

ANNEX 3. Monitoring Tool

This monitoring tool shall be used in order to monitor, assess and make an evaluation on the progress of the DENR Field Offices in Mainstreaming of ICM Approach into the CLUP.

INCEPTION PHASE			
Specific Activities	Means of Verification	Status (Done/To be accomplished)	Remarks (Gaps/ issues/challenges/ encountered)
Creation of DENR Regional Composite Team with clear-cut tasks and outputs	Special Order on the creation of DENR Regional Composite team Signed by the RED		
Mapping of river systems influencing to NIPAS-MPAs with LGU coverage	Maps of the River system influencing the NIPAS MPA		
Status of the LGU's Comprehensive Development Plan (CDP), Comprehensive Land Use Plan (CLUP), and Integrated Coastal Management Plan (ICMP) (<i>i.e. adopted, for updating, draft</i>)	Filled-out form on the inventory of the status of CLUP, CDP and ICM plan		
Ground validation of inventoried river systems to identify key threats and issues and ENR Profiling	Ground-truthed maps and filled-out ENR profile form		
Notify the LGUs on the result of Inception Phase	Letter to the Local Chief Executive containing the findings and recommendations		
Identification of the LGU to be prioritized	Memorandum to the BMB Director containing the name		

	of the LGU to be prioritized based on the criteria for prioritization.		
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MAINSTREAMING PHASE			
Specific TA to be provided by the DENR/Role of DENR	MOV to be reported to BMB for the MnE under CMEMP	Status (Done/To be accomplished)	Remarks (Gaps/ issues/challenges encountered)
Step 1. Organize DENR Field Office letter to the LGUs informing them of new direction of DENR on ICM TA support, and inquiry on LGUs plan to update their CLUPs; or Letter of Intent (LOI) from the LGU requesting for support from DENR Field Office on updating their plan	DENR Field Office Letter to LGUs (Annex 2) / LGU Letter of Intent Report of confirmation that the LGU is planning to update their CLUP		
Step 2. Identification of Stakeholders Express interest to the LGUs to be a member of the development team of CLUP / member of the organized team.	Meeting report with photo documentation (can be taken during the first meeting) if possible, or letter from the mayor indicating that the DENR is part of the TWG.		
Step 3. Vision			

<p>Setting</p> <p>Provide descriptors / keywords related to ICM in the vision statement of the LGU.</p> <p>Provide inputs to the workshop on Vision-Reality Gap (VRG) if applicable</p>	<p>Meeting report indicating the approved vision statement of the LGU (with photo documentation if possible), and inputs to the VRG</p>		
<p>Step 4. Analysis of Situation</p> <p>Provide data for the relevant ENR profile (as part of the Ecological Profile) using the following:</p> <p>BAMS/ BMS (assessment on terrestrial and coastal and marine habitats) present in the LGU.</p> <p>SEAMS/ SRPAO Water Quality</p> <p>Provide technical inputs in the sectoral studies (e.g. SWOT Analysis), environmental facts and figures.</p> <p>Provide watershed map / river systems map / Digital Elevation Model (DEM) of the LGU.</p> <p>Provide relevant shapefiles/data/information of the LGU.</p>	<p>Report on submitted documents or workshop documentation including inputs to the ENR profile (attach the provided maps and information submitted to the LGU)</p>		
<p>Step 5. Set the Goals and Objectives</p>			

Provide ICM goals, objectives, and success indicators on the environmental sector, and cross-cutting sectoral studies	Report on submitted documents in the CLUP containing the ICM goals, objectives, success indicators		
<p>Step 6. Establish Development Thrust and Spatial Strategies</p> <p>Provide inputs/ analyses of watershed map / river systems map / Digital Elevation Model (DEM) and other relevant spatial strategies and tools of the municipality/city and consider the adjacent municipalities within the watershed to establish the development of thrusts and spatial strategies of the LGU.</p> <p>Watershed/ river basin analysis report and assessment to check for R2R approach and connectivity.</p>	Report on development thrust and spatial strategies of the LGUs in consideration of the R2R approach, including the maps/data provided to the LGUs. This will also include watershed/river basin analysis and assessment.		
<p>Step 7. Prepare the Land Use Plan</p> <p>Provide inputs/ analyses towards the development of LGUs' land and water use policies, and other spatial location policies/zones using</p>	Report on the submitted documents with appropriate attachments (Technical Description of the Land Use policy		

<p>the shapefile/ data/ information provided in Step 4:</p> <p>Watershed (Forest, river basin) policies/zoning; Coastal and marine (Corals, seagrass, mangrove, mudflats, wetland) policies/zoning; Protected Area Management Zoning</p>	<p>areas)</p>		
<p>Step 8. Draft the Zoning Ordinance</p> <p>Check and provide inputs on the allowable, non-allowable uses, design regulations, DRR-CCA policies on the zones particularly those affecting the NIPAS protected areas and other conservation areas such as but not limited to coastal and land conversion projects e.g. infrastructure projects, telecommunication facilities, and extractive industries.</p>	<p>Draft ZO incorporating the inputs provided (coordinate to the LGU to secure a copy)</p>		
<p>Step 9. Conduct Public Hearing</p> <p>Participate in the public hearing</p>	<p>Participation (Attendance Sheet) with meeting report and photo documentation</p>		
<p>Step 10. Review,</p>			

Adopt and Approve the CLUP and ZO Ordinance Participate in the review of CLUP and Zoning Ordinance	Participation (Attendance Sheet) with meeting report and photo documentation		
Step 11. Implement the CLUP and ZO Secure a copy of the draft SB Resolution Adopting the Implementation of the ICM-responsive CLUP	Minutes of Meeting of the discussion of the Resolution Adopting the Implementation of the ICM-Responsive CLUP		
Step 12. Monitor and Evaluate the CLUP and ZO Participate in Environmental Management Council meetings with the LGUs	Participation (Attendance Sheet) with meeting report and photo documentation		

SUSTAINED PHASE

The following criteria is required to categorize that the CLUP of LGU is already ICM-responsive, to wit:

1. Legal basis adopting the updated CLUP with ICM elements;
2. A Monitoring and Evaluation Plan developed by the LGU to assess the effectivity of identified ICM-related strategies outlined in the CLUP;
3. State of the Coast report of the LGU submitted to the DENR
4. Documented ICM best practices using any format and/or platform available (*i.e.* print, digital media)
5. Regular updating of the ICM-responsive CLUP; and
6. Replication of the process of mainstreaming to the adjacent LGUs.