



Republic of the Philippines
Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU

Visayas, Avenue, Diliman, 1100 Quezon City
Tel. No.: (632) 8925-2141 / (632) 8927-4788
E-mail Address: fmb@denr.gov.ph

Website: <https://www.forestry.denr.gov.ph>



MEMORANDUM

FOR : The Regional Executive Directors
DENR Regions 1-13 and CAR (Except NCR)

ATTN : Regional CBFM Coordinators

FROM : The Assistant Secretary for Policy, Planning, and Foreign Assisted and
Special Projects, and Director, in concurrent capacity

SUBJECT : **REMINDERS FOR THE SUBMISSION OF CBFM-CARP
QUARTERLY ACCOMPLISHMENT REPORT**

DATE : **MAR 18 2022**

This is in line with the upcoming regional submission of Community- Based Forest Management- Comprehensive Agrarian Reform Program (CBFM-CARP) First Quarter Accomplishment Report in compliance to the instruction indicated in the Project Implementation Guide for CBFM-CARP thru DENR Memorandum dated 05 June 2013 for the Regions to submit quarterly, mid and year-end reports (including electronic copies) of progress and accomplishments to the DENR Central Office every 5th day of the succeeding month.

To facilitate the consolidation of the regional reports for submission of a national report to the Presidential Agrarian Reform Council (PARC) Secretariat and to ensure the completeness of the updates and information provided therein, the Regions are being requested to take note of the following reminders based on observations from previously submitted accomplishment reports:

1. Ensure the provision of the number of seedlings produced/ procured of each species per CBFM- People's Organization (PO) and the status of the signing of the CBFM-POs Memorandum of Agreement for the projects awarded;
2. Provide information on the income derived from the CBFM-CARP projects using the matrix below for both CYs 2021 and 2022 projects:

Livelihood Components	Net Income (₱)	Marketing Strategies
1. e.g. Novelty Items		
2. e.g. Rubber Sheets		

3. Inclusion of updates on both Regional-level trainings and Project-level trainings conducted. Please refer to the DENR Memorandum dated 25 August 2021 attached herewith for the reporting matrix to be followed (copy attached);
4. Submission of updated geotagged photos for both CYs 2021 and 2022 CBFM-CARP Projects. Please refer to the attached consolidated geotagged photos of DENR Region V as guide/ sample. The Regions are being requested to follow the arrangement of the geotagged photos therein (six photos per page at most and one (1) clear photo per species,

item or activity), abstain from submitting softcopies of scanned reports and pdf files, using filters, stretching and outlining the photos, and using frames. Further, kindly label the photos appropriately e.g. indicate species shown in the photos;

5. Include the sex- disaggregated data of the respondents of the Socio- Economic and Environmental Baseline (SEEB) conducted for CY 2022 and the date of conduct;
6. For the DENR MIMAROPA Region:
 - 1.1. Include updates on the area development of CBFM- PO Isugod Upland Association under the awarded CY 2020 Agroforestry and Livelihood Project; and
 - 1.2. Include updates on the procurement of Cutting/ Slicer Machine of CBFM-PO Yapang Outpost CBFM Association awarded with Financial Subsidy for the procurement of Equipment in support to ENR- based livelihood and enterprise on CY 2022.
7. For the DENR Region 13 to include updates on status of the conducted Impact Assessment on the nine (9) CY 2012 CBFM- CARP Projects.

In view of the foregoing, this Office will appreciate receiving the softcopies of the quarterly accomplishment reports in word or excel file during the last week of the month of the quarter to give time for the review and consolidation of the submitted regional reports in preparation of a national report to be submitted to the PARC Secretariat thru the DENR CARP National Coordinating Office. Please refer to the Annex B of the DENR Memorandum dated 05 June 2013 for the Accomplishment Report format (copy attached). Further, also attached is a portion of the quarterly accomplishment report of DENR Region VIII as sample for your further reference and guidance. On the other hand, for the submission of monthly accomplishment reports, this Office, through the Community Forestry Section, will be providing a Google Sheet link which will be sent via email to facilitate the consolidation of monthly accomplishments.

FOR INFORMATION AND CONSIDERATION, PLEASE.


