

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920

Email: cenroquezon@denr.gov.ph

March 30, 2022

MEMORANDUM

FOR

The Regional Executive Director

DENR- MIMAROPA Region

1515 L&S Bldg. Roxas Blvd., Ermita, Manila

THRU

The OIC-Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princesa City

FROM

The Community Environment and

Natural Resources Officer

SUBJECT

:

SUBMISSION OF THE CONSOLIDATED MINUTES OF

MEETINGS/FORUMS OF CENRO QUEZON, PALAWAN

FOR THE MONTH OF FEBRUARY CY 2022

Forwarded is the memorandum dated March 29, 2022 of FT II/HEA Margelyn S. Mandapat regarding the consolidated minutes of meetings/forums of CENRO Quezon, Palawan for the Month of February CY 2022.

Please be informed that for the month of February CY 2022 this Office conducted four (4) meetings/forums to monitor compliance and on time submission of accomplishments by this Office, likewise, significant updates and reminders on administrative and technical matters had been discussed to strengthen capabilities of personnel on conservation and protection of Environment and Natural Resources. Likewise, recurring issues was discussed and come-up with the possible solutions to settle the issues.

For your information and record.



COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920

Email: cenroquezon@denr.gov.ph

March 29, 2022

MEMORANDUM

FOR

The Community Environment and

Natural Resources Officer

Quezon, Palawan

FROM

Forest Technician II/HEA

SUBJECT

SUBMISSION OF THE CONSOLIDATED

MINUTES/HIGHLIGHTS OF THE MEETINGS/FORUMS OF CENRO QUEZON, PALAWAN FOR THE MONTH OF

FEBRUARY CY 2022

Respectfully submitted are the consolidated minutes/highlights of the meetings/forums conducted by this Office on the following schedule, to wit:

Nos.	Date	Attachments	Responsible Section	Participants
1	February 7, 2022	Minutes, Attendance & Photos	PSU	26 female & 18 male
2	February 14, 2022	Minutes, Attendance & Photos	CDS	19 female & 17 male
3	February 21, 2022	Minutes & Attendance	RPS	22 female & 11 male
4	February 28, 2022	Minutes, Attendance & Photos	MES	27 female & 17 male

Please be informed that this Office conducted four (4) meetings/forums for the month of February CY 2022, wherein important matters, reminders and concerns pertaining to administrative and technical matters including other instructions that are not included in the work and financial plan were efficiently discussed and scrutinized, as well as monitoring of the accomplishments of the target activity by this Office. Likewise, recurring issues that falls within the jurisdiction of CENRO Quezon, Palawan was emphasized and come-up with the possible solutions to settle the issues.

Minimum health protocols are observed during the conduct of the meeting to prevent the possible spread of COVID-19 virus.

For your information and record.

MARGELYN S. MANDAPAT



COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

HIGHLIGHTS OF THE FORUM/MEETING OF CENRO QUEZON PERSONNEL HELD AT CENR OFFICE QUEZON, PALAWAN ON FEBRUARY 7, 2022

Presiding Officer

CENRO Leonard T. Caluya

Time Started

8:08 AM

Host

Planning and Support Unit

A. Preliminaries

Singing of the National Anthem Panunumpa sa Watawat ng Pilipinas Panunumpa ng Lingkod Bayan Singing of DENR Hymn

Opening Prayer :

Admin. Aide VI Wilma DC Ang

B. Highlights of the Forum/Meeting

No.	Agenda/Issues	Discussion	Agreements/Commitments/ Instructions	Responsible Section/Person	Status/Remarks
1.	Updates re	CENRO mentioned that the entire Province of	CENRO instructed all personnel	All personnel	For compliance
	COVID-19	Palawan is still under Alert Level 2, except Puerto	to still follow the latest health		
		Princesa City which is under Alert Level 3.	protocols imposed by health		
			organization.		
2.	Augmentation of	CENRO commended the effort of CENRO Quezon	CENRO instructed the	Concerned	For compliance
	CENRO Quezon	personnel augmented to the inventory team of	concerned personnel to prepare	personnel	
	1	CENRO Roxas who conducted 100% timber	travel order for the current week		
	CENRO Roxas	inventory of fallen and uprooted trees brought by	for continuation of 100% timber		
		typhoon Odette.	inventory in Roxas, Palawan.		

3.	Memorandum from	CENRO stated that the apprehended lumber issued	To conduct inventory of all Monitoring and	For Information
	PENRO re conduct	with confiscation order will be donated to the	apprehended lumber of CENRO Enforcement	and compliance
	of inventory of	individuals affected by typhoon Odette	Quezon, Palawan Section (MES)	
	apprehended lumber issued with			
	confiscation order			
4.	Re-echo of CENRO	- Fuel consumption of CENRO Office	- Fuel consumption is All personnel	For Information,
	on the attended Full		mandatory; the Office	guidance and
	Delivery Unit		should avoid using the	compliance
	meeting last		petty cash fund for fuel	1
	February 4, 2022		consumption.	
		- Submission of Budget proposal for CY 2023	- CENRO mentioned to Planning	For compliance
		•	include the fencing of OfficerJanes Panes	•
			CENRO Office, hiring of	
			additional ten (10) FPOs,	
			funds for Office	
			maintenance including the	
			two (2) stations and	
			construction of Office	
			Conference Hall under	
			TRIP.	
		- Quality Management System (QMS)		For compliance
			QMS and to attend in the Castulo	
			scheduled virtual meeting,	
			also, to submit the needed	
		T	requirements.	
		- Target based on Work and Financial Plan	- All sections to focus in All Section	
		(WFP) CY 2022.	accomplishing of the target	
		• Take note that during FDU meeting, review	based on the WFP and to	
		and assessment of the submitted MOVs will	make sure that the Means	
		be done.	of Verifications (MOVs)	
			are properly secure. - To raise during FDU CENRO/Planning	For lobbying
				, 0
			meeting that the timename Officer	during FDU

