

## 1st Inter-Agency Technical Working Group (ITWG) Meeting for USAID SIBOL Project

Venue: Seda Hotel, Quezon City

Date: 11 April 2022

Time: 9:00 AM to 4:00 PM

### *Provisional Program*

Time	Activity	Person Responsible
8:30 AM – 9:00 AM	Arrival and Registration	Secretariat
9:00 AM – 9:15 AM	<b>Opening program:</b> <ul style="list-style-type: none"> <li>Prayer</li> <li>National anthem</li> </ul>	Secretariat
9:15 AM – 9:30 AM	<b>Opening Remarks</b>	<b>Ms. Amelita DJ. Ortiz</b> <i>Assistant Director, BMB</i> <i>Chair, SIBOL ITWG</i>
9:30 AM – 10:00 AM	<b>Introduction of ITWG members</b>	ITWG members to be facilitated by the Chair
10:00 AM – 10:05 AM	Review and Approval of the Agenda	<b>Ms. Amelita DJ. Ortiz</b> <i>Assistant Director, BMB</i> <i>Chair, SIBOL ITWG</i>
10:05 AM – 10:45 AM	<b>Agenda 1:</b> SIBOL Project Orientation	<b>Dr. Ernesto S. Guiang</b> <i>Chief of Party, USAID</i> <i>SIBOL Project</i>
10:45 AM – 11:15 AM	<b>Agenda 2:</b> Presentation of SIBOL Project's Year 2 Work Plan and Project Progress to date	
11:15 AM – 12:00 NN	Open Forum	
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 1:30 PM	<b>Agenda 3:</b> Orientation on the DENR Special Order No. 2021-664 – “Creation of the Project Steering Committee (PSC), ITWG, National Project Coordinating Unit (NPCU), and Regional Project Management Committee (RPMC) for the SIBOL Project”	<b>Mr. Mar Guidote</b> <i>Deputy Chief of Party,</i> <i>USAID SIBOL Project</i> Mr. Mar Guidote
1:30 PM – 2:15 PM	Open Forum	
2:15 PM – 3:00 PM	<b>Agenda 4:</b> Schedule of the next ITWG Meeting and Planning for the convening of the 1 <sup>st</sup> Project Steering Committee (PSC) meeting	
3:00 PM – 3:30 PM	Next steps	<b>Mr. Mar Guidote</b>
3:30 PM – 3:45 PM	<b>Closing Remarks</b>	<b>Dr. Ernesto S. Guiang</b>