MARCIAL C. AMARO, JR., CESO II

cc

:

The Undersecretary for Field Operations- Luzon and Visayas

The Undersecretary for Field Operations- Mindanao

The Undersecretary for Policy, Planning and International Affairs



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1100 Quezon City
Tel. Nos. (632) 8929-6626 to 29; (632) 8929-6633; to 35
Email: web@denr.gov.ph Website: www.denr.gov.ph

MEMORANDUM

FOR : The Regional Executive Directors
DENR Regions 1-13 and CAR except NCR

FROM : The National Coordinator
DENR CARP National Coordinating Office (NCO)

SUBJECT : **CLARIFICATION ON THE PROJECT IMPLEMENTATION GUIDE FOR CBFM-CARP RE: FINANCIAL MANAGEMENT AND REPORTING OF TRAINING ACCOMPLISHMENTS**

DATE : **AUG 25 2021**

This pertains to the Memorandum from then Undersecretary for Staff Bureaus dated 5 June 2013 which serves as the Project Implementation Guide for CBFM-CARP, and Memorandum dated 03 June 2021 which further clarified some provision of the said guide. With regards to the financial management and reporting of training accomplishments, to be consistent with the Project Implementation Guide, please be clarified on the following:

A. For Agroforestry and Livelihood Projects (Priority 1 and 2):

1. Eighty percent (80%) of the total project cost funded under CBFM-CARP shall be the direct cost for the project to be implemented by the CBFM-POs.
2. The remaining 20% of the total project cost funded under CBFM-CARP shall be allocated as follows:
 - 2.1. Project Management and Supervision (PMS) - 10%
 - 2.2. Socio-Economic and Environmental Baseline (SEEB) and Capacity Building Related to the Approved Project - 10%
 - 2.3. Further, for those CBFM-CARP Projects that shall not need the conduct of SEEB (Item. 3.3.2), the allocated budget (5%) for SEEB that will not be utilized shall be used for capacity building.

B. For Financial Subsidy Projects (Priority 3):

1. Ninety percent (90%) of the total project cost funded under CBFM-CARP shall be the direct cost for the project to be implemented by the CBFM-POs.
2. The remaining 10% of the total project cost funded under CBFM-CARP shall be allocated for PMS and conduct of SEEB.

C. For reporting of training accomplishments:

The reporting of training accomplishments under CBFM-CARP shall have two (2) levels, the Regional-level and Project-level trainings. The regional-level trainings are those accomplished as part of the annual regional target of two (2) trainings with annual budget of Php400,000.00 (or Php200,000/ training) and related to Organizational and Enterprise

Development Skills Enhancement. The target participants for the regional-level trainings are the field personnel involved in CBFM-CARP including those Contract of Service to-be-hired and selected CBFM-POs. Further, the project-level trainings are those accomplished as part of Item 2.2. of this Memorandum or those trainings related to the approved projects or specific to the CBFM-POs with approved CBFM-CARP project. Both levels of training should have complete Activity Report to be safekept by the DENR Field Offices as these may be inspected during the CARP Audit. The reporting template are as follows:

1. Regional-level trainings:

Title of Training Conducted	Date Conducted	Number of Participants						Total Budget Used	
		DENR Personnel			CBFM-PO				Total
		Male	Female	Subtotal	Male	Female	Subtotal		
Organizational Development Skills Enhancement									
Enterprise Development Skills Enhancement									

2. Project-level trainings:

Title of CBFM-CARP Project	Name of CBFM-PO	Title of Training Conducted	Date Conducted	Number of CBFM-PO Members Participated			Total Budget Used
				Male	Female	Total	
1.							
2.							

FOR INFORMATION AND CONSIDERATION.


ENGR. HENRY P. PACIS

cc: The Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects, and FMB Director, in concurrent capacity

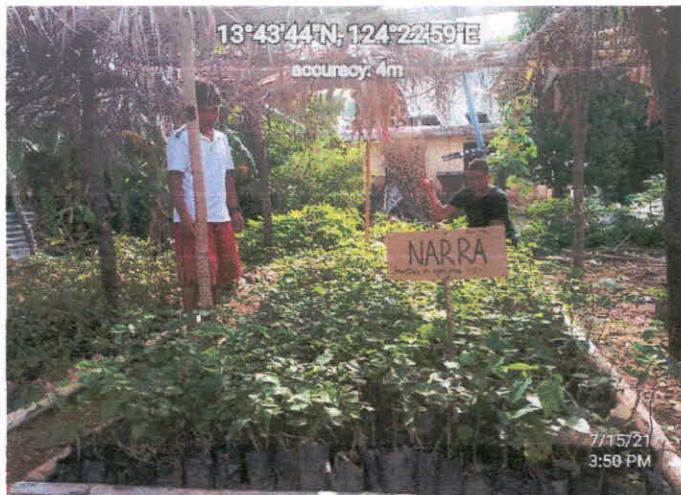
PHOTO DOCUMENTATION OF DENR REGION V

Genitligan Baras Upland Farmers Association, Inc.(GBUFAI)