			for collection of fees be specified. - CENRO and PENRO RPS For coordination to PENRO PLAs, to reconcile on the needed requirements.
5.	Updates re: Vaccination of personnel in relation to COVID-19	- CENRO mentioned that 95% of CENRO Quezon personnel has been vaccinated.	
6.	Apprehension of undocumented lumber and conveyances	 CENRO said that the Office apprehended one unit Hi-Ace Van loaded with undocumented forest product on February 6, 2022. As the case arises, the temporary release of apprehended lumber and conveyances is allowed, pursuant to DAO 97-32, but it was supported by legal documents. 	are instructed to submit the report immediately. - To impart proper and legal information to the Office All personnel For compliance
5.	Other matters	 Giving utmost importance to the retirees, ceremony should be very special and momentous. Allotment of certain amount as financial assistance to all retiring personnel. 	- Providing rostrum at Narra Station For compliance Station, Narra, Palawan.

- EMS Zosima Jampit clarified what comes	- CENRO Caluya stated that	EMS Zosima	For Information,
first, the application for tenurial instrument or	a tenurial instrument	Jampit and RPS	guidance and
Environmental Compliance Certificate	should be applied first		compliance
(ECC)? Also, suggested to have at least two	prior to the application for		
(2) Waste bins, one (1) for Residual waste	ECC.		
which is for hauling of LGU to landfill and			
one (1) for bottles to be collected or turn-over			
to MENRO for their hallow blocks making.			
- For. David Gallema, Jr., Chief, MES relayed	 CENRO instructed to 	Chief, MES For.	For compliance
the alleged environmental issue in Bgy.	prepare communication	David Gallema, Jr.	•
Maranan, Narra, Palawan posted through	instructing I.C. Narra		
Social Media or Facebook	Station to verify the		
	veracity of the issue posted		
	and submit report.		

Health protocols were observed during the entire forum/meeting in order to avoid the spread of COVID-19 virus and it was attended by forty four (44) personnel, twenty six (26) females and Eighteen (18) males.

Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at exactly 10:00 in the morning.

Attached is the attendance and photos during the meeting.

Prepared by:

RGELYNS. MANDAPAT

Forest Technician II

Attested by:

Presiding Officer



FEBRUARY 7, 2022 @ 08:00 AM

DENR-CENRO OUEZON

NO.	NAME	SEX	AGE	POSITION/DESIGNATION	CONTACT NO.	SIGNATURE
ı	Janes 7. Panes	F	29	FORESTER I	0957 - 299 - 3486	Jr.
5:	JUDE C. CALUBIRAN	М	26	E·O	0997-941-5661	E.D.
3.	NORLAN T. GALLARPO	М	28	†p0	09366835359	lallado
4.	MYRNA T. LIBAO	F	42	PMF	1944020371	Thur
5,	EMPERIE E. DIINOMES	F	27	F,O	09127100976	· 84.
G.	Ogran B. Sandos	M	62	FI		A+>
9.	MARTINA B. ONMIP-16	F	38	mmP2 staff	1906 F094878	Emol
8-	Arnold P. L. Aurino	M		Ecors 1	09127441646	Spec
9	Jane borraine & Irao	F	22	mmri- staff	09071593844	Injanefornause.
10	C. MEDINA	M	61	FR		flex
IP-	PAUSY JOY COCJON	F	3/	For I / Asst. PASI	one 6980125	3
Þ	ELANY P. SANICO	*	39	tions It	09519591118	-fkr
13	Ramilo M. Nicer	M	43	FPO		PRINT
14.	Aboten Juy a. Samo	М	37	FPO		Str
H	SANIE G. ALCANTARA	М	56	F.R.	09638660501	Tool (



FEBRUARY 7, 2022 @ 08:00 AM

DENR-CENRO OUEZON

NO.	NAME	SEX	AGE	POSITION/DESIGNATION	CONTACT NO.	SIGNATURE
16.	JALORD M. DOLORFINO	М	36	tpo /MES	0 93646 14097	0
14	MICHAEL JOHN F. LUSOG	M	39	n/1	656465629	- Starts
18.	MIRIFI Q. PORIKHU	F	34	PSN PLANHING & RECORDS NOD	091671698669	
19	104 thouse KHA mas	F	28	th J	09951500K3	/h)
20	MERCY J. MATE	Ŧ	46	FT-1	09105773141	Infi
21	MERILYN M. AMARU	*	\$2	Admin. Ajde VI	09021402996	Storgen
22	John Marcelo S. Dayola	M	32	to		
3	JULY X. TRESTOUL	F.	45	JJ- J	09055948739	Spe
24.	SOVEN, MICHAEL	M	45	Blows I		
25.	REX S VELASCO	M	22	LMOIII	09178933370	
26	DX-10 E GXWEME, S.	m	46	*I	00/20419 10/08	
27.	ALFROYE, GENS ASTER O.	M	28	#.T.)	09278442701	
28	Renago S. Gonzaga	m	57	PASI	09189407096	Allen
29.	Renaro S. Gonzaga Engr. Posifa F. Castulo	#	(e)	DIN	09/02/5/5/2	A Jashi
30	Baltazar A. Rogel	M	59	CARTO		Har



