



Republic of the Philippines  
Department of Environment and Natural Resources  
**LAND MANAGEMENT BUREAU**

880 Estuar Building, Quezon Avenue, Brgy. Paligsahan, Quezon City  
Direct Line: (02) 255-4362 Records and Knowledge Management Division  
Email: [denrlmb@yahoo.com](mailto:denrlmb@yahoo.com) Website: [lmb.gov.ph](http://lmb.gov.ph)



FOR : All Regional Executive Directors (CAR, NCR, Regions 1-13)  
FROM : The Director  
SUBJECT : **GUIDELINES IN THE PREPARATION OF THE BUDGET PROPOSAL FOR LANDS ACTIVITIES BASED ON THE BUDGET CEILING FY 2023 AND REVISED UNIT OF WORK MEASUREMENT FY 2023**  
DATE : 17 MAR 2022

In line with the preparation of the Budget Proposal for FY 2023, we are forwarding the budget ceiling with the indicative targets.

Please take note that in your preparation of your FY 2023 WFP, the following should be considered :

**A. GENERAL:**

1. All activities to be undertaken by the Region shall be placed under the appropriate Programs, Activities, and Projects (PAPs) of the Department and likewise must prioritize the targets that can be fully implemented within the year (FY 2023).
2. Standard cost of activities should be based on the unit costs prescribed in the FY 2023 Updated Unit of Work Measurements (UWMs) provided by LMB, as attached.
3. For Project Management and Supervision, the following shall be adopted: PMS should be shared by Regional Planning, LPDD and SMD to ensure that programs and projects are being implemented on time.
  - a. 3% M & E Allocation
  - b. 7% PMS Allocation (Project Supervision and Other Activities)

**B. SPECIFICS:**

All Regions shall continue to implement priority programs, projects and/or activities for the following land surveys and disposition activities

1. On Provincial Foreshore Development and Management Plan
  - Adoption of PFMDP to be completed by 2023
  - Enhancement of PFMDP to start in 2023 (pilot provinces for 2023 are Cagayan, Catanduanes and Zamboanga del Norte)
2. Appraisal and re-appraisal of Foreshore Leases, Friar Lands, Patrimonial Properties, and other government assets and properties based on universe baseline of the Regions shall be continued.

### 3. For Land Surveys

- a) Inspection, Verification and Approval of Survey (IVAS) using LAMS Philippines
- b) Lot survey for residential and agricultural areas
- c) Projection of all issued and pending patents and Resource Use Instruments (RUIs) falling within Certificate of Ancestral Domain Title/ Certificate of Ancestral Land Title (CADT/CALT) as per JAO 2012-01

The projection of CADTs/CALTs requires hiring of 1 GIS Operator for every 3-5 CADTs/CALTs for the following activities:

- Verification of submitted data by NCIP
- Preparation of base maps
- CENRO/PENRO identification of patents with pending registration
- Projection/Map Overlay and Analysis
- Preparation of Findings

### 4. For Land Distribution/Disposition, the following activities will be undertaken where **reports will be generated from LAMS.**

- a) Patent Issuance (Residential, Agricultural and Other Patents)
- b) Issuance of deeds/lease contracts under patrimonial properties
- c) Issuance of permits/lease contracts under foreshore areas
- d) Issuance of special patents for public and quasi-public use
- e) Resolution of Land Claims and Conflict Cases
  - Through adjudication (Support to Operation)
  - Through ADR (NRCDP)
- f) Collection of Revenues

### 5. For LAMS Philippines

- a. Internet Connectivity dedicated to LAMS Philippines (Budget to be downloaded by Central Office-KISS)

The Regional Offices shall allocate at least 10Mbps and PENROs and CENROs shall allocate sufficient bandwidth of at least 5Mbps in their internet connection for LAMS operation.

- b. Digital Cadastral Database (DCDB) cleansing of survey records to be completed by 2026 except NCR by 2023

#### *Hiring of Geodetic Engineers/GIS Specialist*

The DCDB cleansing activity also requires hiring of Geodetic Engineers (GEs) or GIS Operators who shall work on the harmonization and adjustment/correction of cadastral data and provide summary report of technical issues encountered and policy recommendations. The table below shows the number of GEs/GIS operator to be hired based on the number of municipalities targeted.

No. of Cities/Municipalities	No. of GEs
5	2
6-10	3
11-15	4
16-20	5
21-25	6
26-30	7
31-35	8
36-40	9
41-45	10

In view of the new strategies to be adopted and to build momentum for the acceleration of land titling For FY 2023, the following operational adjustments are made to serve as your guide in the finalization of your Target and Budget on Lands Activities:

1. Reduced target setting on patent issuance (resi and agri)
2. Massive DCDB cleansing wherein Regions are to hire JOs with laptops
3. Reduced budget for some activities related to LAMS such as encoding of new survey records and encoding and scanning of new PLA within LAMS PLA since this should be mainstreamed to the regular employees.
4. Region CAR, 7 and 12 for the partial completion of the remaining data capture of land records. The budget allocated should include rental for the desktops or laptops.
5. Put on hold RLTA activities and Establishment of Political Boundaries of Barangays

It is emphasized that the targets stated in the attached matrix are indicative as lifted from your submitted Forward Estimates FYs 2022-2024. **Except for patent issuance, LAMS IVAS, DCDB, and lot surveys**, the Regions may revise their targets but in accordance to the lands priorities for FY 2023 and the operation adjustments stated above.