GBUFAI AGROFORESTRY ENRICHMENT PLANTING CUM HANDICRAFT MAKING PROJECT

Brgy. Genitligan , Baras, Catanduanes

SEEDLING PRODUCTION



Narra



Jackfruit



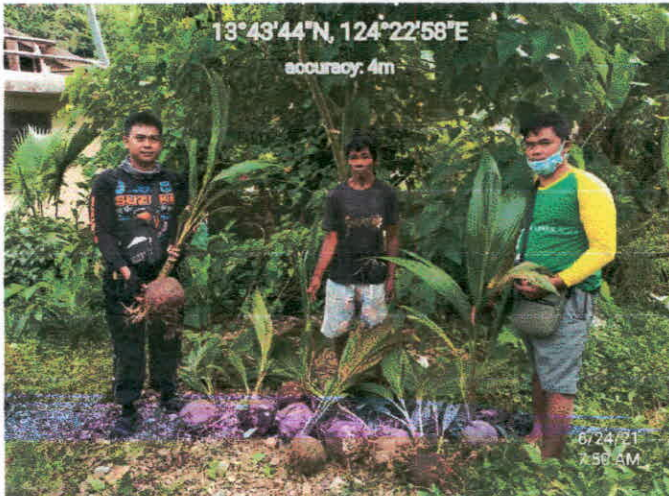
PROCUREMENT OF AGRI



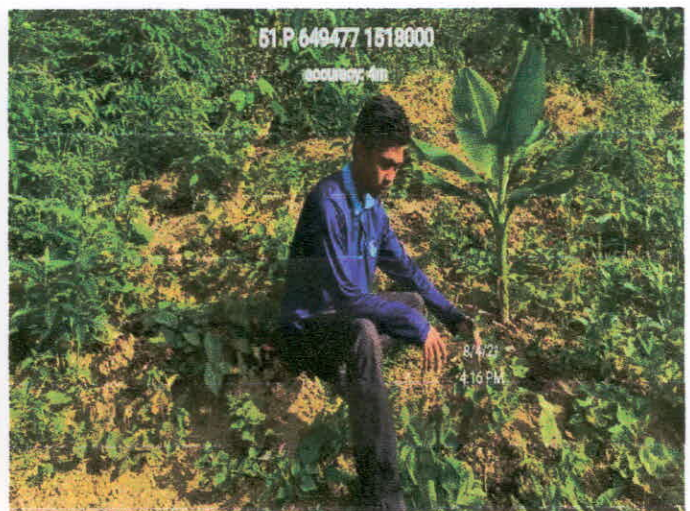
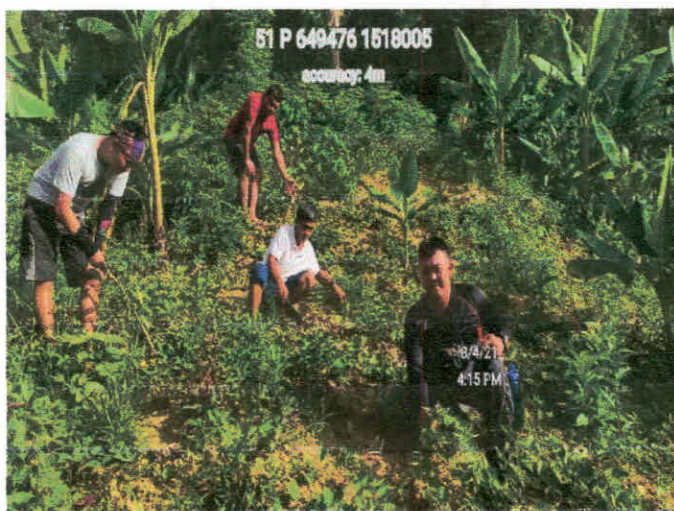
Banana