FEBRUARY 7, 2022 @ 08:00 AM

DENR-CENRO OUEZON

NO.	NAME	SEX	AGE	POSITION/DESIGNATION	CONTACT NO.	SIGNATURE
31	ARNELIO M. NICER	4	28	PMF	0999733557	rarali
32	DIGANNA D. NATHIDAD	F	38	UM3	0926 607 3348	- A site with
33	Margelyn S. Mandapat	F	25	FTI	09486796403	
34	ROSALYN S. Jasmin	F	57	lmoll	0919865 3676	Juny 1
35.	Jenemie D. Gaz	Ŧ	10	Mol	0995-721-7500	And.
36.	Charlene F. Llorca	F	37	Admin, tide VI	09207639761	gom)
37.	Wilma DC. Ang	7	41	Admin. Aide VI	09171243742	turk
38.	ZOSIMA D. TAMPET	+	A	85MC	09192016684	
39.	MARY JANE PANES- LAJALLAB	F	26	Enmo	09106054414	marghay
40.	JENNIFER S. GALVERO	+	32	FTI	0946 930 749le	Jalus
41.	RICHELLE C. OJARID	+	390	FT 11		any vigo
42-	Michelle J. Sebioo	F	29	Ecoms		acd
43.	SHERYL C. BACAN	F	28	Fl	69950352126	Satisfaction
44.	kerth R. Carth	F	25	F.T J	०१९१२५२५	A .
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COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

Highlights of Meeting during Monday Forum dated February 14, 2022 conducted at CENRO Quezon, Palawan

I. Preliminaries

Singing of National Anthem Panunumpa sa Watawat ng Pilipinas Panunumpa ng Lingkod Bayan Singing of DENR Hymn

II. Highlights of the meeting

No	. Topic/Issues	Discussions	Agreements/ Commitments/Instructions	Responsible Person/Office
1	Giving of Roses and Chocolates to the CENRO Quezon ladies	As part of the Valentine's day celebration, CENR Officer Caluya initiated to give Roses and Chocolates to the ladies of CENRO Quezon, Pal.		
2	Memoradum dated February 9, 2022 from PENRO Cayatoc	URGENT - within the day upon receipt PRIORITY - within three (3) days upon receipt	Referrals to CENROs must contain specific instructions in accordance with existing laws, rules and regulations on the subject matter. Likewise, in preparation of the reports/action to the referrals, citing of the specific policies is necessary as basis for recommending such specific instructions.	All Personnel

3	Limitations of authority	In the implementation of easement or the PD 1067, in cases that there is structure on the easement. CENRO personnel cannot just remove the structure on the easement area without first securing the demolition order from the LGU and explain to them that it is the limitations of the authority and action of this Office.	It is necessary that all personnel or the action man should know basis on the action taken regarding the issues which will be the form part of the CSW to be submitted. Because CSW is the best way of responding to issues. In creating a CSW, we should attach the actions taken on the annexes including our recommendations, basis (rules & regulations).	All Personnel
4	Attendance to Multi- Partite Monitoring	CENRO Caluya announces that he will be attending the Multi-Partite monitoring at Berong Nickel Corporation (BNC) dated February 14 - 18, 2022.	CENRO Caluya designates DMO IV Castulo to be the In-charge of the Office for the entire week.	All Personnel
5	Resolution No. 16357 series of 2021 from the	This Office is supporting the LGU on that matter but always in accordance with our policies. Under the implementing rules and regulations of the ENIPAS act, only the congress can approved the modifications/ammendments of the coverage of the PA.	Read and review RA 11038 or the ENIPAS act and its Implementing Rules and Regulations.	All Personnel
6	Memorandum from the OIC-PENRO dated February 9, 2022	Admin Aide VI Ang discussed the content of the said memorandum regarding the adoption of measures to ensure safety of personnel and the continued delivery of essential services under the COVID-19 threat situation in DENR Palawan.	To continue the delivery of essential services under the COVID-19 threat situation, all personnel are instructed to comply to the adoptive measures being discussed by Mrs. Ang.	All Personnel



Administrati Resources ar	ary of Legal, ion, Human nd Legislative	Revised Interim Guidelines on the Use of Leave Credits for Absences	All personnel are instructed to follow the provisions being discussed by the HEA.	All Personnel
Re-echo on orientation h	neld at		Due to bulk workload on the GIS, every section should have one (1) GIS focal person.	All Personnel

Prepared by:

Reviewed by:

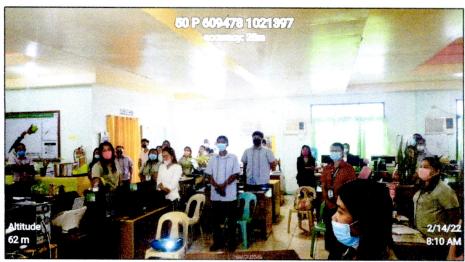
Attested by:

Forester I

MICHELIÆ J. SEBIDO Chief, CDS

CENRO/Presiding Officer







Photos above taken during the Monday Forum dated February 14, 2022









Photos above taken during the Monday Forum dated February 14, 2022





MONDAY FORUM	
fEB. 以, 2022	
DENR- CENRO COUPTON	. 1241.