For your guidance.

ATTY. EMELYNE V. TALABIS, CESO IV

Cc: The Director, Policy and Planning Service  
The Director, Financial and Management Service





FOR : All Regional Executive Directors (CAR, NCR, Regions 1-13)  
FROM : The Director  
SUBJECT : **GUIDELINES IN THE PREPARATION OF THE BUDGET PROPOSAL FOR LANDS ACTIVITIES BASED ON THE BUDGET CEILING FY 2023 AND REVISED UNIT OF WORK MEASUREMENT FY 2023**  
DATE : 17 MAR 2022

In line with the preparation of the Budget Proposal for FY 2023, we are forwarding the budget ceiling with the indicative targets.

Please take note that in your preparation of your FY 2023 WFP, the following should be considered :

**A. GENERAL:**

1. All activities to be undertaken by the Region shall be placed under the appropriate Programs, Activities, and Projects (PAPs) of the Department and likewise must prioritize the targets that can be fully implemented within the year (FY 2023).
2. Standard cost of activities should be based on the unit costs prescribed in the FY 2023 Updated Unit of Work Measurements (UWMs) provided by LMB, as attached.
3. For Project Management and Supervision, the following shall be adopted: PMS should be shared by Regional Planning, LPDD and SMD to ensure that programs and projects are being implemented on time.
  - a. 3% M & E Allocation
  - b. 7% PMS Allocation (Project Supervision and Other Activities)

**B. SPECIFICS:**

All Regions shall continue to implement priority programs, projects and/or activities for the following land surveys and disposition activities

1. On Provincial Foreshore Development and Management Plan
  - Adoption of PFMDP to be completed by 2023
  - Enhancement of PFMDP to start in 2023 (pilot provinces for 2023 are Cagayan, Catanduanes and Zamboanga del Norte)
2. Appraisal and re-appraisal of Foreshore Leases, Friar Lands, Patrimonial Properties, and other government assets and properties based on universe baseline of the Regions shall be continued.

3. For Land Surveys

- a) Inspection, Verification and Approval of Survey (IVAS) using LAMS Philippines
- b) Lot survey for residential and agricultural areas
- c) Projection of all issued and pending patents and Resource Use Instruments (RUIs) falling within Certificate of Ancestral Domain Title/ Certificate of Ancestral Land Title (CADT/CALT) as per JAO 2012-01

The projection of CADTs/CALTs requires hiring of 1 GIS Operator for every 3-5 CADTs/CALTs for the following activities:

- Verification of submitted data by NCIP
- Preparation of base maps
- CENRO/PENRO identification of patents with pending registration
- Projection/Map Overlay and Analysis
- Preparation of Findings

4. For Land Distribution/Disposition, the following activities will be undertaken where ***reports will be generated from LAMS.***

- a) Patent Issuance (Residential, Agricultural and Other Patents)
- b) Issuance of deeds/lease contracts under patrimonial properties
- c) Issuance of permits/lease contracts under foreshore areas
- d) Issuance of special patents for public and quasi-public use
- e) Resolution of Land Claims and Conflict Cases
  - Through adjudication (Support to Operation)
  - Through ADR (NRCDP)
- f) Collection of Revenues

5. For LAMS Philippines

- a. Internet Connectivity dedicated to LAMS Philippines (Budget to be downloaded by Central Office-KISS)

The Regional Offices shall allocate at least 10Mbps and PENROs and CENROs shall allocate sufficient bandwidth of at least 5Mbps in their internet connection for LAMS operation.

- b. Digital Cadastral Database (DCDB) cleansing of survey records to be completed by 2026 except NCR by 2023

*Hiring of Geodetic Engineers/GIS Specialist*

The DCDB cleansing activity also requires hiring of Geodetic Engineers (GEs) or GIS Operators who shall work on the harmonization and adjustment/correction of cadastral data and provide summary report of technical issues encountered and policy recommendations. The table below shows the number of GEs/GIS operator to be hired based on the number of municipalities targeted.

No. of Cities/Municipalities	No. of GEs
5	2
6-10	3
11-15	4
16-20	5
21-25	6
26-30	7
31-35	8
36-40	9
41-45	10

In view of the new strategies to be adopted and to build momentum for the acceleration of land titling For FY 2023, the following operational adjustments are made to serve as your guide in the finalization of your Target and Budget on Lands Activities:

1. Reduced target setting on patent issuance (resi and agri)
2. Massive DCDB cleansing wherein Regions are to hire JOs with laptops
3. Reduced budget for some activities related to LAMS such as encoding of new survey records and encoding and scanning of new PLA within LAMS PLA since this should be mainstreamed to the regular employees.
4. Region CAR, 7 and 12 for the partial completion of the remaining data capture of land records. The budget allocated should include rental for the desktops or laptops.
5. Put on hold RLTA activities and Establishment of Political Boundaries of Barangays

It is emphasized that the targets stated in the attached matrix are indicative as lifted from your submitted Forward Estimates FYs 2022-2024. **Except for patent issuance, LAMS IVAS, DCDB, and lot surveys**, the Regions may revise their targets but in accordance to the lands priorities for FY 2023 and the operation adjustments stated above.

For your guidance.

ATTY. EMELYNE V. TALABIS, CESO IV

*Cc: The Director, Policy and Planning Service  
The Director, Financial and Management Service*