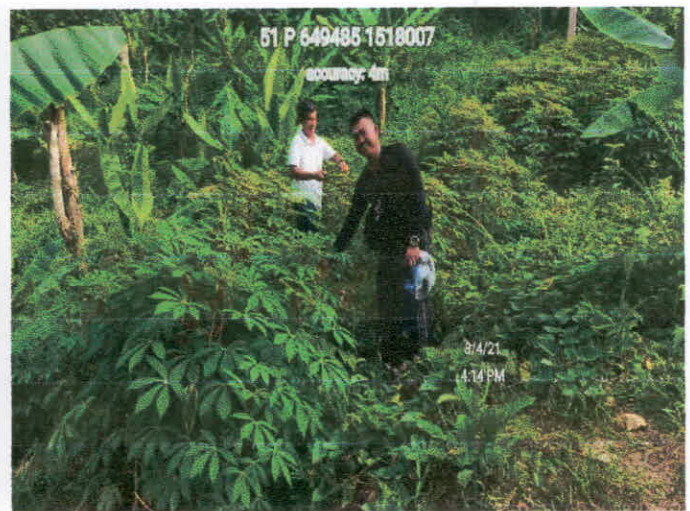
AGRI CROPS



Coconut



Camote



Cassava

AGRI CROPS



Upo



Kalabasa



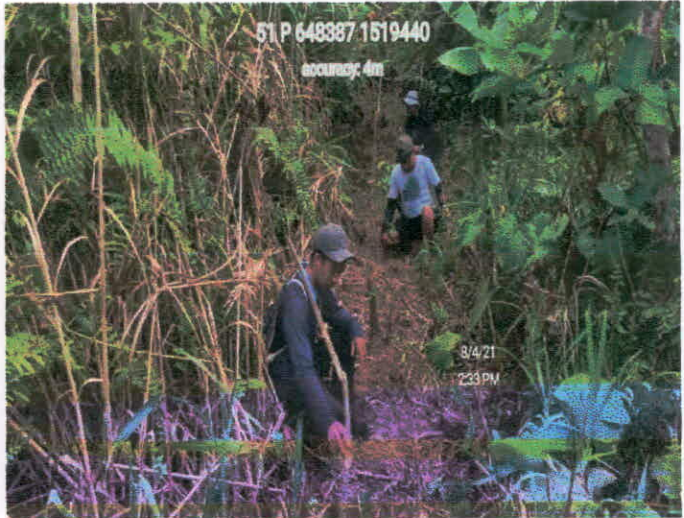
Sigarilyas

PLANTATION ESTABLISHMENT



Narra

PLANTATION ESTABLISHMENT



Jackfruit



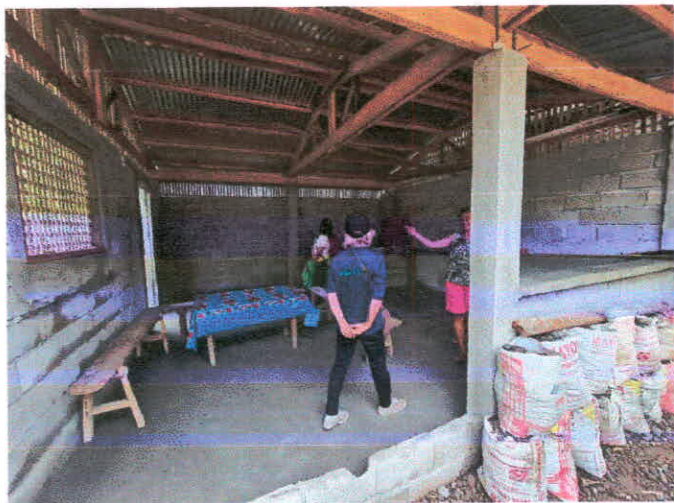
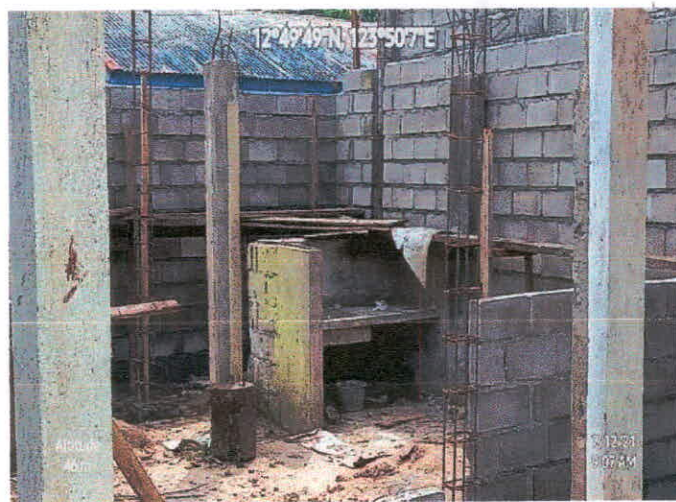
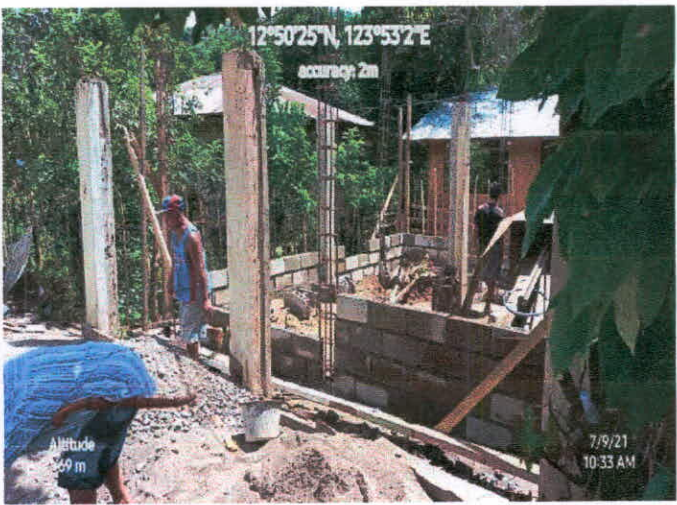
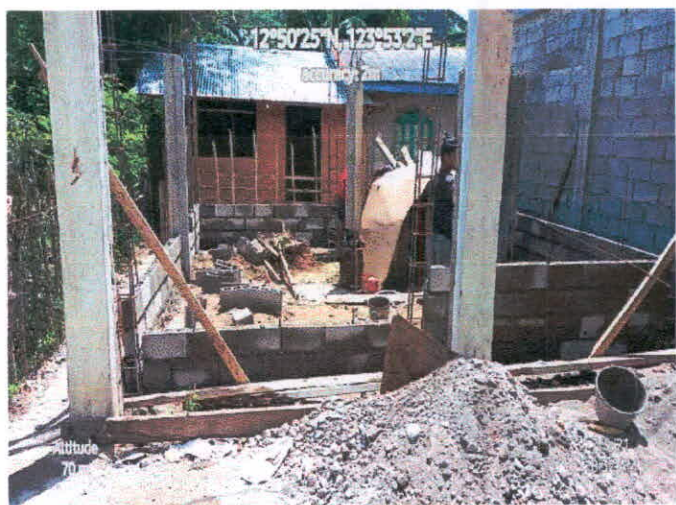
Coconut



Banana

Maliliit na Magsasaka sa Magallanes, Inc.
MALILIIT NA MAGSASAKA SA MAGALLANES, INC. HANDICRAFT MAKING PROJECT
Brgy. Incarizan, Magallanes, Sorsogon

**Construction of Working Area
(Multipurpose Hall)**



Project Title: _____
 Location: _____
 PO beneficiary: _____
 Year of Implementation: _____
 No. of Project Beneficiary: _____

CBFM-CARP Project (Fund 158)
 Accomplishment Report
 As of _____

Activities	Target	Accomplishment	Remarks
1. Nursery Rehab/Establishment (if any)			
2. Agroforestry/Plantation Development (No. and Area [Ha]) Species and no. of seedlings 1. _____ 2. _____ 3. etc			
3. Agricrops Species, quantity, and area 1. _____ 2. _____ 3. etc			
4. Livelihood Activities (Type and production capacity) 1. _____ 2. _____ 3. etc			
5. List of other activities undertaken (e.g.) 1. _____ 2. _____ 3. etc			

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Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Sto. Niño Extension, Region 8, Tacloban City 6500
Tel. Nos. (053) 832-0825 Telfax No. 832-0281/832-0655