NO.	NAME	SEX	AGE	POSITION/DESIGNATION	CONTACT NO.	SIGNATURE
1.	Wendan Konnld	M		7-1		M
2.	Juny X. TID DANE	t		Ft-1	0950193525	STrone
3.	1. Enajo	M		FP6	094206884	
4.	ANITH S. WORCH	F		FA.	09118597997	faus
2.	1	F		FT-1	09195/73141	1 grofs
6.	Kertheen Chy more	F		Foi J		len
7.	XBster My Solbno	m		FPO	09299787770	1/2/m
8.	Ramilo M. Nicer	M		FPO		Palen
9.	MARK JAY S. ANADO	M		TP0	09507996997	Har
(p	CARIO C. COSIPO	M		FRO	69502092178	CO
1.	MERILYH M. AMERO	+	52	Admin. Aide U(09051402996	Aman
12.	DAVID B. GALLEMA, JA.	M		FI	0920 419 1908	
13	PUTECUTE, CIEMS ASTEN O	V	781	₽ā·	0970497779	
14	SANTOS IMERCY	P	34	PTI	89612639739	
耳.	SORIKHO, MARIFL Q.	F	34	PLAHHIHLE & REDORDE KIDE	09/19/16/18/64	



NO.	NAME	SEX	AGE	POSITION/DESIGNATION	CONTACT NO.	SIGNATURE
14.	KEITH A. CASTILLO	F	25	Forest technician I	09979742421	Jan 1
17.	Ramses 8. Constillo	M	37	Fer. 1	09669637134	pu
18,	ESTELITO A. ACOB	M	62	LMO II	09127833178	2001
19.	Jenemie D. Olava	7	70	IMO I	0992-121-7500	- CON
20	ROSALYN S. JASMIN	F	57	uno 11	0919 865 3626	Janes
21	Margelyn S. Mandagat	F	35	FTI	09484796403	93
232	DICANNA D. NATIVIDAD	キ	38	LMI	09266073360	- to the wild
23	Ralforar Rogel	M	13	CARTU	09191712430	
24	BACAN, STERYL (la	źγ			
25	[MALLAR], A,	M	62	LMI		, 9-
20.	ELANY SAVICO	F	3)	tions I		7/61
27.	ESMAEL N. SONON	m	37	#p		
or.	PPESSY JOY & GUCJEN	F	31	tor. I		
29.	Cour Safes	M	62	F 11		
30.	CALUBIRAN, JUDE C.	М	25	F.E.O	<i>0</i> 979415661	80°.



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PUMONES, ENGELIE E.	A STATE OF THE PARTY OF THE PAR			CONTACT NO.	SIGNATURE
(8)	F	27	ŧ.0	09127100974	Ev Neale
OPLAN T. CALLARDO	M	28	‡ 90	09366835359	Deale.
zanes, Janes 7.	F	29	FOR. II	0957 299 3486	D
Michelle J. Selado	F	29	Ecoms 11	0 9355828 442	Gr.
NARTINA B. DUMI P.IL	F	26	MMPI Staff	09067094578	Smod
ane borraine B. Inao	‡	22	mmpi-Staff	09071593844	gas.
				,	/-
n	Michelle J. Selado	Michelle J. Selado F	nichelle J. Selvido F 29 MARTINA B. Dumi p. L F 38	nichelle J. Seloido F 29 Ecoms II MARTINA B. Dumi p16 F 38 MMP1 Staff	Michelle J. Selsido F 29 Ecoms 11 09355828442 MARTINA B. Dumi p16 F 38 MMP1 Staff 09067094578



COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

MONDAY FORUM HELD AT DENR-CENRO QUEZON, PALAWAN Dated FEBRUARY 21, 2022

Time Started: 8:00 AM

Presider: CENRO LEONARD T. CALUYA Host: Regulation and Permitting Section

Prayer: LMO II - Estelito A. Acob

HIGHLIGHTS OF THE MEETING

No.	o. Agenda/Issues Discussion		Agreements/Commitments/Instructions	Responsible Section / Person	Status
1.	Monitoring of MPSA of Berong Nickel Corporation	Video presentation of the status of rehabilitation project of BNC	No more mining activities but continuously rehabilitating the area	CENRO	
2.	Change in leadership on the DENR organization	The newly assigned secretary of DENR is former USEC of MGB Jim O. Sampulna	For everybody's information		
3,	Meeting of PENRO & CENROs with RED and ARD Tuddao	Excellence in all sector/ units	Be excellent in administrative, financial and technical matters	All concerned Personnel	
4.	No noon break policy	Provision of continuous services even at noon break	Review of employee handbook Assignment of personnel in every section to assist clients	All concerned Personnel	
5.	Payments of TEVs	E.O. no 77 or php 2,200.00 allowance/day	Must be given to Planning Officer for proper charging and submit vouchers before the agreed deadline	All concerned Personnel	
6.	Compliance of Tenurial Instrument	Condition stipulated in the permit/agreements	Strictly monitor compliance of Tenurial Instrument holders	MES	
7.	QMS	There will be internal audit on March 14-18, 2022	Prepare MOVs or documented information.	All concerned Personnel	

Prepared by:

Reviewed and Checked by:

Approved by:

KEITH R. CASTILLO

Forest Technician I

ROSALYN'S. JASMIN LMO II / Chief, RPS

NARD T. CALUY



COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

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Prepared by:

Reviewed and Checked by:

Approved by:

KEITH R. CASTILLO

Forest Technician I

ROSALYN SJASMIN LMO II / Chief, RPS ONARD T. CALUYA

CENRO



FEBRUARY 21, 2022

DENZ CENPO QUEZON, PALYWAN

NO.	NAME	SEX	AGE	ADDRESS	CONTACT NO.	SIGNATURE
1.	KEITH R. CASTILLO	۴	25	ALFONSO XIII, QUEZON, PALINAN	०११७१२/	A second
2.	ESTELITO A. ACOB	M	62	STA. Money, P.P.C.	09127852178	son-
3 .	Johnnie D. Obra	7	10	atouso XIII. Quenn, Palawar	0901-721-7500	- Enale
4,	Mangel-in S. mandapat	F	3.5	Tabon, Quezon, Palawan	09486796403	Congression
٠. ک	DJOANNA D. NATIVIDAD	F	38	AUFORD XM, QUEZON, PAI.	09266073340	Laten
6.	tsaltazar A. Rogel	14	59	-ko -	09195052435	
7.	NICER APACLIO M.	M	50	do -	0 199 767 5037	Comp
8.	ROSalyn S. Jasmin	F	57	-do -	09198653626	John
9.	Ma. J-eresa V. ATSM	Ŧ	17	-do-		M-3
10.	REX 5. VELASCO	M	22	STA, mor 10x, PPC	09178933370.	100
11. 3	Engr. kosila to Castah	F	61	Antipulvar, Narra, pal	09 04 466382	
12.	MERILYUM. AMARU	F	52	KLTONSO XIII, QUEZONI, PAL.	09060574023	afonau
13.	ANITA S. LLORCA	F	ler	-der-	09053413525	-fessed
19	Joy & JABAGUE	P	Yt	DENK Tigy Storan	09011148739	SAPPO
15	Meny T. Marte	F	44	Alponso XIII	09105173141	M



NO.	NAME	SEX	AGE	ADDRESS	CONTACT NO.	SIGNATURE
16	SANIE G. ALCANTARA	М	10	ALFONSO XIII, QUOON, PAL.	09638 (2050)	A DELECTION OF THE PROPERTY OF
17	Jane Lorraine B. Inaco	*	55	Alfonso XIII. Quiron, Palaman	09071593844	1 grapmania
18	MARTWA B. DUMIP-16	F	38	Pinaglabanan, Quoma Pal.	09067094578	grad /
19.	Cesar Samos	M	62	Q. Pal.		77
20.	MYRNA T. LIBAO	+	77	ALFORDSO YIII, QUEZON, PAL	09/641/20320	Gebres
21,	ENPERIE E' CALINDAE?	F	27	AIFONSO XIII, QUEZTN, PAL.	09127100974	/ Sw:
55	CALUBIRAN, JUDE C.	М	56	ISUGOD, QUEZON, PAL.	0997945661	Sagar
23	NOKLAN CHALLARSON	M	28	ARAMAYWAN, QUEZON GAL.	09366835359	Den
24.	CEBIDO, MCHEVVE J	F	29	ALFONSO YIII, QUEZON	09355828442	gs
25	MARINIC M. CARIO	F	49	ALFONSO XIII, OMFZON, P&L.	09058290139	namo
re	ELANY P. SANICO	F	37	Occion Pal.	09519571118	QEI ,
27	BACAN, SHERYL C.	F	28	OUTZON, PAL.	0995 035 2126	South and and
28	CUARIO, RICHELLE C.	F	30	ALFONSO XIII, QUEZON, PAL.	09512943452	Graph-Or.
29.	COCJEN PRESSY JOY S.	+	31	ALFONSO +111, QUEZON, PSZ.		2
no	MICHAEL WOHN D. CANTUBA	M	29	ALFONSO XIII, QUETON, PG.	0912 477 7971	Mca



NO.	NAME	SEX	AGE	ADDRESS	CONTACT NO.	SIGNATURE
3/	Meny A sonfes Ramses S. Coefillo	M		Naura, Pal	D9127441646	Alwa -
変	Meny A Sonfes	ナ	34	Quegon, Palaway	Ale 2634739	3
33	Ramsee S. Coefillo	М	4&	Maria Pal Quegon Palaway Boys. Alfonso XIII, Ducon, Pal.	09469637134	par
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COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

HIGHLIGHTS OF THE MEETING OF CENRO QUEZON PERSONNEL HELD AT CENR OFFICE QUEZON, PALAWAN ON FEBRUARY 28, 2022

Presiding Officer

LEONARD T. CALUYA, CENRO

Time Started

8:05 AM

Host

Monitoring and Enforcement Section (MES)

A. Opening Prayer:

ANITA S. LLORCA

Park Maintenance Foreman

B. Highlights of the Meeting

No.	Agenda/Issues	Discussion	Agreements/Commitments/ Instructions	Responsible Section/Person	Status/Remarks
1.	Women's Month Celebration.	The contributions of women's in the community and country as a whole was given emphasized.	Observance of Women's month celebration and to participate to all activities.	All concerned personnel	For information and compliance
2.	MES Forest Protection and Fire suppression Training, Narra, Palawan	Acknowledgement of the effort of MES personnel and reading of the Certificate given by the LGU Narra, Palawan to CENRO & Forester II/Chief MES regarding the successful conduct of the said training of	recognized the DENR-CENRO Quezon in the valuable services render during the forest fires prevention and suppression	All concerned personnel	For information and compliance

