



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU

Ninoy Aquino Parks and Wildlife Center
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JUN 17 2022

MEMORANDUM

FOR : The Regional Executive Directors
Regions 1 to 13, NCR, CALABARZON and MIMAROPA

FROM : The Assistant Director

SUBJECT : **CALL FOR PROPOSALS TO BE FUNDED UNDER THE
INTEGRATED PROTECTED AREAS FUND-SPECIAL ACCOUNT IN
THE GENERAL FUND (IPAF-SAGF) FOR FY 2023**

In preparation for FY 2023 budget proposals particularly for the Integrated Protected Area Fund under the Special Account in the General Fund (IPAF-SAGF) and to facilitate timely utilization of the allocated funds under the said Special Account, please be informed that the Bureau is now accepting proposals for funding next year.

In preparing the Special Budget Request (SBR) package, please be guided by BMB Technical Bulletin No. 2021-03, "Guidelines on the Use of the IPAF-RIA, IPAF-SAGF, IPAF-Trust Receipts and Providing the Criteria for the Allocation of Funds Deposited Under the IPAF-SAGF in the National Treasury". Please submit the Work and Financial Plan for each of the proposals **on or before 29 July 2022**.

Complete SBR package shall be submitted upon our advice based on the deliberation of the BMB IPAF Review Committee which is scheduled in August 2022. For the meantime, you may already prepare the following documents:

1. BTr Certification (for 75% Old Subfund Prior to RA 10629)
2. MDS Account Number Certified by the Bank
3. Statement of Receipts and Utilization
4. For proposals that involve purchase of motor vehicles/watercrafts:
 - a. Approved/Signed FY 2023 Annual Procurement Plan (APP)
 - b. Specifications/Description/Classification/Unit Cost and Deployment per Budget Calendar No. 2017-1
 - c. Justification for the purchase of such vehicles
 - d. Motor Vehicle Inventory and Re-Fleeting Program
 - e. Inventory and Inspection Report of Unserviceable Property
 - f. Canvass/Price Quotations
5. For proposals that involve purchase of equipment:
 - a. Inventory of existing office equipment certified by PENRO
 - b. Project Procurement Plan
 - c. Canvass/Price Quotations

6. For proposals that involve establishment of facilities/infrastructure:
 - a. Geo-hazard Clearance issued by the DENR-Mines and Geosciences Bureau
 - b. Department of Public Works and Highways (DPWH) recent standard cost estimates
 - c. Scope of Works/Bill of Quantities/Floor Plan/Structure-Building Design
 - d. Justification for the construction/establishment of Building

Should you have further concerns or clarifications in relation to IPAF-SAGF, you may contact this Bureau's National Park Division through npd@bmb.gov.ph or coordinate with Mr. Jobert John Bandol or Ms. Frances Brillo at jobert.bandol@bmb.gov.ph and frances.brillo@bmb.gov.ph.

For information and appropriate action.


AMELITA D. ORTIZ



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