Signature: *[Signature]*
Name: MARIA SHEILA P. CUI-SUMPO
DATE: 11-3-2021 TIME: 1:30

MEMORANDUM

FOR : THE ASSISTANT SECRETARY FOR POLICY, PLANNING & FOREIGN ASSISTED AND SPECIAL PROJECTS, AND DIRECTOR, IN CONCURRENT CAPACITY
Forest Management Bureau
DENR Visayas Avenue, Diliman, Quezon City

FROM : THE REGIONAL EXECUTIVE DIRECTOR
DENR-Regional Office VIII, Tacloban City

SUBJECT : SUBMISSION OF CBFM-CARP ACCOMPLISHMENT REPORT AS OF OCTOBER 25, 2021

DATE : October 25, 2021

RECEIVED
NOV 08 2021
TIME: SIG:

Respectfully submitting herewith, the accomplishment report of the Community-Based Forest Management-Comprehensive Agrarian Reform Program (CBFM-CARP) projects as of October 25, 2021.

ACTIVITY	ACCOMPLISHMENT/SUMMARY
1. Agroforestry and Livelihood Projects	The region was awarded with seven (7) CBFM-CARP with agroforestry and livelihood projects for CY 2021. As of now, all the seven (7) CBFM-POs have produced/procured a total of 90,227 seedlings (14,193 forest tree seedlings, 66,419 fruit tree seedlings, 9,515 rattan seedlings & 100 bamboo). Out of 166 hectares target for area development only 84.745 hectares planted with forest & fruit trees and rattan was accomplished.
2. Hiring of Monitoring and Evaluation Officer	The office hired six (6) MEOs per CY 2021 WFP and now assigned to each province of the region. They conducted monitoring and evaluation of CBFM-CARP projects implemented particularly CY 2017 to 2020 and CARP projects being implemented this 2021.
3. Hiring of Assisting Professional/ Conduct of Impact Assessment	Gathering of data is still on-going. Inception report was already submitted
4. Conduct of Socio-Economic and Environmental Baselineing (SEEB)	Final completion reports: 1. PO- Brgy. Tagalag Fisherfolks and Farmers Association (BTFFA) Date conducted: March 18-19, 2021 Total Respondents: 63 Male: 47 Female: 16 2. PO- Mamanwa Tribe Association (MTA) Date conducted: April 6-7, 2021 Total Respondents: 15 Male: 13 Female: 2 (Deceased- 1 & 7 respondents are in Mindanao) 3. PO- Bulaknong Kapunungan nga Nag-uuma sa Kakahuyan (BUKANA) Dated conducted: April 12-13, 2021 Total Respondents: 17 Male: 7 Female: 10 4. PO- Libertad Farmers and Forest Developer's Association (LIFFODA) Date conducted: May 18-19, 2021 Total Respondents: 39 Male: 22 Female: 17