		Forest Fires Training at MDRRMO Narra, Palawan.			
3.	CEPA activities of PAMO-MMPL.	Coordinate with concerned Barangay Officials for the Schedule of meeting.	 AVP of MMPL and Booklet remains as CEPA indicator and to include also the community meetings. - MMPL Personnel to know the scope and limitations of the critical activities of MMPL. - Planning officer to revise the list of indicators for MMPL CEPtactivities. - CENRO Caluya instructed FTI Michael John Cantuba to schedule the IEC meeting and include the forest fire prevention and suppression. 	FTI Michael John Cantuba	For compliance
4.	Regional Management Conference	The RED designated Focal Person for PA activity at the Regional Office.	- To include functions of FPos in the preparation of contracts. - PASu was authorized to issued notice for PAMB meeting but the schedule will be approved first by the RED. - RED instructed CENRO to designate and submit S.O pollution Officer in the office to monitor the activities of any manufacturing in the AOR	SEMS ZOSIMA JAMPIT	For compliance
5.	Reporting for Duty of Forester III Joselito Eyala and R.O. Charlene F. Llorca	CENRO Caluya announced that Forester III Eyala and R.O. Charlene F. Llorca reported for duty at CENRO Quezon, Palawan	R.O. Charlene F. Llorca was instructed by CENRO Caluya to assume duty as Record Officer and to recognize/familiarize all the records and assist by FT-1 Mercy Mate.	Records Officer- 1 CHARLENE F. LLORCA	

9 9

			Observe records protocol especially in limitation of issuances of records. - R.O. should be fulltime in Records Section.		For information and compliance
6.	Vacant Positions	CENRO Caluya announced that there are more vacant position to be filled up.	All aspirant for promotion must ready all their documents for submission	All concerned personnel	For information
7.	The Legal Easement Zone	CENRO Caluya mentioned about the legal easement covered by Urban and Rural areas. CENRO stated that regardless of the declaration of the LGU, Philippine Standard Geographic Code (PSGC) will be the basis in the implementation of easement area.	CENRO Caluya instructed all personnel to review and familiarize DAO-2021-07	RPS/Utilization/ All concerned personnel	For information and compliance.
8.	Work and Financial and Plan.	CENRO Caluya informed all the Section Chief, Planning Officer to attend on the meeting to know and participate to the discussion about the budget.	CENRO Caluya informed the concerned personnel to submit the financial plan and to deduct the wages of the JO's to the budget for regular activities.	All concerned personnel	For information and compliance
9.	Conduct of PAMB Meeting	CENRO Caluya informed about the PAMB Meeting that if no quorum, instead of declaring for postponement of the meeting, Executive meeting will be done.	MMPL Personnel to submit minutes of meeting 7 days after the conduct of meeting with attached approved minutes of the previous meeting.	All concerned personnel	For information and compliance
10.	ADMIN Matters	CENRO Instructed DMO-IV Rosita F. Castulo to submit Monthly Attendance before deadline and all personnel must wear Uniform every Monday with I.D.	CENRO Instructed DMO-IV Rosita F. Castulo to submit Monthly Attendance before due date and all personnel must wear Uniform every Monday with I.D.	All personnel	

y 4.

			Article 6-Sec.m15 of PD. 807 Civil Service Degree State the duty of Public Officers. - Public Office is a public trust, public officer & employees shall served with the high degree of responsibility integrity, loyalty & efficiency and shall remain accountable to the people.		For information and compliance
11.	Acceptance and Processing of Patents	Issuance of Tenurial Instrument: List of Requirement in applying. - Strict in collecting rental Charges Fees.	For Tenurial Instrument: - Request for land verification to the area applied for Specification of the area about land classification.	Forester I Ramses Castillo R. CASTILLO/ RPS Personnel	For information and compliance
12.	MES Matters	Reconstitution of a team through issuance of Special Order for the conduct of compliance monitoring of all Tenurial Instruments issued by DENR CENRO Quezon, Palawan	CENRO Caluya instructed Forester II David E. Gallema, Jr. OIC, Chief MES to prepare Special Order for the Reconstitution of the team who will conduct the compliance monitoring	FOR. II David E. Gallema, Jr. /OIC Chief MES	For Compliance.

13.	MES Matters/Rizal, Palawan	Query/Land disputes at Rizal, Palawan.	CENRO Caluya instructed ECOMS II Michael Joven to submit report regarding the land/boundary disputes within Timberland. Mention the existing policy under timberland of DMO 92-14. That all cadastral surveys conducted within Timberland areas shall be declared Null and Void and advise the occupants to apply tenurial instrument.	IN-CHARGE RIZAL, STATION MICHAEL JOVEN/ ECOMS-II	For Compliance.
14.	Planning Matters	GAD Activities for the month.	Planning Officer announced that the month of March is declared as Women's Month and all personnel should participate in the events.	ALL PERSONNEL	For Compliance.
15.	SUPPLIES	CENRO CALUYA informed the office have available medical gadgets to be used by all personnel.	CENRO instructed the OIC Supply Officer to informed the office that there are medical gadgets arrived for the use of all personnel. - Manual Blood Pressure and Sugar testing kit.	ALL PERSONNEL	For Compliance
16.	GIS Organizational Structure	To assign GIS operators per section.	CENRO Caluya instructed FT-1 Keith Castillo to fix the GIS of Narra. - To designate GIS operator for every section.	ALL PERSONNEL	For Compliance
17.	Updates on COVID-19 Pandemic	MEMO from PENRO B. CAYATOC regarding the COVID-19 updates,	CENRO advised to observe proper protocol re: COVID-19 using facemask. - CENRO give some reminders regarding the memorandum from		

the PENRO that employee had not All	concerned For information
yet vaccinated, they must submit person	nnel and compliance
medical certificate from the	
government Physician to prove	
that they are not able to undergo	
vaccination due to their physical	
incapability.	
- they must submit	
negative Antigen Test every two	
weeks before reporting for duty.	

The meeting was attended by male and female.

Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at 10:41 AM.

Attached are the attendance sheets and geotagged photos taken during the meeting.

