server by June 2021	200	Dev't Management Officer Chief MES Lamin Data Manager	448 km conducted as of June 2021	5,000		5,000	5,000	
Appraisal of Foreshore Leases	3 Appraisals of Foreshore Leases with appraisal report submitted to RO thru LPDO by June 2021	15	Dev't Management Officer Chief RPS						3 Appraisal are targets for 4th Ctr based on the approved Revised WRP FY 2021 For 2nd Sem. targets
Re-appraisal of Foreshore Leases	Appraisal of Foreshore Leases with appraisal report submitted to RO thru LPDO by June 2021		Dev't Management Officer Chief RPS						No target for re-appraisal
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM									
Protected Areas Development and Management	4 - PAMIS Resolutions approved with minutes of meeting by June 2021 2-MSPAS 2-ENTMRPA	235	Dev't Management Officer Chief CDS PASU	3 PAMIS Resolutions for approved with minutes of meeting submitted to PEVRO - 2 MSPAS submitted to RO thru CDO on April 6, 2021 & June 30, 2021 - 1 ENTMRPA submitted to RO thru CDO on March 30, 2021	2,495 3,000 1,990	5,000 5,000 5,000	3,500 4,000 3,000	3,695 4,000 3,330	
	2 - PAs with BMS conducted semi-annually submitted to Regional Office 15 days after completion	252	PEVRO Technical Services Division - Chief CDS CEBRO PASU	2 PAs with BMS conducted semi-annually submitted to PEVRO - 1 MSPAS submitted to RO thru CDO on March 22, 2021 - 1 ENTMRPA submitted to RO thru CDO on March 5, 2021	3,000	5,000	5,000	4,333	
Land Survey Disposition and Records Management	86 patents for residential issued for lands processed within 170 calendar days and approved and transmitted within 10 days to RCD based on RA 10073 and IRR	64	Dev't Management Officer Chief RPS	As of June 2021 there were no patents for residential submitted to Register of Deeds (RCD)					86 patents issued are targets for 3rd Ctr (20) and 4th Ctr (66) based on the approved Revised WRP FY 2021 For 2nd Sem. targets
	20 patents approved for Agricultural Lands and transmitted to RCD	30	Dev't Management Officer Chief RPS	As of June 2021 there were no patents for agricultural submitted to Register of Deeds (RCD)					20 patents issued are targets for 4th Ctr (20) based on the approved Revised WRP FY 2021 For 2nd Sem. targets
	Resolution of land cases with claims and conflict < Conduct of Alternative Dispute Resolution (ADR) proceedings 1 - Land Cases with ADR proceedings by end of June 2021	16	CEBRO Technical Services Division - Regulation & Permitting Section	1 Land Cases with ADR proceedings with report submitted to Regional Office thru LPDO by end of June 2021	3,000	5,000	5,000	4,333	1 Land Cases target with ADR proceedings is for 2nd SEM based on approved Revised WRP 2021 For 2nd Sem. targets but according to the 1st Sem

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PAPs GENERAL ADMINISTRATION AND SUPPORT SERVICE	Success Indicators	Allocated Budget (000)	Organization Accountable	Accomplishments	RATING				REMARKS
					Q1	Q2	T3	A4	
Front Development, Rehabilitation and Protection	350 hectares planted with at least 85% survival rate inspected within 30 calendar days after request for inspection	2,275	Dev1 Management Officer Chief CDS NCP Coordinator Inspection Team	350 hectares planted with at least 85% survival rate inspected 15 days after request for inspection					For 2nd Sem ratings
	411 hectares are maintained and protected (2019-2021 charter establishment) with at least 85% survival inspected within 30 days after request for inspection 2019 - 81 has 2021 - 350 has	1,005	Dev1 Management Officer Chief CDS NCP Coordinator Inspection Team	411 hectares are maintained and protected (2019-2021 charter establishment) with at least 85% survival inspected average of 20 days after request for inspection	3,000	4,354	5,000	4,118	
OTHER CROSS CUTTING INDICATORS									
Steaming and Process Improvement of Critical Services (SPICS)	100% of external clients served within the standards set in the Client Charter		Dev1 Management Officer Chief CDS Chief RPS Chief MES SPICS Focal Person	(SPICS Monitoring Forms, Form A1 and Form A for CY 2020) Client's Charter Processes 23% of the transactions are within the 1st		4,000	1,444	2,722	
Average Rating:					3,583	4,796	4,641	4,427	
Total Overall Rating					21,495	62,354	64,573	63,588	
Final Average Rating					3,583	4,796	4,641	4,427	
Assessed by:					Final Rating:				
WAMALAYDA S. TALABUCON Planning Officer II/OIC-Planning Section					Rating				
					VERY SATISFACTORY				
					4.427				
Legend: Q1: Quantity Q2: Quality T3: Timeliness A4: Average									

EXIBERTO B. SANDOZ, CSES
PE/SO

MARIA LOUISES G. FERRER, CSES III
Regional Executive Director

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