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CPD-79

	<p>5. PO- Basak Farmers association (BFA) Date conducted: May 18-19, 2021 Total Respondents: 33 Male: 32 Female: 1</p> <p>6. PO- Caranas, Hinicaan, Calapi Forest Planters Association, Inc. (CHCFPAI) Date conducted: April 29-30, 2021 & May 13-14, 2021 Total Respondents: 57 Male: 25 Female: 32</p> <p>7. PO- Casandig Upland Farmers Association (CUFA) (formerly Casandig Farmers Multi-Purpose Cooperative) Date conducted: April 27-28, 2021 & May 11-12, 2021 Total Respondents: 48 Male: 26 Female: 22</p>
5. Organizational Development Skills Enhancement	<p>The Office has accomplished two (2) trainings, the first training was divided into two sessions. The first session was Online Learning Event on Coaching and Mentoring of CBFM POs during the Pandemic towards Sustained Organization Growth and Forest Management The second session was the Online Learning Event on Continuing Organizational Strengthening: Coping and Rising from the Pandemic.</p> <p>First Session: Date conducted: August 10-12, 2021 Total Participants: 39 DENR personnel: Male: 18 Female: 21</p> <p>Second Session: Date conducted: August 16-18, 2021 Total Participants: 33 CBFM PO : Male: 22 Female: 11</p> <p>The second training was conducted at the PENR Offices. Of the six (6) PENROs only 3 conducted the said activity.</p> <ul style="list-style-type: none"> • PENRO Southern Leyte Title: Retooling of Rules and Basic Policies of CBFM Implementation and Skills Enhancement on Nursery Management Practices (Constitution and By-Laws, DAO 2004-29 Salient Features and Update on CBFMA, Harvesting within CBFM, CBFM/Forest Protection) Date conducted: October 12-13, 2021 Participants: 23 DENR Personnel: Male = 9 Female = 6 Total = 15 CBFM PO : Male = 5 Female = 3 Total = 8 • PENRO Leyte Title: Retooling of ENR Rule and Policies of CBFM including Enterprise Development and Skills Enhancement (Organic Agriculture and Agroforestry) Date conducted: October 6-7, 2021 Participants: 30 DENR Personnel: Male = 10 Female = 8 Total = 18 CBFM PO : Male = 5 Female = 7 Total = 12 • PENRO Biliran Title: Retooling of CBFM Implementors on the Concepts & Strategies in CBFM Program Date conducted: October 14-15, 2021 Participants: 25 DENR Personnel: Male = 7 Female = 3 Total = 10 CBFM PO : Male = 3 Female = 2 Total = 5
6. Project – Level Trainings	<p>Out of the seven (7) projects awarded with CARP, all of them had already conducted training on capacity building.</p> <p>1. Bulaknong Kapunungan nga Nag-amuma sa Kakahuyan (BUKANA) Training on Cacao Plant Care Management & Vegetable Production Date conducted: August 5, 2021 Participants: Male – 13, Female – 12 Total – 25</p>

	Budget: PhP 10,000.00
2.	Libertad Farmers and Forest Developers Asso. (LIFFODA) Training on Processed Food Products and Organic Chip Processing Date conducted: Sept.9-10, 2021 Participants: Male – 3, Female – 30 Total – 33 Budget: PhP 10,000.00
3.	Basak Farmers Asso. (BFA) Training on Processed Food Products and Organic Chip Processing Date conducted: Sept. 1, 2021 Participants: Male – 5, Female – 26 Total – 31 Budget: PhP 10,000.00
4.	Brgy. Tagalog Fisherfolks and Farmers Asso.(BTFFA) Training on Food Processing of Banana, Karlang, Cassava Chips and Pineapple Jam Making Date conducted: Sept. 10, 2021 Participants: Male – 3, Female –15 Total – 18 Budget: PhP 10,000.00
5.	Casandig Upland Farmers Asso. (CFA) Training on Vermi-compost Fertilizer Date conducted: Sept. 29, 2021 Participants: Male – 14, Female –20 Total – 34 Budget: PhP 10,000.00
6.	Caranas, Hinicaan, Calapi Forest Planters Asso. (CHCFPA) Training on Vermi-compost Fertilizer Date conducted: Sept. 30, 2021 Participants: Male – 17, Female –10 Total – 27 Budget: PhP 10,000.00
7.	Mamanwa Tribe Association (MTA) Training on Area Dev't Approaches and Topics on Agroforestry Date conducted : October 14-15, 2021 Participants : Male - 13 Female – 16 Total – 29 Budget: PhP 10,000.00

Rest assured that continuous conduct of project monitoring and provision of technical assistance to the CBFM-PO beneficiaries for the successful implementation of the awarded projects and completion of all targets for CY 2021 will be undertaken.

For information and record.

TIRSO P. PARIAN, JR., CESO IV
FOR THE REGIONAL EXECUTIVE DIRECTOR
BY:


ARTURO N. SALAZAR, DM., CESO IV
ASSISTANT REGIONAL DIRECTOR FOR
MANAGEMENT SERVICES

1. CBFM-CARP: AGROFORESTRY AND LIVELIHOOD PROJECTS

1. Project Title: **Fruit-tree Based Agroforestry with Vegetable Production**
 Name of PO: **Bulaknong Kapunungan Nga Nag-amuma sa Kakahuyan (BUKANA)**
 Project Location: **Brgy. Bulak, Matag-ob, Leyte**