Prepared by:

Reviewed by:

Attested by:

Park Maintenance Foreman

DAVIN GALEMA JR. Forester II/In-Charge, MES



MONDAY	FORUM	
MES		
FEBRUARY	28, 2022	

NO.	NAME	SEX	ADDRESS	CONTACT NO.	SIGNATURE
1.	MERILYA M- AMARO	+	ALFONSO YIII, QUEZON, PAL.	09060574023	Atman
2.	John DAYOLA	M.	e /		
3.	Jury R. TABADIE	£	Tize Show	0950793520	spe
4.	JAKORD M. DILLOPATUD	M	ACTONSO KIM, QUEZON, PALANAN	00364664047	Constant of the constant of th
5.	ENGELIE E. QUITIONES	F	ALFONSO XIII, QUEZON, PALARAN	09127100976	Oh-
6.	MYRNX 7. LITERO	Ŧ	- Jo	69164020300	Porco
7.	ESMAEL N. SONON In	M	d	0906357/059	#4
8.	Cesar R. Sonto	M	_do-		
9.	MARTINA B. OHMIP-16	F	PINACUABANAN DUE. PAL.	09062094578	Sad
10.	Jane larvaine 3. Inao	F	Alfonso MM, Quezon, Pac.	09071593844	gas.
11.	PRESSY JOH S. COCJEN	F	Alkoryo XIII, " 11	09197790069	1
12.	ARNELIO M- NICER	ri	- do -	09997335332	aylack
13.	ELANT P. SANICO	F	olu-	0251959 1119	-



14.	JAMES T. PAMES	F	ALFONED XIII, QUEZON, PAL.	0951 299 348.	the
15.	SEBIDO, MYHENVE J	チ	-do-	0935828442	Ng-
16.	DORLAY CALLARTON	И	frantywas QUEZO, PAL.	09364835359	Ugi
17.	JUDE C CALLIBIRAN	M	ISUGOD QUEZON PALAWAN	0997945661	Scale
18.	Saldo in Tumanong	19	Alfonzo XIII Quezon	0955356976	c (xx
19.	EDGAR H. PONIZATES	m	QUELON, POLOSUPEN	00/09/28/7/99	Janes A
20.	JENEMY G. VALDEZTAMON	M	of LADYSO XIII, QUEZON, PALXWAN	09196626195	Waltan
21.	SANIE G. ALCANTARA	М	XLFANSO XIII, QUEZON, PR	096638 (do 5)	
22.	JOVEN MICHPEL V.	M	PUNTA BAJA		
23.	RICHELLE C. OJAMO	F	ALFORSO, Q.P.		Alien
24.	BACAN, SHERYL C.	F	ALTONSO XIII, QUEZON, PALAWAN	0995 035 2124	A CONTRACT
25.	MERRY T - MATE	F	ALFONSO XIII, WEFON, PAL.	09/95173/41	Jufe
26.	KALAMARNA 1/HAF NOSO	7	\$67. ALPOHES 7111, QUESTON, PANAMAN		XXX
27.	Ramses S. Castillo	M	"	09449437134	- gw



28.	Keith R. Castillo	+	Alporso XIII, Quern, Palawan	09979742421	#
29.	ESTELITO A. ACOB	M	BGY, STA, MONICA, P.P.CUTY	09127833178	2001
30.	Jenenie D. Olga	丰	alfonso XIII Organ, Pal.	0995-721-7500	- Tulk
31.	Catherine + Regis	+	Affonto All, Overson, Pal.	0967-867 3476	The.
32.	Margelyn S. Mandapat	F	tabon, Quizon, Palawan	09486796403	
33.	DIOANNA D. NATNIDAD	F	ALPONSO XIII, QUEZON, PALANAN	09266073340	- diticul
34.	Rellarar A-Rogel	M	-do -	09195052435	11/10
35.	ROSALYN S. Jasmin	P	Pob. Harra, Pal.	09198653626	* Day
36.	tosifa + Castulo	F		09102151512	
37.	Alteute, GEMS ASTER O.	M	BGY. SUFONSO XIM, QUEROW, PAL.	09038445401	
38.	DAYID \$ GXUAMS/J-	M-	Steporce XIII, Ocey or four	og wyng xus	M
39.	Mercy A. SAMOS	1	Alfonso XIII, QUETON, PAC	09612629730	V
40.	Wilma DC. Ans	Ŧ	Alfono XIII, Queryn, PPC	0971243742	tito
41.	JENNIFER S. GALVERS	F	Alfonso XIII, Quezon, Palavan	09449m 7496	



42.	Chartere 7. Llorg	F	Admin. Aide VI	09307439741	900
43.	Mand Smanu	Ŧ	Admin. Aide VI Planning of tecords LIDE (E.A) QUEZOW, PALAWAA	09307439761	
44.	ANITA S. LLONCA	F	(E.A) QUEZOW, PALAW AND	09818597997	Arew
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MONDAY	FORUM	
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FEBRUARY	28, 2022	
DEMR-CENR	A BUEZON	

NO.	NAME	SEX	ADDRESS	CONTACT NO.	SIGNATURE
1.	MERILYA M. AMARO	+	ALFONSO XIII, QUEZON, PAL.	09060574023	Atman
2.	John DAYOLA	M			
3.	Juny a. TABADIE	I	lizer show	0950793520	Spre
4.	JAKORD M. DILOPATINO	m	ACTONSO KIN, QUEZON, PACANAN	09364614047	0
5.	ENGELIE E. QUINIONES	F	ALFONSO XIII, QUEZON, PALAWAN	09127100976	(An
6.	MYRNX T. LITERO	Ŧ	- Jo	8916402030	Alto
7.	ESMAEL N. SONON JA	M	da	0906357/059	#42
8.	Cesar R. Sonto	M	_do-		
9.	MARTINA B. Dumip-16	F	PLATELABANAN DIE. PAL.	0906 2094578	Sad
10.	Jane larvaine 3. Inao	F	Mfones XM, Quezon, Pac.	090 71593844	gas.
11.	PRESSY JOH S. COCJEN	F	Mycoryo XIII, " 11	09197790063	1
12.	ARNELIO M. NICER	pi	- do -	09997335332	agach
13.	ELANT P. SANICO	F	oh-	02519591118	



