

<Agency letterhead>

2022 NUTRITION MONTH
AGENCY ACCOMPLISHMENT REPORT

Part I. Accomplishments

Target Date	Activity and Description	Implementation / Highlights of the Activity	Measurable Accomplishment per Success Indicators¹

¹ Success indicators may include any of the following: 1) number of pax / attendees to include online and face-to-face activities; 2) satisfaction rating of special events; 3) social media analytics (number of reach, engagement, comments, shares, views, etc)

² May add more rows as necessary

Part II. Photo Documentation and Short Videos

Note: Please include captions/descriptions for each.

Prepared by:

Name

Designation

Noted by/ Approved:

Name of RD

Regional Director