Project Activities	Target	Accomplishment		Remarks
		Physical	Percentage	
1. Seedling Production a. Forest Trees ➤ Ipil-ipil	1,100	1,100	100	The seedlings were produced by PO members
2. Seedling Procurement a. Fruit Trees ➤ Grafted Lanzones ➤ Grafted Rambutan ➤ Marcotted Lemonsito	673 1,032 1,226	673 1,032 1,226	100 100 100	Grafted seedlings were procured from Davao
4. Plantation Establishment/ Area Development	12	9	75	Plantation established: ➤ Rambutan – 6 ha. ➤ Lanzones – 3 has.
5. Plantation Maintenance ➤ Weeding/cultivation ➤ Fertilizer				
6. Procurement of Organic fertilizers	60	30	50	Procured 30 bags organic fertilizer
7. Livelihood Component ➤ Cash crops planted	-5,000 Pineapple suckers, -2 cans (250gms) tomato seeds -2 cans (250 gms) eggplant seeds -2 cans (250 gms) squash seeds	-Procured 5,000 pineapple suckers, 2 cans tomato seeds, 2 cans eggplant seeds & 2 can squash seeds.	100 100 100 100	Planted 5,000 pineapple suckers within the fruit tree plantation. Vegetables seeds were already sown and planted to the installed plastic mulch.
➤ Procurement of materials for vegetable production	-10 kls tie wire -10 kls Nylon Cord #108 -10 pcs bamboo poles -4 kls CWN -3 rolls Plastic mulch	-Procured 10 kls. tie wire, 10 kls. Nylon cord # 108, 10 pcs bamboo poles, 4 kls. CWN & 3 rolls plastic mulch	100	

Prepared by:

Catalina B. Nunez
CATALINA B. NUNEZ
 Chief, PFM Section

Noted by:

Marissa N. Solite
MARISSA N. SOLITE
 OIC Chief, Conservation & Dev't. Division

1. Regional-level trainings:

[illegible]

3. PENRO BILIRAN Retooling of CBFM Implementors on the concepts and strategies in CBFM Programs	Oct. 14-15, 2021	7	3	10	3	2	5	25	18,750
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*Due to the increasing number of Covid 19 cases in the region especially with the presence of variants of concern, the training for Organizational Development Skills Enhancement Training for the CBFM Coordinator, staffs, assigned Monitoring and Evaluation Officer (MEO), and selected CBFM POs were conducted by the concerned field instead of the regional office to minimize travel and mass gathering so as to prevent spread of virus. With that, the fund for the said activities was downloaded to the PENR Offices. A staff from the Regional Office attended the trainings for monitoring.

IV. PROJECT- LEVEL TRAININGS:

Title of CBFM-CARP Project	Name of CBFM-PO	Title of Trainings Conducted	Date Conducted	No. of CBFM-PO Members Participated			Total Budget Used (Php)
				Male	Female	Total	
1. Fruit-tree Based Agroforestry with Vegetable Production	Bulaknong Kapunungan nga Nag-amuma sa Kakahuyan (BUKANA)	Training on Cacao Plant Care Mgt. & Vegetable Production	August 5, 2021	13	12	25	10,000
2. Forest and Fruit-Tree Based Agroforestry Tilapia Culture Project	Libertad Farmers and Forest Developers Association (LIFFODA)	Training on Processed Food Products and Organic Chips Processing	Sept 9-10, 2021	3	30	33	10,000
3. Fruit-Tree Based Agroforestry Tilapia Culture Project	Basak Farmers Association (BFA)	Training on Processed Food Products and Organic Chips Processing	Sept. 1, 2021	5	26	31	10,000
4. Indigenous-Based Agroforestry	Brgy. Tagalag Fisherfolks and Farmers Asso. (BTFFA)	Training on Food Processing on Banana, Karlang Cassava Chips, and Pineapple Jam Making	Sept. 10, 2021	3	15	18	10,000
5. Premium species-Based Agroforestry	Casandig Upland Farmers Asso. (CFA)	Training on Vermi-compost Fertilizer	Sept. 29, 2021	14	20	34	10,000
6. Fruit-tree Based	Caranas, Hinicaan,	Training on Vermi-	Sept. 30, 2021	17	10	27	10,000

Agroforestry with Bamboo Production	Calapi Forest Planters Association, Inc.	compost Fertilizer					
7. Rattan and Fruit Tree Based Agroforestry Project	Mamanwa Tribe Association (MTA)	Training on Area Development Approaches and Topics on Agroforestry	Oct. 14-15, 2021	13	16	29	10,000