14.	JAMES T. PAMES	F	ALFONED XIII, QUETON, PAL.	0957 299 34%	the
15.	SEBIDO, MYHEWE J	チ	-do-	09355828442	A de
16.	DORLEY CALLERTON	Н	LEAGUAYWAN QUEZZO, PAL.	09364835359	Ng
17.	JUDE C CALUBIRAN	М	ISUGOD QUEZON PALAWAN	0997945661	Senter
18.	Saldo in Tumanong	19	Alfonzo XIII Quezon	0955356976	c (xx
19.	BDBAR H. PONIZATE	M	DETON, POLANDE	00/09/28/7/99	Janet 1
20.	JENEMY G. VALUEZTAMON	M	ALFOPSO XIII, QUEZAN PALXWAN	09196426195/	Mantana
21.	SANIE G. ALCANTARA	M	ALFONSO XIII, QUEZON, DAL	09863866050	
22.	JOVEN , MICHPEL V.	M	PUNTA BAJA	£.	
23.	MUHELLE C. QUARIO	F	ALFOREN, Q.P.		Alien
24.	BACAN, SHERYL C.	F	ALTONSO XIII, QUEZON, PALAMIN	0995 035 2124	A MILANDE X
25.	MERRY T. MATE	F	ALTONSO XIII, WEZON, PAL.	09/95/73/4/	Juf
26.	KALANDANA 1/HAR NOSO	キ	\$67. ALPO NE MILL QUESON, PANAMAN	. ,	Las p
27.	Ramses S. Castillo	M	"	09449437134	- Ew-



28.	Keith R. Castillo	+	Alporso XIII, Quera, Palawan	09979742421	#
29.	ESTELITO A. ACOB	M	BGY, STA, MONICA, P.P.CUTY	09127833178	Sport-
30.	Jenenie D. Ologa	主	alfonso XIII argin, Pal.	0995-721-7500	- tuly
31.	Catherine F: Regis	+	Affonto XIII, Querron, Par.	0967-867 3476	John.
32.	Margelyn S. Mandapart	F	Tabon, Quizon, Palawan	09486796403	
33.	DIOANNA D. NATNIDAD	F	ALPONSO XIM QUEZON, PALAWAN	09266073340	- dicional
34.	terHarar A-Rogel	M	-des -	09195052435	An
35.	ROSALYN S. Jasmin	P	Pob. Harra, Pal.	09198653621	J Hay
36.	tosifa + Castulo	F		09102151512	
37.	ALTELLIE, GEMS ASTER O.	M	BGY. SUFONSO XIM, QUEZON, PAL.	09128445701	(to
38.	DAYID \$ GXLLAMS/J-	M-	Steporce XIII, Overyon, for	od who was	
39.	Meroy A. SANTOS	F.	ALPONSO XII, QUETON, PAC	09612629730	11
40.	Wilma Dc. Ans	Ŧ	Alforso XIII, Queryn, PAC	0971243742	tita
41.	JENNIFER S-GALVERS	=	Alfonso XIII, Quezon, Palavan	09469m 7496	



42.	Chartere 7. Llorca	F	Admin. Aide VI	09307439741	90
43.	Mariel Gramu	Ŧ	Planning of tecords LIDE (G.A) QUELOW, PALACE HAS	ONIG774Agrey	1 %
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26.	KATHURAN & ICHIA NOSO	7	\$67. ALPONE 7111, QUETON, PANAMAU		XXX
27.	Ramses S. Castillo	M	,	09669637134	- Sw



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31.	Catherine F. Regis	7	Affonso XIII, Querson, Pal.	0967-867 3476	John .
32.	Margelyn S. Mandapart	F	tabon, auzon, Palawan	09486796403	
33.	DIOANNA D. NATHIDAD	F	ALPONSO XIM QUEZON, PALAWAN	09266073340	- Literary
34.	RayLavar A-Rogel	M	-des -	09195050435	140
35.	ROSALYN S. Jasmin	P	Pob. Harra, Pal.	09198653620	J Hay
36.	tosifa + Castulo	F		09102151512	
37.	ALFELLIE, GEMS ASTER O.	M	BGY. SUTONSO XIM, QUEZON, POL.	09128442701	
38.	DAYID \$ GXUANS/J-	m-	Stepoleo XIII, Overyon, for	og what all	
39.	METROY A. SAMTOS	A.	Alfonso XIII, QUETON, PAC	09612629739	Var
40.	Wilma Dc. Ans	Ŧ	Alfono XIII, Queron, PPC	0971243742	tita
41.	JENNIFER S-GALVEROX	=	Alfonso XIII, Quezon, Palavan	0944920 7496	



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43.	Mariel Formanu	Ŧ	Planning of Tecarols LIDE (G.A) QUEZOW, PALAWAN	on16774Agney	1 %
44.	ANITA S. LLORCA	F	(G.A) QUEZOW, PALAW HOL	09438597997	Arelle
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COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan Contact No.: 0917-160-4920 Email: cenroquezon@denr.gov.ph

Photos taken during the conducted Monday Forum at CENRO Quezon, Palawan on February 28, 2022











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